

**MEETING NO. 239
MINUTES OF A MEETING OF THE
MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA BOARD
WEDNESDAY 25 MAY 2022**

PRESENT	Hon. Dame Fran Wilde	Chair
	Prof. Dame Juliet Gerrard	[via Zoom]
	Mr. Cameron Harland	[via Zoom]
	Ms. Jackie Lloyd	Chair Tikanga Tāngata
	Mr. Andy Lowe	[via Zoom]
	Mr James Daniels	[via Zoom]
	Prof. Jacinta Ruru	Chair Te Komiti ki te Ao Mārama [via Zoom]
	Ms. Caren Rangi	Chair Tikanga Haumarua [via Zoom]
IN ATTENDANCE	Dr. Arapata Hakiwai	Kaihautū
	Ms. Courtney Johnston	Tumu Whakarae Chief Executive (CE)
	Ms. Lisa Tipping	Chief Finance & Operations Officer (CFOO)
	Mr. Grant Manson	Head of Finance Strategy
	Ms. Sue Quirk	Head of People Safety and Culture
	Mr. Morris Rees	Manager Health and Safety
	Mr John Stubbe	Health and Safety Consultant
	Mr Peter Corley	Head of Finance Operations
	Mrs Carolyn Roberts-Thompson	Director Ngā Manu Atarau
	Ms. Asha Nath	Board Secretary

APOLOGIES

MEETING ADMINISTRATION

1. CONFLICTS OF INTEREST

The Board reviewed the interest register.

The Board noted the interest register and confirmed there were no conflicts for the meeting.

2. DRAFT MINUTES

The minutes of Board 238 (27 May 2022) were reviewed.

The Board approved the minutes and delegated to the Chair to redact content before being published on the website, if needed.

3. ACTION ITEMS AND MATTERS ARISING

The action items were reviewed.

The Board noted and updated the action items.

NGĀ WHAKAHAERETANGA ME NGĀ RIPOATA KAIĀRAHI | GOVERNANCE AND LEADERSHIP REPORTS

4. LEADERSHIP REPORT

The paper was taken as read.

The Board discussed and noted the update.

KAUPAPA HEI WHAKATAU | ITEMS FOR DECISION

5. DRAFT BUDGET 2022/23

The CFOO and Head of Finance Strategy joined the meeting at 9.20

The Budget presentation was taken as read.

The Board discussed and approved the priorities and approach for the Budget.

James joined the meeting at 9.30

The CFOO and Head of Finance Strategy left the meeting at 9.38

6. HEALTH AND SAFETY MANAGEMENT SYSTEM

The Head of People Safety and Culture, the Manager of Health and Safety and the Health and Safety Consultant joined the meeting at 9.48

The Health and Safety Management presentation was taken as read.

The Board discussed and approved the priorities and approach for the Health and Safety Management System

The Head of People Safety and Culture, the Manager of Health and Safety and the Health and Safety Consultant left the meeting at 10.30

7. INSURANCE RENEWAL

The CFOO and Head of Finance Operations joined the meeting at 9.39

The Insurance Renewal presentation was taken as read.

The Board discussed and approved the priorities and approach for the Insurance Renewal.

The CFOO and Head of Finance Operations left the meeting at 9.47

HEI WHAKAMŌHIO NOA | ITEMS FOR NOTING

8. BRIEFING ON IWI IN RESIDENCE PROGRAMME

The Director of Ngā Manu Atarau joined the meeting at 10.40

The Iwi in Residence report was taken as read.

The Board noted the update.

The Director of Ngā Manu Atarau left the meeting at 11.15

James left the meeting at 11.15

KAUPAPA WHAKAHAERE | STANDING ITEMS

9. HEALTH AND SAFETY (H&S) REPORT

The report was taken as read.

The Board noted the report.

10. PROJECT MANAGEMENT SUMMARY

The report was taken as read.

The Board noted the report.

11. FINANCE REPORT

The report was taken as read.

The Board noted the update.

12. BOARD WORK PROGRAMME

The report was taken as read.

The Board noted the Board Work Plan

HE KAUPAPA ANŌ | OTHER ITEMS

13. GENERAL BUSINESS AND MATTERS ARISING

There were no items of general business.

The Board Meeting closed at 11.30

APPROVED

A handwritten signature in black ink, appearing to read 'Fran Wilde', written in a cursive style.

Fran Wilde
Chair, Te Papa Board
25 May 2022

OUTSTANDING ACTION POINTS

Agenda item	Management actions	Report back by	Responsible	Status
Board Meeting 234 (5 November 2021)				
Board Meeting 239 (25 May 2022)				
13	Schedule Relationship Building Events (Friday / Saturday)	June 2022	Management / Chair	In progress
4	Request for Board update on Matariki	June 2022	Management	In progress
15	Create a Board Calendar for important upcoming events	July 2022	Management	In progress
15	Fran to send note to Parihaka	June 2022	Chair	In progress