MUSEUM OF NEW ZEALAND
TE PAPA TONGAREWA

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5 November 2026

Tēnā koe

Re: Official Information Act (OIA) Request – physical & digital storage of public records

Thank you for your OIA request dated 14 October 2026 for:

1.The names of all the companies that have provided off-site storage facilities of hard copy records and information for the Museum of New Zealand Te Papa Tongarewa since 1 July 2021.

2.The names of all the companies that have provided off-site or cloud storage facilities of digital records, information or data for the Museum of New Zealand Te Papa Tongarewa since 1 July 2021.

3.A copy of the contract(s) the Museum of New Zealand Te Papa Tongarewa has, or has had, with each of the companies listed in your responses to parts 1 and 2 above for the period since 1 July 2021.

4.Copies of all invoices to the Museum of New Zealand Te Papa Tongarewa from the companies listed in your responses to parts 1 and 2 above for the period 1 July 2024 to 30 June 2026. Case notes and guidance from the Ombudsman indicate there is generally not a good reason for withholding this information — see footnote 1 below. If, despite this, you believe the public interest in disclosure does not outweigh any reason for withholding in the OIA, then please provide totals for each of the two financial years for each type of activity the companies charge the Museum of New Zealand Te Papa Tongarewa for, including retrieval, re-filing, transportation, storage, digitisation, etc.

5.The quantity of physical records stored at the off-site storage facilities of each company listed in your answer to part 1 above, as of 1 July for each year since 30 June 2021, and whether this is measured in linear metres of shelving, numbers of storage containers (please state the dimensions of them), or a count of the individual files held. Please specify if the answer for each year is for the calendar year or financial year. If there is no annual total (perhaps because of movements of files back to your offices, or disposals), but information about the quantities is held for periods throughout the year, please provide this information.

6.The size (in gigabytes or terabytes), and number, of digital records stored at the offsite or cloud storage facilities of each company listed in your answer to part 2 above, as of 1 July for each year since 30 June 2021, excluding daily / weekly / monthly backups, so that the information provided relates only to digital files identified for permanent retention or which have not been assessed for disposal or retention. If the size of the off-site storage is quantified in another way, please specify how and provide the figures according to that measure. Please specify if the answer for each year is for the calendar year or financial year. If there is no annual total, but information about the quantities is held for periods throughout the year, please provide this information.

7.The quantity (both numbers of files and of storage volume) of hard copy and digital records held which would have been transferred to Archives NZ (they have been identified as needing to be permanently retained under a retention and disposal schedule), but for an embargo or block on transfers to Archives NZ.

8.The quantity (both numbers of files and of storage volume) of hard copy and digital records held which are due for destruction, but still held due to lack of ability to verify eligibility for destruction, and any estimate of the cost of undertaking such verification and destruction held by the Museum of New Zealand Te Papa Tongarewa.

9.The date and volume of the last two transfers of physical files from the Museum of New Zealand Te Papa Tongarewa to Archives NZ.

10.The date and volume of the last two transfers of digital files from the Museum of New Zealand Te Papa Tongarewa to Archives NZ.

11.The product name(s) and manufacturer name(s) of the software product(s) used by the Museum of New Zealand Te Papa Tongarewa to store its 'public records' as that term is defined in section 4 of the Public Records Act 2005.

I will respond to each part of your request in turn.

1. ***The names of all the companies that have provided off-site storage facilities of hard copy records and information for the Museum of New Zealand Te Papa Tongarewa since 1 July 2021.***

Iron Mountain NZ.

2. ***The names of all the companies that have provided off-site or cloud storage facilities of digital records, information or data for the Museum of New Zealand Te Papa Tongarewa since 1 July 2021.***

Microsoft Azure, NetX and OpenText.

3. ***A copy of the contract(s) the Museum of New Zealand Te Papa Tongarewa has, or has had, with each of the companies listed in your responses to parts 1 and 2 above for the period since 1 July 2021.***

Attached are the relevant contracts. Some information has been withheld under section 9(2)(i) of the OIA in order to enable the respective organisations to carry out, without prejudice or disadvantage, commercial activities.

4. ***Copies of all invoices to the Museum of New Zealand Te Papa Tongarewa from the companies listed in your responses to parts 1 and 2 above for the period 1 July 2024 to 30 June 2026.***

Attached are copies of invoices received from Iron Mountain, OpenText, Microsoft Azure and NetX that fall within scope of this part of your request.

5. ***The quantity of physical records stored at the off-site storage facilities of each company listed in your answer to part 1 above, as of 1 July for each year since 30 June 2021, and whether this is measured in linear metres of shelving, numbers of storage containers (please state the dimensions of them), or a count of the individual files held. Please specify if the answer for each year is for the calendar year or financial year. If there is no annual total (perhaps because of movements of files back to your offices, or disposals), but information about the quantities is held for periods throughout the year, please provide this information.***

<u>Iron Mountain NZ:</u>

The figures below represent the quantity of physical records held at the beginning of each financial year since July 2021. Records are measured by the number of storage cartons held.

Date	Business Carton 20L	Business Carton 30L	Flat Plan Carton 20L	Flat Plan Carton 30L	Total Boxes
1 Jul 2021	3	3,182	31	137	3,353
1 Jul 2022	3	2,918	31	137	3,092
1 Jul 2023	3	2,899	31	137	3,070
1 Jul 2024	3	2,905	31	137	3,076
1 Jul 2025	3	2,998	30	138	3,173
1 Jul 2026	0	3,151	30	138	3,326

The standard internal dimensions of the Business Carton 30L storage boxes are approximately 38.1 cm x 30.5 cm x 25.4 cm.

6. ***The size (in gigabytes or terabytes), and number, of digital records stored at the offsite or cloud storage facilities of each company listed in your answer to part 2 above, as of 1 July for each year since 30 June 2021, excluding daily / weekly / monthly backups, so that the information provided relates only to digital files identified for permanent retention or which have not been assessed for disposal or retention. If the size of the off-site storage is quantified in another way, please specify how and provide the figures according to that measure. Please specify if the answer for each year is for the calendar year or financial year. If there is no annual total, but information about the quantities is held for periods throughout the year, please provide this information.***

Consolidated numbers are the beginning of each financial year since July 2021.

OpenText:

Information held by Te Papa for OpenText is set out below. The figures represent storage volume at the beginning of each financial year. Te Papa does not hold information showing the number of individual records within OpenText in a form that can readily be reported. Storage volumes are reported separately for Te Papa's production (live operational) and pre-production (testing) OpenText environments.

Date	Production	Pre-Production
1 Jul 2021	4.7 TB	3 TB
1 Jul 2022	4211 GB	2481 GB
1 Jul 2023	4594 GB	2504 GB
1 Jul 2024	4999 GB	2402 GB
1 Jul 2025	5166 GB	2367 GB
1 Jul 2026	4315 GB	2325 GB

Microsoft Azure:

Te Papa does not hold Microsoft storage statistics as at 1 July for each financial year since 2021. Microsoft storage reporting is retained for approximately 180 days only.

As at 19 October 2026, Te Papa held approximately:

- 30 TB in OneDrive;
- 6.3 TB in Exchange Online; and
- 950 GB in SharePoint Online.

Te Papa does not hold:

- equivalent historical figures beyond the retention period of the reporting available through Microsoft.
- information showing the number of individual records stored within these services in a form that can readily be reported.

NetX

Date	Digital Assets	Total (TB)
1 Jul 2021	159,427	8.72
1 Jul 2022	179,481	14.15
1 Jul 2023	202,040	16.22
1 Jul 2024	214,948	17.28
1 Jul 2025	233,901	18.11
1 Jul 2026	244,971	18.81

7. The quantity (both numbers of files and of storage volume) of hard copy and digital records held which would have been transferred to Archives NZ (they have been identified as needing to be permanently retained under a retention and disposal schedule), but for an embargo or block on transfers to Archives NZ.

See response to 8 below.

8. The quantity (both numbers of files and of storage volume) of hard copy and digital records held which are due for destruction but still held due to lack of ability to verify eligibility for destruction, and any estimate of the cost of undertaking such verification and destruction held by the Museum of New Zealand Te Papa Tongarewa.

Te Papa is unable to provide the quantities requested or produce reliable estimates to answer parts 7 and 8 of your request.

To date, Te Papa has not had sufficient resources or capacity to comprehensively assess its physical and digital information holdings against the applicable General Disposal Authorities (GDAs) and Te Papa's Disposal Authority, which was approved in March 2025. Consequently, records have not been systematically sentenced (i.e. assessed to determine whether they should be retained, transferred to Archives New Zealand, or destroyed), and disposal actions (including transfer to Archives New Zealand, permanent retention, or destruction) have not been consistently triggered across all holdings.

Since 2024, Te Papa's Information Management team has been undertaking work to identify and dispose of records eligible for destruction or deletion. This work has accelerated following approval of the Disposal Authority in March 2025. However, Te Papa has not yet completed an assessment of all physical and digital holdings and is therefore unable to determine:

- the quantity of records that may be due for transfer to Archives New Zealand;
- the quantity of records that may be eligible for destruction; or
- the storage volumes associated with those records.

For the same reasons, Te Papa is unable to provide a reliable estimate of the cost of verifying eligibility for destruction and undertaking disposal activities.

9. The date and volume of the last two transfers of physical files from the Museum of New Zealand Te Papa Tongarewa to Archives NZ.

See response to part 10 below.

10. The date and volume of the last two transfers of digital files from the Museum of New Zealand Te Papa Tongarewa to Archives NZ.

Te Papa has not undertaken any transfers of physical or digital records to Archives New Zealand. Therefore, there are no transfer dates or volumes to report.

As noted in response to points 7 and 8, Te Papa's Disposal Authority was approved in March 2025, and work to assess records for disposal actions, including transfer to Archives New Zealand, is ongoing.

11. The product name(s) and manufacturer name(s) of the software product(s) used by the Museum of New Zealand Te Papa Tongarewa to store its 'public records' as that term is defined in section 4 of the Public Records Act 2005.

Te Papa stores public records across a range of business systems.

Te Papa's core Electronic Document and Records Management System (EDRMS) / Enterprise Content Management (ECM) system is OpenText Content Server, manufactured by OpenText Corporation. Te Papa is currently on version 25.2.

Te Papa also uses EMu Collection Management System, manufactured by Axiell Group, to manage and store collection-related information and records.

Public records may also be held in other business applications and collaboration platforms used in the course of Te Papa's operations, including SharePoint Online and Exchange Online, manufactured by Microsoft Corporation, and TechnologyOne.

If you are not satisfied with this response, you have the right to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss any aspect of your request, please contact OIA@tepapa.govt.nz.

Yours sincerely



Peter Corley
Chief Finance and Strategy Officer

Microsoft Volume Licensing

Amendment to Contract Documents

Enrollment Number | KQ-TePapa171120

This amendment ("Amendment") is entered into between the parties identified on the attached program signature form. It amends the Enrollment or Agreement identified above. All terms used but not defined in this Amendment will have the same meanings provided in that Enrollment or Agreement.

Enrollment for Education Solutions
Azure Only Enrollment
Amendment ID EES37

A. The section of the Enrollment entitled "Definitions" is deleted in its entirety and replaced with the following:

Definitions.

Capitalized terms used but not defined in this Enrollment shall have the meaning given to them in the Agreement.

