

**MINUTES OF A MEETING OF THE
MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA BOARD
25 FEBRUARY 2025, 1.30PM – 4.30PM
POUNAMU ROOM, TE PAPA, 55 CABLE STREET, WELLINGTON & MS TEAMS**

PRESENT	Ms. Jackie Lloyd	Acting Chair Chair of Tikanga Tāngata
	Mr. Andy Lowe	
	Mr. David Wilks	
	Prof. Dame Juliet Gerrard	Chair, Biodiversity Research Centre Governance Group
	Prof. Jacinta Ruru	
	Mr. Tama Waipara	
IN ATTENDANCE	Ms. Courtney Johnston	Tumu Whakarae Chief Executive (CE)
	Ms. Anna Berwick	Head of Governance & Strategy
	Ms. Leanne Shuttleworth	Board Secretary
APOLOGIES	Dr. Arapata Hakiwai	Kaihautū

The Board meeting opened at 1.30pm with karakia.

MEETING ADMINISTRATION

1. CONFLICTS OF INTEREST

The Board noted the Interest Register and there were no conflicts with the meeting agenda.

2. DRAFT MINUTES

The minutes of Board 261 (4 December 2024) were reviewed.

The Board **approved** the minutes from meeting 260 as a true and accurate record of the meeting.

3. BOARD ACTION LOG

The Board noted progress on action items.

The Board noted the following decisions by circular resolution:

a) Billy Apple Acquisition

The Board:

- **noted** the significance of the work and its value to Te Papa's collection
- **noted** that Te Papa's Art curatorial team and CDC support the acquisition
- **noted** that funding is available to cover this through the acquisition capital grant
- **approved** the acquisition for a price of \$250,000 NZD (including GST) plus associated acquisition costs of approximately \$6,800 NZD. ^[1]

b) Te Papa Foundation Board Membership

The Board:

- **approved** the appointment of Prof. Dame Juliet Gerrard

^[1] NB. Associated acquisition costs based on an estimate of freight costs from Auckland, plus the resale royalty fee.

- **supported** the continuation of Dame Fran Wilde as a member of the Te Papa Foundation Board
- **noted** that decisions on Te Papa Foundation Board members will be revisited once the Te Papa Board Chair is appointed.

c) Independent Tikanga Haumaru Chair Appointment

The Board:

- **approved** the appointment of Souella Cumming as the Independent Chair of Tikanga Haumaru for an initial term of six months, with a right of renewal for an additional three months
- **authorised** the Acting Chair to finalise reference checks and negotiate the terms of the short-term contract.

NGĀ WHAKAHAERETANGA ME NGĀ RIPOATA KAIĀRAHI | GOVERNANCE AND LEADERSHIP REPORTS

4. LEADERSHIP REPORT

The Leadership Report was taken as read.

The Board **discussed** and **noted** the Leadership Report.

10. CO-LEADERS' VIEW OF 2025 PRIORITIES *(this item discussed before item 5)*

The Board **discussed** and **noted** the Co-Leaders' view of 2025 priorities.

5. ORGANISATION PERFORMANCE REPORT

The Leadership Report was taken as read.

The Board **discussed** and **noted** the Organisation Performance Report.

6. HEALTH & SAFETY OBSERVATIONAL REPORT

The Leadership Report was taken as read.

The Board **discussed** and **noted** the Health & Safety Observational Report.

KAUPAPA HEI WHAKATAU | ITEMS FOR DECISION

7. BOARD GOVERNANCE MANUAL AND BOARD WORK PROGRAMME

The Board:

- reviewed** and **discussed** the draft updated Governance Manual
- reflected** on its alignment with Te Papa's strategic governance needs
- provided** feedback on required refinements
- approved** the Board Governance Manual subject to adding the Te Papa Foundation as a stakeholder.

Tama Waipara left the meeting at 2.34pm.

8. BOARD COMMITTEE MEMBERSHIP RESET

The Board:

- approved** Jackie Lloyd as a full member of Tikanga Haumaru
- approved** David Wilks as a member of the Biodiversity Research Centre Governance Group

- c) **approved** Tama Waipara as a member of Tikanga Tangata.

Due to her declared conflict of interest Jackie Lloyd left the meeting at 2.39pm and did not partake in the following item.

9. BIODIVERSITY RESEARCH CENTRE DETAILED DESIGN

Lisa Tipping (Chief Operations Officer) joined the meeting at 2.42pm.

The Board:

- a) **noted** that Detailed Design is now completed
- b) **noted** the previous decisions and approvals made by Te Papa in relation to the BRC Project that have informed the Detailed Design development (summarised in section 2 of the Detailed Design Report at Appendix 1)
- c) **noted** the design meets the Project Brief and the Investment Objectives (section 3 of the Detailed Design Report)
- d) **noted** the reviews undertaken, and feedback provided by Te Papa staff (section 3.9 and appendix 2 of the Detailed Design Report)
- e) **noted** that the completed Detailed Design was endorsed by the BRC Governance Group (BRC GG) on 31 January 2025 and has been recommended for Board approval.
- f) **approved** the Biodiversity Research Centre Detailed Design.

The meeting adjourned at 3.05pm.

The meeting resumed at 3.30pm. Jackie Lloyd re-joined the meeting.

The Executive Leadership Team as follows joined the meeting at 3.30pm

- *Devorah Blumberg (Director, Partnerships & Development) joined the meeting.*
- *Carolyn Roberts-Thompson (Director, Ngā Manu Atarau) joined the meeting.*
- *Lisa Tipping re-joined the meeting.*
- *Jake Downing (Director Museum & Commercial Services) joined the meeting.*
- *Puawai Cairns (Director Audience & Insight) joined the meeting.*
- *Sue Quirk (Chief People Officer) joined the meeting.*
- *Peter Corley (Chief Finance Officer).*

KAUPAPA KŌRERO | ITEMS FOR DISCUSSION

10. CO-LEADERS' VIEW OF 2025 PRIORITIES

The Board discussed this item before item 4 on the agenda.

11. MACRO BUDGET 2025/26 AND EARLY DISCUSSION SPES

The Board **noted** and **discussed** Budget 2025.

Tama Waipara re-joined the meeting at 3.48pm.

Dean Peterson (Director Collections & Research) joined the meeting at 3.50pm.

The Board **noted** and **discussed** a Financial Viability Options 2025 PowerPoint presentation tabled at the meeting.

The Board asked the Executive Leadership Team to prepare the Board for further discussion at their next meeting in April 2025.

12. GENERAL MATTERS / ANY OTHER BUSINESS

There was no further business.

The Board meeting closed at 4.48pm with Karakia.

APPROVED

Jackie Lloyd
Acting Chair, Te Papa Board