

MEETING NO. 261
MINUTES OF A MEETING OF THE
MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA BOARD
4 DECEMBER 2024, 1.00PM – 4.00PM
POHUTUKAWA ROOM, TE PAPA, 55 CABLE STREET, WELLINGTON

PRESENT	Ms. Caren Rangī	Chair
		Chair Tikanga Haumarū
	Hon. Dame Fran Wilde	Chair
	Mr. Andy Lowe	
	Mr. David Wilks	
	Prof. Dame Juliet Gerrard	Chair, Biodiversity Research Centre Governance Group
	Mr. Tama Waipara	
	Prof. Jacinta Ruru	
IN ATTENDANCE	Ms. Courtney Johnston	Tumu Whakarae Chief Executive (CE)
	Dr. Arapata Hakiwai	Kaihautū
	Ms. Anna Berwick	Head of Governance & Strategy
	Ms. Leanne Shuttleworth	Board Secretary
APOLOGIES	Ms. Jackie Lloyd	Chair of Tikanga Tāngata

The Board commenced Board-only time at 1.00pm.

Courtney Johnston, Arapata Hakiwai, Anna Berwick and Leanne Shuttleworth joined the meeting at 1.15pm.

MEETING ADMINISTRATION

1. CONFLICTS OF INTEREST

The Board provided updated interests to the Board Secretary.

2. DRAFT MINUTES

The minutes of Board 260 (10 October 2024) were reviewed.

The Board **approved** the minutes from meeting 260 as a true and accurate record of the meeting.

NGĀ WHAKAHAERETANGA ME NGĀ RIPOATA KAIĀRAHI | GOVERNANCE AND LEADERSHIP REPORTS

3. BOARD COMMITTEE REPORTS

3.1 Tikanga Haumarū update

The Board discussed and **noted** the verbal report.

3.2 Board Committee Report – Biodiversity Research Centre Governance Group (BRCGG)

The Board **discussed** and **noted** the verbal report.

The Board complimented Lisa Tipping and Grant Manson on their BRCGG report for the Minister of Culture & Heritage.

4. LEADERSHIP REPORT

The Leadership Report was taken as read.

The Board **discussed** and **noted** the Leadership Report.

5. ORGANISATION PERFORMANCE REPORT

The Leadership Report was taken as read.

The Board **discussed** and **noted** the Organisation Performance Report.

KAUPAPA KŌRERO | ITEMS FOR DISCUSSION

6. AI UPDATE & POLICY DEVELOPMENT

The Board discussed the paper and provided feedback to inform development of a time-bound AI Policy.

KAUPAPA HEI WHAKATAU | ITEMS FOR DECISION

Frances Lawrence (Senior Advisor Planning and Performance) joined the meeting at 2.45pm.

7. STRATEGIC PRIORITY - PAPTŪĀNUKU REPORT

The Board:

- a) **noted** progress on mahi to deliver our strategic priority Papatūānuku
- b) **provided feedback** on and **endorsed** the draft conceptual framework
- c) **discussed** Board appetite for advocacy for Papatūānuku.

Frances Lawrence left the meeting at 3.13pm.

Devorah Blumberg (Director, Partnerships & Development) and Peter Corley (Chief Financial Officer) joined the meeting 3.14pm.

8. SUMMER EXHIBITION 2025/2026 (Agenda item 10 was discussed at this time)

The Board:

- a) **noted** the exhibition project team has begun discussions with the vendor about the supply of Marshmallow Laser Feast: Works of Nature for the Summer 2025/26 ticketed exhibition.
- b) **approved** that Marshmallow Laser Feast: Works of Nature will be managed as part of the 2025/26 Te Hōtaka Matua | Audience Programme on the basis of an estimated budget requirement of \$2.1m and projected net cost of \$824k.
- c) **delegated** any signing of contracts for Marshmallow Laser Feast: Works of Nature to the Tumu Whakarae; and
- d) **noted** that this process is consistent with the programming and approvals steps followed for the Summer 2023/24 (Dinosaurs of Patagonia) and Summer 2024/25 (Vivienne Westwood & Jewellery) exhibitions.

Devorah Blumberg and Peter Corley left the meeting at 3.24pm.

9. STRATEGIC PORTFOLIO / RISK APPETITE

The Board:

- a) **endorsed** the initial risk appetite settings proposed by management and plans for a comprehensive discussion on risk appetite in April 2025, following the induction of new members
- b) **endorsed** the strategic portfolio as presented
- c) **approved** the shift in Organisation Performance Reporting to replace 'progress of strategic initiatives' section to strategic portfolio reporting and include confidence reporting from Co-Leaders.

Fran Wilde left the meeting at 3.30pm.

10. POLICY DEVELOPMENT REQUIREMENTS

The Board:

- a) **noted** the review and consultation process
- b) **noted** that Tikanga Haumarū has reviewed the policy
- c) **approved** the Policy Development Requirements
- d) **delegated** approval for policy monitoring and future reviews to Tikanga Haumarū.

ITEMS FOR NOTING

11. AMPLIFY FEEDBACK

The Board:

- a) **noted** consultation processes and deadline
- b) **noted** the changes in the strategy since the Board saw the first draft in August 2024
- c) **agreed** to provide feedback directly to the Board Secretary for the Office of the Co-Leaders to include in the submission from Te Papa to the Ministry of Culture and Heritage.

HE KAUPAPA ANŌ | OTHER BUSINESS

12. GENERAL MATTERS / ANY OTHER BUSINESS

There was no other business.

HEALTH & SAFETY

13. HEALTH & SAFETY WALKABOUT

This item did not go ahead due to time constraints.

The Board meeting closed at 3.45pm with Karakia.

APPROVED



Fran Wilde
Chair, Te Papa Board