"Additional Product" means any Product other than a Desktop Platform Product that Institution chooses to license under this Enrollment;

"Expiration Date" means the date upon which the Enrollment expires;

"Faculty" means any employees, contractors and volunteers who teach or perform research for Institution and use an Institution Qualified Desktop;

"Organization" means the organization as defined by Institution in the section of this Enrollment titled "Defining Institution's Organization";

"Organization-wide Count" means the total quantity of Faculty and Staff in Institution's Organization as listed in the table in the section of this Enrollment titled "Choosing licensing options; license grant";

"Previous Enrollment or Agreement" means a School Subscription Enrollment, a Campus Subscription Enrollment, an Enrollment for Education Solutions, or an Open Value Subscription Agreement for Education Solutions;

"Qualified Desktop" means a device that is owned, leased or controlled by Institution (other than a Student Qualified Desktop) that is used for the benefit of Institution's Organization (or by or for the benefit of Students enrolled in Institution's Organization, if applicable) and is: (1) a personal desktop computer, portable computer, workstation, or similar device capable of running Windows Professional locally (in a physical or virtual operating system environment), or (2) a device used to access a virtual desktop infrastructure ("VDI"). Qualified Desktops do not include any device that is: (1) designated as a server and not used as a personal computer or (2) an Industry Device or (3) not managed (as defined in the Product List at the start of the applicable initial or renewal term of the Enrollment) as part of Institution's Organization;

"Staff" means any non-Faculty employees, contractors and volunteers who perform work for Institution and use an Institution Qualified Desktop;

"Student" means any student enrolled in any educational institution that is part of Institution's Organization, whether on a full-time or part-time basis;

"Student Count" means the total quantity of Students in Institution's Organization as listed in the table in the section titled "Licensing options; license grant";

"Student Qualified Desktop" means a Qualified Desktop owned or leased by a Student or that is owned or leased by Institution's Organization and assigned for individual, dedicated use by a Student; and

"Windows Azure Services" means one or more of the Windows Azure services or features Microsoft makes available to Institution under this Enrollment, which are identified at http://www.windowsazure.com/en-us/home/features/overview/ or a successor site, except Windows Azure Marketplace (which is governed by separate terms).

For the avoidance of doubt, the term "Customer" as used in certain supplemental forms (for example the program signature form) has the same meaning as "Institution."

B. The following section is added to the Enrollment:

Licensing options; license grant.

Grant. Microsoft grants Institution the right to access and use the Windows Azure Services, subject to the terms in the Product Terms and this Enrollment.

Service Level Agreements. Microsoft will provide the Windows Azure Services to Institution in accordance with the Windows Azure service level agreement(s) located at http://www.microsoft.com/windowsazure/sla/ or at a successor site that Microsoft identifies. The terms of the service level agreements will be fixed for the duration of the initial term of this Enrollment, except as applied to any new features that Microsoft may add during this time.

C. The following subsection is added to the section of the Enrollment entitled "Pricing":

Price levels and prices for Windows Azure Services. Pricing for the Windows Azure Services is based on "Commitment Rates" and "Consumption Rates," as further described in the Product List. Institution's actual prices will be determined by agreement between Institution and its reseller. However, Microsoft will provide the reseller with pricing at the outset of this Enrollment and agrees that it will not increase the prices that it charges the reseller for the Windows Azure Services during the term of the Enrollment from when the reseller orders the Windows Azure Services for the first time under the Enrollment.

D. The following section is added to the Enrollment:

How to order Windows Azure Services.

a. Monetary Commitment. Institution's initial order of the Windows Azure Services must include a "Monetary Commitment," as further described in the Product List. Other than the Monetary Commitment, there are no minimum order requirements for the Windows Azure Services. For the avoidance of doubt, to be eligible to purchase the Windows Azure Services, Institution is not required to order the Windows Azure Services for Institution's Organization-wide Count and/or Student Count.

b. Subscription Term. Institution's subscription term for the Windows Azure Services ends on the Enrollment Expiration Date.

c. Extended Term. If Institution does not renew prior to the Expiration Date, access to the Windows Azure Services will automatically continue month-to-month in accordance with the terms of the Enrollment ("Extended Term"). During the Extended Term, Windows Azure Services will be invoiced quarterly at the then-current Consumption Rates for Institution's price level as of the Expiration Date, plus a 3% administrative fee for up to one year. If

Institution does not want an Extended Term, Microsoft must receive the request not less than 30 days prior to the Expiration Date.

d. **Cancellation during Extended Term.** If Institution does not intend to continue with the Extended Term, Institution must submit a notice of cancellation for the Windows Azure Service. Cancellation will be effective at the end of the month following 30 days after Microsoft has received the notice.

Except for changes made by this Amendment, the Enrollment or Agreement identified above remains unchanged and in full force and effect. If there is any conflict between any provision in this Amendment and any provision in the Enrollment or Agreement identified above, this Amendment shall control.

This Amendment must be attached to a signature form to be valid.

Microsoft Internal Use Only:

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Microsoft Volume Licensing

Enrollment for Education Solutions

Enrollment Number *Microsoft to complete*		Qualifying Enrollment Number (if applicable) *Partner to complete*	
Previous Enrollment Number (if applicable) *Partner to complete*	4785940		

This Enrollment must be attached to a signature form to be valid.

This Microsoft Enrollment for Education Solutions is entered into between the entities identified on the signature form as of the effective date.

This Enrollment consists of: (1) these terms and conditions, (2) the terms of the Campus and School Agreement identified on the signature form, (3) the Product Terms, (4) the Online Services Terms, (5) any supplemental contact information form, Previous Agreement/Enrollment form and other forms that may be required, (6) the Supplemental Terms and Conditions for Online Services if Institution's Campus and School Agreement is a version 2009 or earlier and Institution is ordering Online Services, and (7) any order submitted under this Enrollment. This Enrollment may only be entered into under version 3.4 or later Campus and School Agreement. By entering into this Enrollment, Institution agrees to be bound by the terms and conditions of the Campus and School Agreement.

Effective date. If Institution is renewing Software Assurance or Subscription Licenses from one or more previous enrollments or agreements, then the effective date will be the day after the first prior enrollment or agreement expires or terminates. If this Enrollment is renewed, the effective date of the renewal term will be the day after the Expiration Date of the initial term or expiring renewal term, as applicable. Otherwise, the effective date will be the date this Enrollment is accepted by Microsoft. Any reference to "anniversary date" refers to the anniversary of the effective date of the applicable initial or renewal term for each year this Enrollment is in effect.

Term. This Enrollment will expire either 12 or 36 full calendar months from the Enrollment effective date, depending on Institution's election below, but may be terminated earlier as provided in Institution's Campus and School Agreement. *Please select **only one** initial Enrollment term option:*

☐	12 Full Calendar Months	☒	36 Full Calendar Months

Prior Enrollment(s). If renewing Software Assurance or Subscription Licenses from another enrollment or agreement, the previous enrollment or agreement number must be identified in the respective box above. If renewing from multiple enrollments or agreements, or transferring Software Assurance or MSDN details, the Previous Agreement/Enrollment form must be used.

Terms and Conditions

1. Definitions.

Terms used but not defined in this Enrollment will have the definition in the Campus and School Agreement. The following definitions also apply:

"Additional Product" means any Product identified as such in the Product Terms and chosen by Institution under this Enrollment.

"Customer," as used in certain supplemental forms (for example, the signature form), has the same meaning as "Institution."

"Education Platform Product" means any Product chosen by Institution under this Enrollment, and designated as an Education Platform Product in the Product Terms. Education Platform Products may only be licensed on an Organization-wide basis, or for the full Student Count.

"Education Qualified User" means an employee or contractor (except Students) who accesses or uses an Education Platform Product for the benefit of the Institution.

"Expiration Date" means the date upon which the Enrollment expires.

"Institution" means the entity that is (1) a Qualified Educational User (as defined at http://www.microsoft.com/licensing/contracts) as of the effective date of this agreement that has entered into this agreement with Microsoft or (2) an Affiliate of Institution that has entered into an Enrollment under this agreement. If Institution is a school district, "Institution" includes all participating schools in the same district.

"Organization-wide Count" means the total number of Education Qualified Users in the Organization as listed in the "Licensing options; rights and restrictions" table included in this Enrollment.

"Previous Enrollment or Agreement" means a School Subscription Enrollment, a Campus Subscription Enrollment, an Enrollment for Education Solutions, or an Open Value Subscription Agreement for Education Solutions.

"Qualified Device" means any device that is used by or for the benefit of the Organization or by or for the benefit of Students enrolled in the Organization and is: (1) a personal desktop computer, portable computer, workstation, or similar device capable of running Windows Pro locally (in a physical or virtual operating system environment) or (2) a device used to access a virtual desktop infrastructure ("VDI"). Qualified Devices do not include any device that is designated as a server and not used as a personal computer, or not Managed (as defined in the Product Terms at the start of the applicable initial or renewal term of the Enrollment). At its discretion, Institution may designate any device excluded above that is used by or for the benefit of the Organization as a Qualified Device for all or a subset of Education Platform Products or Online Services Institution has selected. "Qualifying Enrollment" means an Enrollment for Education Solutions, the minimum requirements of which were met and which was entered into by Institution or Institution's Affiliate, and that is active and valid upon signing of this Enrollment. Institution must have been included in the Organization under an Enrollment for Education Solutions that is used as the Qualifying Enrollment.

"Reseller" means an entity authorized by Microsoft to resell Licenses under this program and engaged by Institution to provide pre- and post-transaction assistance related to this agreement.

"Student Count" means the total number of Students in the Organization as listed in the "Licensing options; license rights and restrictions" table included in this Enrollment.

"Student Qualified Device" means a Qualified Device owned, leased, or controlled by a Student or owned, leased, or controlled by the Organization and assigned for individual, dedicated use by a Student.

"Subscription License" means, for purposes of this Enrollment, a fixed term license that expires when the Enrollment expires or is terminated unless the buyout option is exercised. Any License ordered under this Enrollment is a Subscription License, even if it is otherwise designated on the purchase order.

2. *Order requirements.*

a. **Minimum order requirements for Enrollment for Education Solutions.** This Enrollment allows Institution to license Products on a subscription basis across its Organization. Institution defines its Organization and can select from two different licensing options (Education Qualified Users or Students), depending on the Users it wishes to enable to use the Products.

The initial order must include Subscription Licenses for at least:

(i) One Education Platform Product for an Organization-wide Count of at least 1,000; or

(ii) One Education Platform Product for a Student Count of at least 1,000;or

(iii) A mix of Education Platform Products that may be ordered as described in the Product Terms.

These minimum requirements are waived if Institution has a Qualifying Enrollment. Institution must submit an order within 30 days of the effective date of the Enrollment. Microsoft may refuse to accept this Enrollment if it has a business reason for doing so.

b. **Additional Products.** Upon satisfying the minimum order requirements above, Institution may order Additional Products. For Additional Products identified in the Product Terms as licensed Organization-wide or for the full Student Count, Institution must order Licenses equal to the Organization-wide Count or Student Count, as applicable.

c. **Use Rights for Education Platform Products.** For Education Platform Products other than Online Services, if a new Product version has more restrictive use rights than the version that is current at the start of the applicable initial or renewal term of the Enrollment, those more restrictive use rights will not apply to Institution's use of that Product during that term.

d. **Country of usage.** Institution must specify the countries where Licenses will be used on its initial order and on any additional orders.

e. **Resellers.** Orders must be submitted to an authorized Reseller who will transmit the order to Microsoft. The Reseller and Institution determine pricing and payment terms as between them, and Microsoft will invoice the Reseller based on those terms. Resellers and other third parties do not have authority to bind or impose any obligation or liability on the Microsoft Affiliate that enters into this Enrollment.

f. **Adding Products.**

(i) **Adding new Products not previously ordered.** New Education Platform Products and Additional Products may be added at any time by contacting a Reseller. New Additional Products, other than Online Services, may be used if an order is placed in the month the Product is first used. For Online Services not previously ordered, an initial order for the Online Service is required prior to use.

(ii) **Adding Licenses for previously ordered Products.** For Education Platform Products other than Online Services and for Additional Products licensed Organization-wide or for the full Student Count, Institution is not required to obtain additional Licenses based on increases in the Organization-wide Count or Student Count after the date of the order. Institution must provide Microsoft with an updated Organization-wide Count or Student Count to account for any such increases on each anniversary of the Enrollment effective date during the Licensed Period. Additional Licenses for Online Services must be ordered prior to use.

(iii) **Invoicing.** Microsoft will invoice Institution's Reseller for such Products ordered on a pro-rated basis based on the greater of (i) the number of full calendar months remaining in the Licensed Period or (ii) six months. Microsoft will invoice the Reseller for Online Services ordered on a pro-rated basis based on the number of full calendar months remaining in the Licensed Period. If Institution subsequently orders Licenses for Additional Products that were not included on Institution's initial order, Microsoft will use the price list in effect on the date of the invoice to charge Institution's Reseller for the additional Licenses. If Institution subsequently orders additional Licenses for Products that were included in Institution's initial order, Microsoft will use the price list in effect when the product was initially ordered to charge Institution's Reseller for the additional Licenses.

g. **Annual orders.** Institution must submit annual orders as follows:

(i) **Annual order requirements.** If Institution has a three-year Licensed Period, it must submit an annual order that accounts for any changes since the initial order or last annual order, including its updated Organization-wide Count or Student Count. Each annual order must include Licenses for at least the same types and quantities of Products as Institution ordered during the year following the Enrollment effective date or last anniversary date, except for permitted reductions, step-ups, add-ons and any Additional Products not ordered Organization-wide.

(ii) **Subscription License Reductions.** Institution may reduce the quantity of Subscription Licenses at the enrollment anniversary date on a prospective basis as follows:

1. For Enterprise Platform Products, Licenses can be reduced, as long as the initial order minimum requirements are maintained.

2. For Additional Products ordered Organization-wide or for the full Student Count, the quantity of Licenses can be reduced provided it remains equal to Institution's Organization-wide Count or Student Count (as applicable).

3. For other Additional Products, Institution may reduce the Licenses. If the License count is reduced to zero, then Institution's use of the applicable Subscription License will be cancelled.

(iii) **Annual order period.** Microsoft must receive an anniversary order prior to each Enrollment anniversary date. Institution may order more often than at each Enrollment anniversary date except for Subscription License reductions.

h. **Buy-out option.** Institution may buy out active Subscription Licenses acquired under this Enrollment for Products other than Online Services (if permitted) and acquire perpetual Licenses for the latest version of the Product as of the Expiration Date by placing an order for such Licenses. A buy-out option is available if Institution has licensed the Products under one or more Enrollments (including any extensions) for at least 36 full calendar months immediately preceding the Expiration Date. To exercise its buy-out option, Institution must submit and Microsoft must receive the buy-out order no more than 30 days prior to the Expiration Date. The Expiration Date will be the invoice date for the buy-out order. Institution may order perpetual Licenses for Education Platform Products and Additional Products licensed Organization-wide in a quantity at least equal to the Organization-wide Count, but not more than the number of Qualified Devices in the Organization on the date of the buy-out order. Institution may order perpetual Licenses for Additional Products in a quantity equal to the lowest number of Licenses ordered during any of the three 12-month periods immediately preceding the expiration of the Enrollment. The buy-out option is not available for Products licensed under the Student licensing option. Except as specifically provided otherwise in the Use Rights, perpetual Licenses acquired through the buy-out option are device Licenses.

i. **How to confirm orders.** Microsoft will publish password-protected information about orders placed by Institution, including an electronic confirmation of each order, at the Volume Licensing Service Center (https://www.microsoft.com/licensing/servicecenter) or a successor site. Upon Microsoft's acceptance of this Enrollment, the individual designated by Institution as its Online Administrator will be granted access to this site.

j. **Step up licenses.** For Licenses eligible for a step-up under this Enrollment, Institution may step-up to a higher edition or suite. The order requirements set forth in the subsection above titled "Adding Licenses for previously ordered Products" apply to all step-ups.

3. *Pricing.*

a. **Subscription price.** This section shall not apply to Products licensed to Institution at special promotion prices to distributor or Reseller, as applicable.

(i) **One-year Licensed Period.** Microsoft will not increase the price it charges to the Reseller for an annual extension of a License by more than ten percent (10%) (as determined with reference to U.S. funds, regardless of the currency in which amounts are invoiced or payment is made) over the immediately preceding one year Licensed Period if Institution submits an extension order prior to the expiration of the Enrollment for the same Products in the same quantities as ordered in the expiring Licensed Period.

(ii) **Three-year Licensed Period.** If Institution chooses a three-year Licensed Period and complies with the ordering requirements in this Enrollment, provided Institution qualifies for the same price level for the entire Licensed Period, for any Products ordered during the Licensed Period, Microsoft will charge the Reseller the same price for a License on each annual order as when Institution first ordered the Product, except for step-ups.

b. **Price levels.** Institution's Organization-wide Count or Student Count, as applicable, determines the price level for Education Platform Products (A, B, C, or D). If Institution chooses to extend this Enrollment, the price level will be reset at the start of the extension term based on Institution's Organization-wide Count or Student Count at the time the extension order is placed. There are no price levels for Additional Products. Provided that Institution qualifies for the same price level for the entire term, Institution's price level does not change during the term of the Enrollment. If Institution qualifies for a different price level during the applicable initial or renewal term, Microsoft may at its discretion establish a new price level for future new orders either upon Institution's request or on its own initiative.

Select Price Level that Applies to Education Qualified User Option	Organization Wide Count	**Price level** (Only Applicable For Education Platform Products)
☐	1,000	A
☐	3,000	B
☐	10,000	C
☐	25,000	D

Select Price Level that Applies to Student Option	Student Count	**Price level** (Only Applicable For Education Platform Products)
☐	1,000	A
☐	3,000	B
☐	10,000	C
☐	25,000	D

c. **Setting Prices.** The price Institution will pay to license the Products will be determined by agreement between Institution and its Reseller. However, Microsoft will provide the Reseller with pricing at the outset of this Enrollment and will not increase the prices that it charges the Reseller for the Products during the term of the Enrollment.

4. Qualifying systems Licenses.

The desktop operating system Licenses granted under this program are upgrade Licenses only. Full desktop operating system Licenses are not available under this program. If Institution selects the Windows Desktop Operating System Upgrade, all Qualified Devices on which Institution runs the Windows Desktop Operating System Upgrade must be licensed to run one of the qualifying operating systems identified in the Product Terms.

5. *End of Enrollment term and termination.*

a. **General.** Microsoft will notify Institution in writing prior to the expiration of the Enrollment. The notice will advise Institution of the option to (1) renew the Enrollment, (2) submit a new Enrollment, (3) exercise the buy-out option, or (4) allow the Enrollment to expire. Microsoft will not unreasonably reject any extension order or new Enrollment. However, Microsoft may make a change to this program that will make it necessary for Institution to enter into a new agreement prior to extending or submitting new Enrollment. Each Licensed Period will start the day following the expiration of the prior Licensed Period.

b. **Extension orders.** Institution may elect to extend its initial Licensed Period for subsequent terms not to exceed 72 consecutive months from the initial effective date using any combination of (1) extension terms of 12 full calendar months and (2) one extension term of 36 full calendar months. Institution must submit, and Microsoft must receive, an extension order prior to the expiration of the Licensed Period.

c. **If Institution elects not to renew.**

   (i) **Subscription Licenses buy-out.** Institution may elect to obtain perpetual Licenses as described in the Section titled "Buy-out option" for Licenses for which a buy-out is available.

   (ii) **Expiration of Enrollment.** Institution may allow the Enrollment to expire. If the Enrollment expires, the Licenses will be cancelled and will terminate as of the Expiration Date. Any associated media must be uninstalled and destroyed, and Organization must discontinue use. Microsoft may request written certification to verify compliance. Because all Licenses acquired under this agreement are temporary, Institution will not be eligible to obtain Software Assurance for those Licenses under any other Microsoft Volume licensing program without first acquiring a perpetual License or License and Software Assurance (L&SA).

d. **Termination for cause.** Any termination for cause of this Enrollment will be subject to the "Termination for cause" section of the Agreement.

e. **Early termination.** If Institution terminates its Enrollment as a result of a breach by Microsoft, or if Microsoft terminates an Online Service for regulatory reasons, Microsoft will issue Institution's Reseller a credit for any amount paid in advance for the period after termination.

Enrollment Details

1. Defining Institution's Organization.

Define the Organization by choosing one of the options below. *Please select **only one** option.*

☐	**Institution and all of its Affiliates**, departments and school locations (*do not* list any entity in the below list)
☒	**Institution only** (including all of its departments and school locations, but not including any Affiliates) (*do not* list any entity in the below list)
☐	**Institution *plus* the listed Affiliate(s) and/or department(s), and/or school location(s), or clearly defined User group(s) if Affiliate is a school without departments or school locations** (please list the Affiliate(s), department(s), school location(s) or User group(s) of Affiliate(s) below)
☐	**Institution's (or any Affiliate's) listed department(s), and/or school location(s), or clearly defined User group(s) if Institution or Affiliate is a school without departments or school locations** (please list department(s), school location(s) or User group(s) and any Affiliate(s) below)

If Institution chooses to enroll specific departments, school locations, and/or clearly defined User groups, Institution must provide the department, school location, and/or defined User group names. If the department, school location, or User group is part of an Affiliate, Institution must also provide the name of the Affiliate. A department includes all segments of a department (*e.g.*, a business school should include the business library). A department must be for educational purposes. Open access labs and other resource support centers do not qualify as separate departments.

List of participating Affiliates, departments, school locations, and/or clearly defined User groups

Institution may attach pages to this Enrollment if additional rows are needed.

2. Licensing options; license rights and restrictions.

Choosing a licensing option. Institution may license Education Platform Products and Additional Products licensed Organization-wide or for the full Student Count for (1) Education Qualified Users and/or (2) Students. Institution must indicate the option(s) it chooses by marking the applicable box below and provide its initial Organization-wide Count and/or Student Count, as applicable. Institution must select at least one licensing option.

Licensing Options.

a. **Education Qualified Users:** If Institution selects this option, Institution's Organization-wide Count must include all Education Qualified Users in its Organization.

b. **Students:** If Institution selects this option, Institution's Student Count must include all of the Students in its Organization.

Category	Institution's Selection	Organization-wide Count and/or Student Count, as applicable
1. Education Qualified Users	☐	
2. Students	☐	

License rights and restrictions. So long as Institution places orders pursuant to the agreement and this Enrollment for any required Licenses and pays per the agreement with its Reseller, Institution (and/or its Students, as applicable) will have the following rights during the term of this Enrollment:

a. If the Education Qualified User option is chosen, Institution is not required to count members of the public who access PCs that remain in Institution's open access labs or libraries. Institution may not permit remote access to software installed on PCs in open access labs or libraries. In the case of CALs, Institution may assign (1) a device CAL to each Qualified Device and (2) a user CAL to each Education Qualified User, in both cases to access Institution's associated server software.

b. If the Student option is chosen, each Student in the Organization may run one instance of the licensed Education Platform Products and one instance of any Additional Product licensed for the Student Count on a Student Qualified Device. In the case of CALs, Institution may assign a user CAL to each Student to access Institution's associated server software. Student's right to use the software shall be governed by and subject to the relevant sections of the most current Product Terms.

3. *Contact information.*

Each party will notify the other in writing if any of the information in the following contact information page(s) changes. The asterisks (*) indicate required fields. By providing contact information, Institution consents to its use for purposes of administering this Enrollment by Microsoft, its Affiliates, and other parties that help administer this Enrollment. The personal information provided in connection with this Enrollment will be used and protected in accordance with the privacy statement available at https://www.microsoft.com/licensing/servicecenter.

a. **Primary contact.** This contact is the primary contact for the Enrollment from within Institution. This contact is also an Online Administrator for the Volume Licensing Service Center and may grant online access to others. The primary contact will be the default contact for all purposes unless separate contacts are identified for specific purposes.

Name of entity (must be legal entity name) * Museum of New Zealand Te Papa Tongarewa
Contact name: First* James **Last*** Hall
Contact email address* james.hall@tepapa.govt.nz
Street address* 55 Cable St, Te Aro,
City* Wellington
Postal code* 6011
Country* New Zealand
Phone 0064 0299034047
Tax ID
** indicates required field*

b. **Notices contact and Online Administrator.** This contact (1) receives the contractual notices and (2) is the Online Administrator for the Volume Licensing Service Center and may grant online access to others.

☒ Same as primary contact (default if no information is provided below, even if box is not checked)

Contact name: First* **Last***
Contact email address*

Street address*
City*
Postal code*
Country*
Phone

Language preference. Choose the language for notices. English
☐ This contact is a third party (not Institution). Warning: This contact receives personally identifiable information of the Institution and its Affiliates.
** indicates required field*

c. **Online Services Manager.** This contact is authorized to manage the Online Services ordered under the Enrollment.

☐ Same as notices contact and Online Administrator (default if no information is provided below, even if box is not checked)

Contact name: First* **Last***
Contact email address*
Phone

☐ This contact is from a third party organization (not the entity). Warning: This contact receives personally identifiable information of the entity.
** indicates required field*

d. **Reseller information.** Reseller contact for this Enrollment is:

Reseller company name* Cyclone Computer Company Ltd
Street address (PO boxes will not be accepted) * 4 Marylands Place
City* Christchurch
Postal code* 8024
Country* New Zealand
Contact name: First* Tracey **Last*** Thomson
Phone +64 021919737
Contact email address* traceyt@cyclone.co.nz
** indicates required field*

By signing below, the Reseller identified above confirms that all information provided in this Enrollment is correct.

Signature* _____

Printed name* Tracey Thomson
Printed title* Licensing Manager
Date* 7/12/2020

Changing a Reseller. If Microsoft or the Reseller chooses to discontinue doing business with each other, Enrolled Institution must choose a replacement Reseller. If Enrolled Institution or the Reseller intends to terminate their relationship, the initiating party must notify Microsoft and the other party using a form provided by Microsoft at least 30 days prior to the date on which the change is to take effect.

e. If Enrolled Institution requires a separate contact for any of the following, attach the Supplemental Contact Information form. *Otherwise, the notices contact and Online Administrator remains the default.*

Microsoft Volume Licensing

Program Signature Form

MBA/MBSA number	
Agreement number	5720058

KQ-TePapa171120

Note: Enter the applicable active numbers associated with the documents below. Microsoft requires the associated active number be indicated here, or listed below as new.

For the purposes of this form, "Customer" can mean the signing entity, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

This signature form and all contract documents identified in the table below are entered into between the Customer and the Microsoft Affiliate signing, as of the effective date identified below.

Contract Document	Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
Enrollment for Education Solutions	X20-14296
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
Amendment	EES37
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code

By signing below, Customer and the Microsoft Affiliate agree that both parties (1) have received, read and understand the above contract documents, including any websites or documents incorporated by reference and any amendments and (2) agree to be bound by the terms of all such documents.

Customer	
Name of Entity (must be legal entity name)* Museum of New Zealand Te Papa Tongarewa	
Signature*	
Printed First and Last Name* Lisa Tipping	
Printed Title Chief Finance and Operations Officer	
Signature Date* 10/12/20	
Tax ID	

** indicates required field*

Microsoft Affiliate
Microsoft Ireland Operations Limited
Signature _____ **Printed First and Last Name** **Printed Title** **Signature Date** (date Microsoft Affiliate countersigns)
Agreement Effective Date (may be different than Microsoft's signature date)
One Microsoft Place South County Business Park Leopardstown Dublin 18 D18 P521 Ireland
Notices to the Microsoft Affiliate should be sent to: ***Microsoft Ireland Operations Limited*** cc/o Microsoft Operations Pte Ltd Dept. 551, Volume Licensing 182 Cecil Street #13-01 Frasers Tower Singapore 069547 Republic of Singapore

Optional 2nd Customer signature or Outsourcer signature (if applicable)

Customer
Name of Entity (must be legal entity name)*
Signature* _____
Printed First and Last Name*
Printed Title
Signature Date*

** indicates required field*

Outsourcer
Name of Entity (must be legal entity name)*
Signature* _____
Printed First and Last Name*
Printed Title
Signature Date*

** indicates required field*

If Customer requires additional contacts or is reporting multiple previous Enrollments, include the appropriate form(s) with this signature form.

After this signature form is signed by the Customer, send it and the Contract Documents to Customer's channel partner or Microsoft account manager, who must submit them to the following address. When the signature form is fully executed by Microsoft, Customer will receive a confirmation copy.

Microsoft Ireland Operations Limited
c/o Microsoft Operations Pte Ltd
Dept. 551, Volume Licensing
182 Cecil Street
#13-01 Frasers Tower
Singapore 069547
Republic of Singapore

Customer: Please remit to your reseller.

Single-tier countries

Reseller: Please remit to:

Microsoft Ireland Operations Limited
c/o Microsoft Operations Pte Ltd
Dept. 551, Volume Licensing
182 Cecil Street
#13-01 Frasers Tower
Singapore 069547
Republic of Singapore

Two-tier countries

Reseller: Please remit to the distributor.
Distributor: Please remit to:

Microsoft Ireland Operations Limited
c/o Microsoft Operations Pte Ltd
Dept. 551, Volume Licensing
182 Cecil Street
#13-01 Frasers Tower
Singapore 069547
Republic of Singapore

Microsoft Volume Licensing

Enrollment for Education Solutions Change of Duration Extension Request Form

Monday, November 13, 2023

To: APO

Note:

1. Institution can request up to five 12-month extensions on an initial 12-month term. Alternatively, it can request one 36-month extension but cannot request both.
2. Institution can request up to three 12-month extensions on an initial 36-month term. Alternatively, it can request one 36-month extension but cannot request both.
3. Extension requests must be received by Microsoft prior to the expiration of the Enrollment.
4. An extension request will mean that an Institution has requested an extension of its Enrollment term and the end date of the Enrollment will be moved out either by 12 months or by 36 months depending on Institution's choice. For example, if the current enrollment is due September 30th 2018, a 36-month extension will mean that the enrollment is valid for three additional years from October 1st 2018 – September 30th 2021.
5. If there is any change in the Organization-wide Count and / or Student Count, as applicable, Institution must provide updated counts below to set the price level for the extension term:

Category Licensed	Institution's Selection	Organization-wide Count and/or Student Count, as applicable
1. Education Qualified Users	☐	
2. Students	☐	

6. Microsoft will confirm via a "Change of Contract Duration" notification when the extension request form has been completed. When the confirmation is received, the reseller can then place the order via MOET.

End Customer Name Museum of New Zealand Te Papa Tongarewa
Agreement Number 5720058
Enrollment Number 6587257
Reseller Name Cyclone Computer Company Limited
Requested Extension Period ☐ **12 months** ☒ **36 months**

Please note that this form is not a legal document. Its purpose is to ensure that all necessary contact information is provided to Regional Operating Center to process the request.

recall™
Your Information. Securely Managed.

Service Agreement No:
SO-139151

Service Agreement between:

"Recall"	Recall New Zealand Limited (3528011) C/- BDO Spicers Level 8 Westpac Tower 120 Albert Street Auckland

and

"Customer"	Museum of New Zealand Te Papa Tongarewa

Start Date	7th January 2013
Initial Term (in months)	12 months

Special Conditions	Delete Clause 4.3 and replace with: Recall may vary the Charges at any time by 30 days notice in writing to the Customer, but on each occasion any increase may not exceed the percentage movement in the Consumer Price Index (All Groups) since the Start Date of this Agreement, or the last review of the Charges, whichever is the more recent. Pricing for Secure Destruction Services and Data Protection Services are included in this contract should the customer wish to use these services.

s9(2)(a)

Initials

Recal[redacted]stomer

RECALL STANDARD TERMS AND CONDITIONS FOR NEW ZEALAND

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

In this Agreement, unless the contrary intention appears or the context requires otherwise:

Agreement means these terms and conditions, the cover sheet and any appendix or schedule to them;

Charges mean the charge or charges for the Services as listed in Schedule 1;

Confidential Information means information relating to the Customer's business affairs received by Recall in the course of providing the Services and includes the Records and any Personal Information but excludes all information which is in the public domain or was known by Recall prior to the disclosure by the Customer;

Contract Period means the 12 month period commencing on the Start Date and each succeeding 12 month period throughout the Term of the Agreement;

Force Majeure Event means any event outside the affected party's reasonable control, including but not limited to an act of God, government or quasi-government act or regulation, riot, act of terrorism, war, flood, fire, industrial dispute, epidemic, or any risk to health or safety;

GST means any consumption tax, goods and services tax, value-added tax and any similar tax, impost or duty;

Initial Term means the period specified on the cover sheet (or if not so specified the period of 12 months) commencing on the Start Date;

Insolvency Event includes the winding up, dissolution or cessation of business, the appointment of an administrator or an official manager, an assignment for the benefit of creditors, scheme or arrangement with creditors, insolvency, bankruptcy of a party or any similar procedure;

Intellectual Property means all intellectual property (registered or unregistered) and includes without limitation: customer information, drawings, inventions, improvements, technical data, formulae, computer programs, databases, designs, patents and trademarks.

Personal Information has the meaning assigned to it in the Privacy Act;

Privacy Act means the *Privacy Act* 1993 as amended, and includes the regulations and any guidelines issued by the Privacy Commissioner from time to time;

Records means all written or printed material or other objects including but not limited to any information storage mediums (such as documents, paper records, magnetic tapes, rigid and floppy disks, CD ROMs, DVD, video tapes, microfiche and microfilm or other computer media) and any accompanying containers and packaging materials, provided by the Customer to Recall in connection with the Services;

Services means:

(a) all of the services relating to the collection, scanning, cataloguing, digitising, retrieval, refiling, tracking, swapping (including loading computer media into customer devices), delivery, storage or destruction of Records as referred to in Schedule 1; and

(b) any additional services provided by Recall to the Customer from time to time;

Special Conditions means those conditions agreed by both parties and specified as such on the cover sheet of this Agreement;

Start Date means the date specified as the start date on the cover sheet of this Agreement, or if no date is specified, the date that this Agreement is executed by both parties;

Technology Licence means the licence attached in Schedule 2 in circumstances where Recall provides web-based or electronic technology as part of the Services;

Term means the term of this Agreement, being the Initial Term plus any subsequent rollover periods pursuant to clause 3.2.

1.2 Interpretation

In this Agreement, unless the contrary intention appears:

(a) the singular includes the plural and vice versa;

(b) a reference to a person includes a reference to the person's executors, administrators, successors, substitutes, assigns, employees, agents, representatives and contractors;

(c) if a period of time is specified, and dates from a given day or the day of an act or event, it is to be calculated exclusive of that day;

(d) headings in this agreement are inserted for convenience and do not affect the interpretation of this agreement;

(e) a reference to a statute, mandatory guideline or other law includes regulations and, amendments, or replacements of that statute, ordinance, code, guideline or law;

(f) no rule of construction will apply to a clause to the disadvantage of a party merely because that party put forward the clause or would otherwise benefit from the clause.

1.3 The Special Conditions form part of this Agreement and prevail to the extent of any inconsistency between the Special Conditions and the terms and conditions of this Agreement.

2. SERVICES

2.1 Recall agrees to provide the Services to the Customer on the terms and conditions of this Agreement and the Customer agrees to engage Recall exclusively to provide the Services pursuant to the terms and conditions of this Agreement for the Term.

2.2 Recall agrees, having regard to the nature of the Services being provided, to perform the Services in a proper and professional manner and in accordance with industry practice.

3. TERM OF THE AGREEMENT

3.1 This Agreement commences on the Start Date and (unless terminated earlier in accordance with clause 6) continues for the Initial Term. Either party may terminate this Agreement with effect from the end of the Initial Term by giving the other party written notice at least 60 days before the end of the Initial Term.

3.2 If this Agreement is not terminated as at the end of the Initial Term, this Agreement continues automatically for equal succeeding periods equivalent to the Initial Term, until it is terminated with effect from the end of the then current period by either party giving written notice to the other at least 60 days before the end of that current period.

4. CHARGES AND PAYMENT

4.1 The Customer must pay the Charges to Recall, within 14 days after the date of each invoice.

4.2 In addition to the Charges, the Customer must pay to Recall any GST payable in respect of the provision of the Services, on the same date on which payment for the relevant Services is due and payable.

4.3 Recall may vary the Charges at any time, by giving 60 days notice in writing to the Customer. The varied Charges will take effect from the end of the 60 day notice period.

4.4 The charges for Services provided by Recall not specified in Schedule 1 will be at Recall's then-current standard charge for that service unless otherwise agreed in writing between the parties.

4.5 All charges and payments payable by the Customer to Recall under this Agreement must be paid free of set-off and without deduction.

4.6 If the relevant payment is not received from the Customer by the date when it is due and payable, Recall may in addition to its rights and remedies at law or equity, do any one or more of the following at its discretion:

(a) charge the Customer interest on the outstanding amount from the due date, at a rate equivalent to the published ANZ Business Index Rate as at the due date plus a margin of 3% per annum and compounded daily;

(b) recover from the Customer any reasonable costs which Recall may incur in recovering any outstanding amounts from the Customer including without limitation an administration fee;

(c) suspend all or part of any Service until the Customer has paid to Recall all outstanding amounts;

(d) deliver the Records to the Customer's address last notified to Recall at the Customer's risk and expense;

(e) terminate this Agreement in accordance with clause 6; or

(f) exercise its rights under the lien specified in clause 5.2(d).

4.7 Where any invoiced Charges remain unpaid for a period of 12 months or more and the Customer has not responded within a reasonable time to the most recent notice from Recall in relation to the unpaid Charges, Recall may, without further notice or compensation to the Customer, destroy the Records in its possession to which the unpaid Charges relate.

5. THE CUSTOMER'S WARRANTIES AND ACKNOWLEDGMENTS

5.1 The Customer warrants that:

(a) the Customer is the owner of the Records, or the authorised agent of the owner of the Records, and has authority to contract with Recall on the terms of this Agreement including the authority to destroy the Records;

(b) the Records are packaged and labelled in compliance with all relevant laws and regulations and are packed in a manner to withstand the ordinary risks of storage and/or transportation, having regard to the nature of the Records;

(c) the Records are not combustible, volatile, explosive, radioactive or otherwise dangerous and are not liable to damage any other property owned by any other person and the Customer acknowledges and agrees that if any of the Records are or are liable to become so, Recall may at any time destroy, or render harmless those Records without compensation to the Customer and without prejudice to any other rights of Recall whether under this Agreement or at law;

(d) the Customer will comply with applicable health and safety legislation and the reasonable directions of Recall to ensure the health and safety of all persons involved in the performance of the Services at its cost and the Customer acknowledges and agrees that where Recall is not reasonably satisfied with the Customer's compliance under this clause 5.1(d) it may suspend the relevant Service(s) until it is satisfied in relation to those issues; and

(e) that the person executing this Agreement is authorised to do so on behalf of the Customer.

5.2 The Customer acknowledges and agrees that:

(a) Recall has relied on the Customer's warranties in clause 5.1 in providing the Services;

(b) the Customer is satisfied that the Services are suitable for its Records and/or requirements;

(c) Recall will not be responsible for any loss due to natural degeneration of any Records over time;

(d) without limiting its rights at law or equity Recall shall have a lien (general or particular, as the case may be) on the Records and any documents relating to the Records for all sums payable by the Customer to Recall in respect of the Services.

(e) Recall is not a common carrier and does not have any liability to the Customer as such;

(f) Recall is not responsible for ensuring that the Customer complies with any statutory or other obligations that the Customer may have regarding the preservation, encryption or maintenance of the Records;

(g) Recall is not an insurer of the Records and Recall accepts no responsibility for insuring the Records. The Customer may arrange and maintain the appropriate and adequate insurance to cover its liability against loss and/or damage to its Records;

(h) in the event that Recall is unable to perform the Services requested by the Customer due to the Customer's default, and the Customer does not notify Recall prior to Recall commencing performance of the Services, the Customer will be liable to pay for those Services as if those Services had been rendered; and

(i) where the Customer acquires Recall branded packaging materials it will not deal with such materials in any way that brings Recall into disrepute including, without limitation, disposing of the materials in a non-secure way.

(j) the Records are carried by Recall at the owner's (Customer's) risk for the purposes of the Carriage of Goods Act 1979 and that the provisions of the Act which impose any liability or obligation on Recall shall not apply to the extent that it is permissible to contract out of those provisions.

6. TERMINATION

6.1 Without limiting their other rights under this Agreement, either party may terminate this Agreement with immediate effect by giving written notice to the other party if:

(a) an Insolvency Event occurs in respect of the other party; or

(b) the other party materially breaches this Agreement and fails to correct the breach within 14 days after notice of that breach from the non-breaching party.

Without limiting the above, the following matters shall constitute a material breach of this Agreement by the Customer:

(i) the Customer does not pay for any invoiced Services within 14 days of the relevant due date thereof; or

(ii) any warranty or representation given by the Customer to Recall under this Agreement is materially false or misleading.

6.2 On receipt of notice of termination of this Agreement the parties will negotiate and agree to a reasonable plan for the return of Records to the Customer which is consistent with Recall's then current standard operating practices. Such plan shall commence, subject to clause 4.6, at the expiry of the notice period. For the avoidance of doubt, unless otherwise agreed by the parties in writing, the provision of any Services during the transition out period shall be provided on the same terms and conditions as this Agreement.

6.3 On termination or expiry of this Agreement, the Customer must:

(a) pay Recall, prior to the removal or destruction of the Records:

(i) all Charges, including Charges incurred to the date of termination or expiry of the Agreement and any Charges which accrue from the date of termination or expiry until the Records are returned, collected or destroyed; and

(ii) any amounts specified in Schedule 1 for the permanent removal of such Records in addition to any other Charges normally paid for retrieval, transport and handling of the Records; and

(b) return to Recall any equipment Recall has provided to the Customer for the provision or the Services, or allow Recall access to the Customer's premises to collect such equipment.

6.4 The Customer acknowledges that Recall has relied on information from the Customer as to the proposed period for which the Customer will require the Services in entering into this Agreement and setting the Charges. If the Customer terminates, or attempts to terminate, this Agreement during the Initial Term other than in accordance with this clause 6, then the Customer agrees to pay to Recall, by way of liquidated damages, a sum equal to 75% of the Charges that would have been payable to Recall by the Customer for the unexpired portion of the Initial Term had the Customer continued to utilise the Services at the average rate incurred during the immediately preceding three months. Furthermore, the Customer acknowledges and agrees that the liquidated damages described in this clause 6.4 represent a genuine pre-estimate of loss.

7. CONFIDENTIALITY OF RECORDS FOR STORAGE OR DESTRUCTION

7.1 Recall will take all reasonable measures to ensure that all Confidential Information held in connection with this Agreement is protected from misuse or unauthorised disclosure.

7.2 The Customer will ensure that it has adequate processes in place for updating, amending or correcting Personal Information held by Recall in connection with this Agreement. Recall's obligations in this regard will be limited to retrieving the requested Records for the Customer, such retrieval to be treated as part of the Services and charged accordingly.

8. LIABILITY

8.1 To the extent permitted by law, all conditions and warranties not expressly included in this Agreement are excluded.

8.2 The Customer acknowledges that where it is acquiring the Services for business purposes, the provisions of the Consumer Guarantees Act 1993 are excluded.

8.3 Recall is not liable for and the Customer releases Recall from all liability in contract, tort, bailment or otherwise whether due to negligence, breach, wilful act or omission or any other cause in respect of any loss, damage, expense, injury or death arising out of or in connection with this Agreement.

8.4 Recall shall not be liable for any indirect, special or consequential losses (including but not limited to any damages calculated by reference to loss of profit, information, revenue, goodwill or business opportunities and damage to reputation) arising out of or in connection with this Agreement.

8.5 To the extent that Recall's liability cannot be excluded or limited in the manner prescribed by this clause 8, Recall's total aggregate liability (including liability due to negligence, breach or wilful act or default) under this

Agreement for all claims arising out of this Agreement in any one Contract Period shall be limited to the amount which is equivalent to the sum of the Charges paid by the Customer to Recall in that Contract Period.

8.6 For the avoidance of doubt, Recall does not accept liability for the intrinsic value to the Customer of information comprised in the Records.

9. GENERAL

9.1 Recall is taken to have duly delivered Records to an address if a person there signs a delivery docket for the Records. Recall is taken to have duly collected Records from an address if Recall gives a person there a receipt for the Records.

9.2 Where any order, writ or mandatory instrument relating to the Services or the Records is served on or presented to Recall and appears on its face to be duly and properly created and executed, Recall may comply with it and the Customer indemnifies Recall for any loss or expenses in respect of Recall so complying.

9.3 The Customer is liable for and indemnifies Recall in respect of all losses, of whatever nature, caused or contributed to by the Customer and incurred by Recall in connection with the provision of the Services.

9.4 The Customer authorises Recall to subcontract or assign the whole or any part of the provision of the Services.

9.5 Recall will be responsible for the actions of its subcontractors in the provision of the Services and every right, exemption from liability and defence to which Recall is entitled in accordance with this Agreement shall also be available and shall extend to protect all agents, employees and subcontractors of Recall.

9.6 Unless otherwise agreed in writing, Recall reserves the right to store the Records at any of its storage locations.

9.7 Any claim for missing or damaged Records must be made in writing to Recall within 30 days after delivery to the Customer.

9.8 No action, arising out of or in connection with this Agreement (other than an action by Recall for any amount due to Recall) may be brought more than one year after the cause of action first arose.

9.9 This Agreement will apply to the exclusion of all other terms and conditions provided to Recall from time to time by the Customer which may be, without limitation, in the form of a purchase or work order. If the Customer provides Recall with a purchase or work order containing terms and conditions, Recall's fulfilment of its obligations under this Agreement does not constitute acceptance of the terms and conditions of that purchase or work order.

9.10 This Agreement constitutes the entire agreement between the parties and supersedes all previous oral or written proposals, representations, agreements and other communications between the parties in relation to the subject matter.

9.11 This Agreement may only be varied in writing by a document signed by a duly authorised officer of each party.

9.12 The failure by either party to observe or perform wholly or in part any obligation (other than an obligation to pay money) under this Agreement will not be a breach of this Agreement to the extent that the failure was caused by or arose as a result of a Force Majeure Event.

9.13 Any forbearance, indulgence or delay in enforcing any right or remedy by a party does not constitute a waiver of rights issued or in any way prejudice any right or remedy of that party.

9.14 If any part of this Agreement is unenforceable, invalid or void then that part of the Agreement is severed and the rights and obligations of the remaining parts of the Agreement continue to apply.

9.15 Any notice under this Agreement must be in writing and delivered personally, by facsimile or email, or by prepaid post to the last known facsimile number or address of the Customer.

9.16 The Customer may not assign its rights under this Agreement without first obtaining Recall's prior written consent.

9.17 This Agreement is governed by the laws of New Zealand and the parties submit to the non-exclusive jurisdiction of the courts of New Zealand.

10. DISPUTE RESOLUTION

10.1 If a dispute arises under this Agreement, a party may give written notice to the other specifying the dispute and requiring its resolution under this clause (Notice of Dispute).

10.2 If the dispute is not resolved within 14 days of the Notice of Dispute, the parties may jointly refer the dispute to mediation in accordance with this clause.

10.3 If the parties are unable to agree on a mediator within 21 days of the Notice of Dispute, the mediator shall be appointed by the Chair of LEADR (Leading Edge Alternative Dispute Resolvers).

10.4 The parties must pay the mediator's fees in equal shares. Each party must pay its own costs of the mediation.

10.5 If the dispute is not resolved within 28 days after the appointment of the mediator, the parties shall be free to commence court proceedings.

10.6 This clause does not prevent any party from obtaining any injunctive, interlocutory or declarative relief from a court, which may be urgently required.

11. DESTRUCTION OF RECORDS

11.1 Where the Services involve the destruction of Records which are already in Recall's possession, the title to those Records passes to Recall upon Recall receiving a written notice from the Customer authorising Recall to destroy the Records.

11.2 Where the Services involve the destruction of Records which are not already in Recall's possession, the title to those Records passes to Recall when the Records are collected from the Customer's premises by Recall or upon delivery to Recall's premises by the Customer, whichever is the earlier.

s9(2)(a) Initials

Recall [redacted] ustomer

11.3 Any Records not contained in a bin provided by Recall will not be collected unless otherwise agreed in writing between the parties, and it is the Customer's responsibility to ensure that the correct material is removed by Recall.

11.4 The Customer:

(a) must not remove, deface, cover up or interfere in any way with any equipment (including any identifying marks of ownership on equipment), provided by Recall;

(b) acknowledges that it has no proprietary rights to any equipment provided by Recall and will not purport to sell, lease or otherwise part with possession of such equipment without Recall's prior written approval;

(c) must compensate Recall for any loss or damage to such equipment (caused by someone other than Recall) at Recall's then current replacement cost for that item of equipment plus any other costs incurred by Recall in connection with the loss of or damage to such equipment.

12. INTELLECTUAL PROPERTY

12.1 Where Recall provides web-based or electronic technology as part of the Services, that technology is provided for use by the Customer as a licensee on a non-exclusive basis, solely for the purposes of making use of the Services provided by Recall and otherwise in accordance with the attached Technology Licence.

12.2 The Customer acquires only the right to use the technology via the internet (or other telecommunications connection as agreed between the parties) but does not acquire any rights of ownership. All right, title and interest in the technology shall at all times remain the property of Recall.

12.3 The parties acknowledge that property in all Intellectual Property which arises pursuant to or during the course of the performance of this Agreement and relating to the business of or products marketed by Recall is vested and shall vest in Recall and the Customer undertakes to do all such acts and things to execute all such documents as may be necessary or effective to vest such property in Recall.

SCHEDULE 1 – Services and Charges
SCHEDULE 2 – **ReView℠ powered by OnBase** Technology Licence (where applicable)

s9(2)(a) Initials

Recall [redacted] stomer

By executing this document, Recall and the Customer agree to be bound by these Terms and Conditions and the attached Schedule(s).

Signed on behalf of
Recall New Zealand Limited (3528011) by

sign here ► s9(2)(a)
Authorised Signatory

print name s9(2)(a)

date s9(2)(a)

Signed on behalf of
Museum of New Zealand Te Papa Tongarewa by

sign here ► RA Clarke
Authorised Signatory

print name RUSSELL CLARKE, Manager, Corporate Records

date 21/12/12

Recall s9(2)(a) Customer Initials

s9(2)(a)

Initials

Recal [redacted] ustomer

Schedule 1 - Retention

Transaction Description	Rate	Rate Explanation
s 9(2)(i)		

Product Sales

Transaction Description	Rate	Rate Explanation
s 9(2)(i)		

Movements

Transaction Description	Rate	Rate Explanation
s 9(2)(i)		

Transport

Transaction Description	Rate	Rate Explanation
s 9(2)(i)		

Miscellaneous

Transaction Description	Rate	Rate Explanation
s 9(2)(i)		

s9(2)(a) Initials

Recall Customer

s 9(2)(i)

*s 9(2)(i)

Secure Destruction Services

Transaction Description	Rate	Rate Explanation
s 9(2)(i)		

Data Protection Services

Data Secure Retention	Rate	Rate Explanation
s 9(2)(i)		

Data Movement	Rate	Rate Explanation
s 9(2)(i)		

Data Transportation	Rate	Rate Explanation
s 9(2)(i)		

s9(2)(a)

Initials

Recall Customer

Other Items	Rate	Rate Explanation
s 9(2)(i)		

s9(2)(a) Initials

Recal stomer



Master Services Agreement

Digital Asset Management System (DAMS) Implementation and on-going support

Museum of New Zealand Te Papa Tongarewa
(Te Papa)

NetXposure, Inc. **(Supplier)**

3 March 2017

Master Agreement

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Details

Date

3 March 2017

Parties

Name	**Museum of New Zealand Te Papa Tongarewa**
Short name	**Te Papa**
Notice details	55 Cable Street, Wellington New Zealand
Attention	Neil Blackie

Name	**NetXposure, Inc.**
Short name	**NetX**
Notice details	735 SW First Avenue, 3rd Floor Portland, Oregon 97204 United States of America
Attention	Kevin Peoples

Background

A. Te Papa wishes to acquire certain services and deliverables from the Supplier.

B. The Parties have agreed to enter into this Agreement under which Te Papa will be able to acquire such services and deliverables from the Supplier by entering into Statements of Work which shall be subject to the terms and conditions set out in this Agreement.

C. Any services and deliverables which the Supplier agrees to provide to Te Papa will be documented in a SOW in accordance with clause 1 and the SOW will be subject to the terms of this Agreement.

Agreed terms

1. Structure of Agreement

1.1. Structure

This Agreement is a master agreement between the Parties and sets out the framework for the Parties' relationship. The initial Statements of Work agreed by the Parties on the same date as this Agreement are appended to the Agreement. While this Agreement remains in force it can be used on an ongoing basis for the provision of additional Services and Deliverables to Te Papa under Statements of Work entered into pursuant to this Agreement's terms.

1.2. Statements of Work

Where Te Papa wishes to acquire additional Services or Deliverables from the Supplier after the date of this Agreement, Te Papa shall notify the Supplier and the Supplier shall prepare a draft SOW to reflect the requirements communicated to the Supplier. Once agreed, the Parties will enter into a new SOW which will be subject to the terms of this Agreement. All new SOWs must:

(a) be in writing and substantially in the SOW form (as the Parties consider is applicable) set out in Schedule 3;

(b) specify that they are subject to the terms of this Agreement; and

(c) be signed by an authorised representative of each Party,

and once signed will be deemed to form part of this Agreement.

1.3. Order of precedence

Unless expressly provided otherwise, to the extent that there is any conflict between the documents comprising this Agreement, the documents shall have the following order of precedence:

(a) the body of this Agreement (clauses 1 - 30) and Schedule 2;

(b) Schedule 1;

(c) all other Schedules to this Agreement; and

(d) the SOWs.

2. Relationship Management

2.1. Strategic relationship

The Parties acknowledge and agree that a strategic working relationship between them will be critical to the successful delivery of Services and Deliverables under this Agreement.

2.2. Relationship Managers

Each Party shall appoint:

(a) a Relationship Manager; and

(b) a Project Manager in respect of each SOW.

2.3. Replacement of Relationship Managers

Either Party may replace its Relationship Manager from time to time, provided it gives the other Party not less than 20 Business Days' written notice of such replacement.

2.4. Cooperation

The Parties acknowledge and agree that the successful provision of the Services and Deliverables will require the Supplier to proactively and constructively cooperate with and assist:

(a) Te Papa; and

(b) other suppliers to Te Papa who provide services or deliverables which interface with or relate to the Services or Deliverables (each being a "**Third Party Provider**").

2.5. Working with Third Party Providers

The Supplier agrees to cooperate in good faith with Te Papa and each Third Party Provider and follow Te Papa's reasonable directions in relation to cooperation with any Third Party Provider.

3. Term

3.1. Term of this Agreement

This Agreement will commence on the Commencement Date and will continue in force for the Initial Term unless terminated earlier in accordance with the terms of this Agreement.

3.2. Right of renewal

Te Papa shall have the Number of Renewal Rights to renew the Term, each renewal being for a Renewal Term. Te Papa may exercise a right of renewal by giving notice of renewal to the Supplier not less than the Renewal Notice Period prior to the expiry of the then current Term.

3.3. Term of SOWs

Each SOW shall commence on the commencement date specified in the SOW and shall continue until the earlier of:

(a) the expiry date of any term specified in the SOW;

(b) the expiry date of this Agreement; or

(c) the effective date of termination of this Agreement or the SOW.

4. Key Te Papa Obligations

4.1. Te Papa shall:

(a) pay the Fees for any Services and Deliverables provided under a SOW in accordance with clauses 6 and 7;

(b) use reasonable endeavours to meet any dependencies specifically identified in a SOW;

(c) provide reasonable cooperation to the Supplier in relation to the Services and Deliverables (including promptly responding to any reasonable requests for information made by the Supplier); and

(d) perform any Te Papa obligations expressly set out in a SOW.

5. Key Supplier Obligations

5.1. The Supplier shall:

(a) provide all Services and Deliverables in accordance with all of the terms of this Agreement (including each applicable SOW);

(b) exercise the degree of care, skill, and diligence reasonably expected of a supplier performing services similar to the Services and in accordance with Industry Best Practice;

(c) meet or exceed the Service Levels;

(d) ensure the Services and Deliverables meet any Specifications or other standards set out in a SOW;

(e) attend and participate in meetings as reasonably required by Te Papa or as specified in a SOW;

(f) keep Te Papa fully informed of the progress of the performance under each SOW;

(g) throughout the Term of this Agreement prepare and provide any reports reasonably requested by Te Papa or specified in a SOW;

(h) implement the Services and Deliverables in accordance with the terms of Schedule 4 and each applicable SOW and comply with all reasonable timeframes, directions and other requirements of Te Papa in relation to the Services or Deliverables (including reasonable requests for information);

(i) identify and provide all personnel, processes and resources required to provide the Services and Deliverables in accordance with this Agreement;

(j) minimise any disruption to Te Papa's functions and operations and the activities of Te Papa's personnel and any other suppliers to Te Papa;

(k) comply with all applicable Laws and industry codes of practice, and obtain, maintain and comply with all Consents.

6. Fees and Credits

6.1. Fees

The Fees payable in respect of the Services and Deliverables to be provided by the Supplier shall be set out in the relevant SOW. Te Papa must pay the Fees as specified in a SOW for the provision of the Services and Deliverables under that SOW. Rates specified in a SOW must not exceed the rates specified in the Rate Card (if any) in Schedule 5 unless otherwise agreed. The Fees are inclusive of all Tax except GST. Te Papa shall be entitled to deduct any withholding tax required to be withheld by Law from payments made to the Supplier and shall not be required to gross-up or increase any such payments in respect of such amounts withheld.

6.2. Total Fees

The Fees are the total amount payable by Te Papa for the provision of the Services and Deliverables and the Supplier's performance of its obligations under this Agreement. All costs relating to the provision of the Services and Deliverables and the Supplier's performance of its obligations under this Agreement (including any SOWs) are the sole responsibility of the Supplier unless agreed otherwise in writing and the Fees shall be

deemed to include everything necessary to ensure that the Services and Deliverables meet and conform to this Agreement.

7. Payment

7.1. Invoices

The Supplier shall submit invoices to Te Papa under each SOW within 5 Business Days of the end of each month for the Services or Deliverables provided in the previous month, unless expressly agreed otherwise in relation to Services or Deliverables under a SOW. Each invoice must:

(a) be in the form of a valid tax invoice as specified by section 24 of the GST Act;

(b) be in a form, and delivered by the means of such communication, reasonably requested by Te Papa from time to time;

(c) describe in adequate detail the Services or Deliverables that are the subject of the invoice and the timing of the provision of such Services or Deliverables and include a Purchase Order number. If any invoice does not quote a Purchase Order number, the Supplier accepts that payment of the invoice will be delayed;

(d) be a single consolidated invoice for each Purchase Order number; and

(e) be sent to finance@tepapa.govt.nz or any other email address notified to the Supplier or specified on the Purchase Order.

7.2. Additional Information

The Supplier shall provide such information as Te Papa reasonably requests relating to any amount invoiced by the Supplier.

7.3. Corrections

Any invoices requiring corrections will require a full credit note and the corrected invoice will need to be re-issued.

7.4. Payment

Except where an invoice (or part) is disputed under clause 7.5 or expressly specified otherwise in a SOW, Te Papa shall pay the Supplier the amount payable in respect of each invoice issued under clause 7.1 by the 20th day of the month following the month in which the invoice was received by Te Papa.

7.5. Disputed invoices

If Te Papa considers that there is a mistake in any invoice (including, to avoid doubt, the charging for a Service or Deliverable that has not been provided) or otherwise bona fide disputes the invoice, Te Papa will bring the matter to the Supplier's attention. When Te Papa gives notice of a disputed invoice, Te Papa will pay the undisputed amount in accordance with the payment terms set out in clause 7.4. Once the disputed amount has been resolved, Te Papa will pay the amount owing (if any) within five 5 Business Days. The Supplier shall not be excused of any performance of any of its obligations under this Agreement even though a disputed invoice remains unresolved. Either Party may treat any disagreement concerning a disputed invoice as a dispute under clause 26.

7.6. Set off

Te Papa may deduct, or set-off, any amounts owing to Te Papa by the Supplier against any amounts owing to the Supplier under this Agreement. To avoid doubt, amounts owing to Te Papa may include any overpayment, any Service Credit, liquidated

damages, or any other amount specified as payable by the Supplier under this Agreement (including any SOW). Either Party may treat any disagreement concerning a set-off or deduction as a dispute under clause 26.

8. Variations

8.1. Request for variation

Either Party may request a variation to the Services or the Deliverables or any other term of this Agreement at any time. This Agreement or any current SOW may be varied:

(a) by agreement in writing signed by an authorised representative of each Party; and

(b) in accordance with the Contract Variation Procedure in Schedule 5 (if any).

8.2. Effect of variation:

Any variation to the terms of this Agreement shall be deemed to apply to each and every SOW (including those which were entered into prior to the date of the variation) unless expressly agreed otherwise in writing.

9. Personnel

9.1. Personnel requirements

The Supplier shall:

(a) ensure that all Personnel are suitably educated, trained, skilled and experienced and fully qualified for their project role;

(b) ensure that the number of Personnel is adequate to provide the Services or Deliverables;

(c) ensure that all Personnel comply with:

(i) all protocols, policies, codes of conduct and/or procedures (including any changes or updates to such protocols, policies, codes of conduct and/or procedures) specified by Te Papa from time to time acting reasonably; and

(ii) the Supplier's obligations under this Agreement,

and carry out their respective duties with due care, skill and diligence.

9.2. Removal of Personnel

If Te Papa reasonably considers that Personnel do not meet, or have not complied with, the requirements set out in clause 9.1(a) or 9.1(c) above or any other requirements in this Agreement, then Te Papa may, by notice to the Supplier, require the Supplier to replace the relevant Personnel and the Supplier shall do so (at its own cost) as soon as practicable (but in any event no later than 10 Business Days after receipt by the Supplier of the relevant request).

9.3. Key Persons

The Supplier will ensure that each Key Person is available to perform the relevant functions assigned to him or her in accordance with this Agreement.

9.4. Replacement Key Person

The Supplier may replace a Key Person only if:

(a) the Supplier has given Te Papa at least 20 Business Days' notice of the proposed replacement, such notice to include full details of the replacement for the Key

Person (including an up-to-date curriculum vitae), except to the extent that this is not reasonably practicable due to circumstances beyond the reasonable control of the Supplier;

(b) Te Papa has approved the replacement for the Key Person;

(c) the Supplier bears all costs relating to replacing that Key Person and upskilling of the replacement Key Person; and

(d) the Supplier, if required by Te Papa, agrees on a transition plan with Te Papa for the replacement of the Key Person and manages the replacement in accordance with such plan.

10. Subcontractors

10.1. Appointment

Subcontractors can only be appointed or replaced with Te Papa's prior written consent. Any Subcontractors expressly identified in a SOW shall be deemed to be approved for the purposes of this clause.

10.2. Remedies

If Te Papa believes that any Subcontractor is not providing, or will not provide, any work in a satisfactory manner causing the Supplier to breach this Agreement, Te Papa reserves the right to give notice to the Supplier requiring the Supplier to remedy the situation. If within 10 Business Days of the Supplier receiving such notice, the Supplier has not remedied the situation to the reasonable satisfaction of Te Papa, Te Papa may give notice to the Supplier requiring the Supplier to remove the relevant Subcontractor and the Supplier shall promptly action any such notice.

10.3. Responsibility

If the Supplier subcontracts any aspect of the Services or Deliverables the Supplier shall not be relieved of any of its liabilities or obligations under this Agreement in relation to those Services or Deliverables. The Supplier shall be liable to Te Papa for the acts and omissions of any Subcontractor as if they were the acts or omissions of the Supplier.

11. Risk and Title to Deliverables

Unless expressly agreed otherwise in the applicable SOW, risk in a Deliverable shall pass to Te Papa upon the Acceptance of such Deliverable, and prior to the date of Acceptance the Supplier shall bear the risk of all damage to, and loss of, the Deliverable for whatever reason. Title in a Deliverable shall pass to Te Papa upon the earlier of:

(a) delivery of such Deliverable to Te Papa Site specified for delivery; and

(b) payment of the applicable Fees for such Deliverable.

12. Information Technology Security

12.1. Compliance with policies

The Supplier shall comply with Te Papa's information technology and security policies notified to the Supplier from time to time.

12.2. Unauthorised Use

The Supplier shall ensure that its Personnel do not engage in acts of Unauthorised Use. To the extent the Supplier becomes aware that an incident of Unauthorised Use has occurred or is occurring, without limiting clause 9:

(a) the Supplier shall promptly inform Te Papa of such Unauthorised Use;

(b) the Supplier will take such steps as are available to it to identify that unauthorised person and to comply with Te Papa's reasonable direction; and

(c) Te Papa may take all steps it considers necessary to cease such Unauthorised Use and/or prevent it from reoccurring, including (without prejudice to any of its rights or remedies under this Agreement or at Law) suspending the provision of the Services or Deliverables at the Supplier's cost.

12.3. Disabling Code protection

The Supplier agrees to implement any Disabling Code protection and security software that would be required to comply with Industry Best Practice, and must:

(a) use best endeavours to prevent the contamination and spread of any Disabling Code into computer systems of Te Papa and only use equipment, software and parts which it considers (acting reasonably) are free of Disabling Code; and

(b) take all steps that would be required to comply with Industry Best Practice necessary to eliminate or block any Disabling Code and to restore all data lost or corrupted as a result.

13. Software Requirements

13.1. Security

The Supplier must ensure that the security features of any Deliverables conform to Industry Best Practice within the technology industry and any other security practices that the parties may agree from time to time.

13.2. Supplier or Third Party Software

(a) The Supplier must obtain Te Papa's prior written consent to the use of any Supplier or third party software:

(i) as a component of any Deliverable; or

(ii) to develop any Deliverable where that Deliverable will not be able to be fully used without a separate licence to use that Supplier or third party software. Where Te Papa gives its consent to such use of third party software Te Papa will, in respect of third party software, enter into a licence directly with the owner of the third party software and, in respect of Supplier software, unless agreed otherwise in writing, obtain a licence under clause 15.2.

(b) To avoid doubt, the Supplier is not required to obtain Te Papa's prior written consent if the Supplier uses the third party software for the sole purpose of constructing a Deliverable or any related items, and third party software is not required to operate that Deliverable in the manner contemplated by this Agreement.

13.3. Documentation

All Documentation supplied to Te Papa must:

(a) be:

(i) in the English language;

(ii) in softcopy and hardcopy format(s) agreed between the parties;

(iii) the most current and up to date version available;

(b) be well presented, accurate and contain sufficient information to allow reasonably competent persons who will be users to make full and proper use of the relevant Deliverables;

(c) be written in such a way as to enable use and support of the relevant Deliverables by any competent services provider, or by Te Papa's properly trained technical staff;

13.4. Use of Te Papa's software

If the Supplier requires the use of Te Papa's software (as agreed with Te Papa), Te Papa:

(a) in the case of third party software, will, unless otherwise agreed in a SOW, use its reasonable endeavours to ensure that the Supplier has a right to use such software, for the sole purpose of providing the Services and Deliverables during the term of this Agreement;

(b) in the case of software owned by Te Papa, grants to the Supplier a non-transferable, non-exclusive, revocable licence to use such software for the sole purpose of providing the Services and Deliverables during the term of this Agreement; and

(c) in the case of any open publicly available application programming interface published and maintained by Te Papa that would not, under the terms on which the API is licensed, otherwise be able to be used to provide the Services and Deliverables, grants the Supplier a non-transferable, non-exclusive, revocable licence to use such software for the sole purpose of providing the Services and Deliverables during the term of this Agreement.

13.5. Open Source Code

Where Open Source Software is proposed to be used in any Deliverable, the Supplier:

(a) will advise Te Papa of the manner in which the Open Source Software is proposed to be used prior to such use and provide Te Papa with the terms on which the Open Source Software is licensed;

(b) unless otherwise agreed, will not modify the Open Source Software or derive works from the Open Source Software if doing so would, under the terms on which the Open Source Software is licensed, require Te Papa or the Supplier to make available on any basis all or any part of the resulting software or derivative works used by Te Papa (including the relevant Source Code) to any third party; and

(c) acknowledges that any defect in any Open Source Software used by the Supplier in the provision of any Service or Deliverable, will not relieve the Supplier from any of its obligations under this Agreement.

14. Business Continuity and Disaster Recovery

The Supplier shall:

(a) take reasonable precautions to prevent and mitigate any disaster or crisis (including any financial crisis or stress) or any other event or circumstance that may interfere with the availability or operation of the Services or Deliverables (each a "**Trigger Event**");

(b) maintain a documented and tested business continuity and disaster recovery plan during the Term of this Agreement that meets Industry Best Practice (the **"Business Continuity Plan"**);

(c) provide a copy of the Business Continuity Policy Statement to Te Papa on request; and

(d) upon the occurrence of a Trigger Event, promptly implement the relevant portion or portions of the Business Continuity Plan and shall notify Te Papa of such implementation. Following recovery of business operation, the Supplier shall promptly provide to Te Papa a post-incident report that documents the implementation and the efficacy of the plan.

15. Intellectual Property Rights

15.1. Pre-existing intellectual property

All Intellectual Property which is owned by or proprietary to a party prior to the Commencement Date, including but not limited to, software, skill set, methodology and processes, together with all modifications, enhancements, adaptations or developments made to, or based on, it under this Agreement in connection with the Services ("**Pre-existing Intellectual Property**") will remain owned by or proprietary to that party, and, except as otherwise provided in this Agreement or a SOW, the other party obtains no rights in such Intellectual Property. Te Papa's rights in relation to the Supplier's Pre-existing Intellectual Property are set out in clause 15.2.

15.2. Use of the Supplier intellectual property

(a) If the Supplier incorporates any of its Pre-existing Intellectual Property into the Services or Deliverables, unless the parties agree otherwise in a SOW, the Supplier grants an irrevocable, non-exclusive, worldwide, transferable, royalty free, perpetual licence to Te Papa to use, access, possess, and store that Pre-existing Intellectual Property for the Term of the Agreement.

The Supplier warrants and undertakes that all software and other Intellectual Property required for the provision of the Services and use by Te Papa of the Services or Deliverables as contemplated by this Agreement, is set out in the relevant SOW.

15.3. Licence

In all cases where Te Papa does not own or is not otherwise licensed under a SOW to use any Intellectual Property Rights supplied to Te Papa under this Agreement, the Supplier grants, or shall procure the grant of, a royalty-free, worldwide, non-exclusive, perpetual, transferable and irrevocable licence or sublicence to use, copy, modify and distribute such Intellectual Property Rights to Te Papa for Te Papa's purposes.

15.4. Supplier warranty

The Supplier warrants, undertakes and represents to Te Papa that neither the supply, receipt or use of the Services or the Deliverables nor Te Papa's possession or use, as contemplated by this Agreement, of any information or materials supplied under this Agreement, will infringe any third party's Intellectual Property Rights.

15.5. Indemnity

Subject to clauses 15.1010 and 15.111, the Supplier indemnifies Te Papa against all liabilities, damages, expenses and losses (including legal costs) arising from any allegation that Te Papa's possession or use of any information, rights, materials or services supplied by the Supplier under this Agreement (including any of the Services or Deliverables), infringes any third party's Intellectual Property Rights (**"IP Claim"**).

16. Use of Data

16.1. Treatment

Whenever Te Papa provides Te Papa Data to the Supplier or the Supplier otherwise has access to, stores, processes or transmits Te Papa Data under or in connection with this Agreement, the Supplier must:

(a) use Te Papa Data only to the extent necessary to provide the Services;

(b) keep Te Papa Data secure and implement and maintain appropriate measures to prevent the loss, unauthorised access, use, processing, disclosure, accidental loss or destruction of, or damage to, and any other misuse relating to, that Te Papa Data;

(c) keep Te Papa Data confidential and not disclose Te Papa Data to any other person or allow access by any other person;

(d) only disclose Te Papa Data to Personnel as appropriate and strictly necessary for the proper performance of the Personnel's duties in relation to the obligations of the Supplier under this Agreement;

(e) promptly notify Te Papa as soon as the Supplier becomes aware of any misuse or unauthorised disclosure of any Te Papa Data;

(f) unless otherwise instructed by Te Papa in writing, securely dispose of or return Te Papa Data to the extent it is held by the Supplier or a Subcontractor, on Te Papa's instructions, once it is no longer required for the purposes of the provision of the Services or Deliverables (where Te Papa Data is to be destroyed, it must be destroyed in a manner that ensures it can no longer be recovered or reconstructed, including, where instructed by Te Papa from time to time, wiping Te Papa Data from any Supplier Equipment);

(g) ensure that all software deployed in the delivery of the Services or Deliverables and the Supplier Equipment accords with Industry Best Practice in relation to the encryption systems, anti-virus, patches, updates and upgrades for security purposes.

16.2. Ownership

The Supplier acknowledges that Te Papa Data, in whatever form and on whatever media, remains the property of Te Papa or its licensors.

16.3. Open Data

To the extent that the Supplier has access to, stores, processes or transmits Open Data under or in connection with this Agreement, the Supplier must comply with the terms of use or licence of that Open Data.

17. Confidentiality

17.1. Restrictions

Except as permitted by this clause 17 or otherwise expressly permitted in this Agreement, each Party shall keep the other Party's Confidential Information confidential and shall not disclose such Confidential Information to any person or use such Confidential Information for any purpose other than for the purposes of this Agreement (which, in the case of Te Papa, will include for the purposes of Te Papa obtaining the full benefit of the Agreement and all rights granted under it). In fulfilling its obligations under this clause 17.1 each Party shall, as a minimum standard, use the same degree of care to avoid disclosure as it uses to protect its own confidential information.

17.2. Exceptions

Notwithstanding clause 17.1, a Party may disclose any Confidential Information:

(a) to its directors, employees or contractors who need to know such information for the purpose of this Agreement, or to its professional advisers, auditors or bankers for a proper purpose, provided that Party ensures that each such person to whom it discloses Confidential Information is required to comply with the restrictions in this clause 17 as if such person were a Party to this Agreement;

(b) if and to the extent disclosure is required by Law, provided that Party gives the other Party notice of the requirement as soon as practicable before such disclosure is made (other than where it is prohibited from doing so as a matter of Law); or

(c) if, and to the extent, the information:

(i) was known to the receiving Party before the information was disclosed to it;

(ii) is disclosed to the receiving Party on a non-confidential basis by a third party who has the right to make such disclosure;

(iii) is generally available to the public through no fault of the receiving Party; or

(iv) is developed by the receiving Party independently of the information disclosed by the disclosing Party.

17.3. Announcements

The Supplier shall not make any media release or other public announcement relating to the existence, provisions or performance of this Agreement except as permitted by clause 17.2(c) above or with the prior written consent of Te Papa.

17.4. Official Information Act

The Supplier acknowledges that Te Papa is subject to the Official Information Act 1982 (the "OIA"). If during the Term, or at any time thereafter, the Supplier receives any request for "official information" (as defined in the OIA) in connection with this Agreement or Te Papa, the Supplier shall immediately refer the request to Te Papa. Notwithstanding anything else in this Agreement, where the Supplier holds information that Te Papa

reasonably considers must be disclosed pursuant to a request under the OIA, then at Te Papa's request the Supplier will promptly provide copies of that information to Te Papa. Te Papa will pay the Supplier its reasonable costs of providing that information, but only to the extent that Te Papa is able to recover those costs under the OIA.

18. Te Papa Brand

18.1. Use

The Supplier must not use or permit any use of Te Papa's legal name, brand name, logo, slogans or any description of Te Papa (other than as expressly required under this Agreement for the performance of these Services), unless the Supplier obtains prior written consent from Te Papa (such consent to be at Te Papa's discretion).

18.2. Reference

The Supplier must not publish, display or otherwise refer to the fact of the provision of the Services or outputs of the Services in any medium, including (for example) displaying images of any part of the Deliverables on a website or in any other promotional material or referring to the performance of the Services in a portfolio, sales presentation, case studies or reference material, unless the Supplier obtains the prior written consent of Te Papa (such consent to be at Te Papa's discretion).

18.3. Credit

The Supplier will not be entitled to be credited with producing any work provided as part of the Services, including (for example) any part of the Deliverables produced for the purposes of an exhibition, unless Te Papa, at its discretion, decides to allow such credit. The form and placement of any such credit will be at Te Papa's discretion.

19. Health and Safety

19.1. Health and safety obligations

The Supplier will, and will ensure that the Personnel will:

(a) comply with the Health and Safety at Work Act 2015 ("**HSW Act**");

(b) comply with Te Papa's health and safety policy (as notified to the Supplier while performing work at Te Papa;

(c) have an adequate health and safety operational risk management system and processes to ensure that the Supplier can comply with your health and safety-related obligations under this agreement and all relevant laws ("**H&S System**");

(d) implement, comply with and maintain the H&S System, using adequate resources to do so;

(e) if requested, provide Te Papa with evidence to Te Papa's satisfaction that the Supplier has complied with this clause; and

(f) co-operate, consult and co-ordinate activities with Te Papa and any other PCBU who has a duty under the HSW Act in relation to this Agreement or by virtue of working in the same area as the Supplier, to ensure each party can comply with its duties under the HSW Act. "PCBU" has the meaning set out in the HSW Act.

19.2. Responsibility for Personnel's rehabilitation

The Supplier is solely responsible for managing any of the Supplier's Personnel's injury, illness, rehabilitation and/or return to work caused during that Personnel's performance of any obligation under this agreement.

19.3. Incident management

If a Notifiable Incident occurs, the Supplier will:

(a) notify Te Papa immediately after becoming aware of the Notifiable Incident;

(b) with the level of Te Papa's involvement that Te Papa requests, investigate each Notifiable Incident for the purpose of understanding the cause of and reasons for the Notifiable Incident and (so far as is reasonably practicable) preventing the same or a related Notifiable Incident occurring in future;

(c) if requested by Te Papa, and with the level of Te Papa's involvement that Te Papa reasonably requests, create a report and/or document that (unless agreed otherwise) includes the following: actions that the Supplier will take to prevent (so far as is reasonably practicable) a similar or related Notifiable Incident occurring, the timeframes for completing those actions, and the person accountable for ensuring those action items are completed ("an **Incident Document**");

(d) provide each Incident Document to Te Papa within the timeframes Te Papa reasonably requests; and

(e) perform and complete the action items as described in an Incident Document or any other action item reasonably requested by Te Papa.

20. Warranties

20.1. Reciprocal warranties

Each Party warrants, undertakes and represents to the other that:

(a) it has obtained all authorisations and has done all things necessary in order to enter into this Agreement and to perform its obligations under this Agreement; and

(b) it is not aware of anything which will, or might reasonably be expected to, prevent or inhibit that Party from performing all of its obligations under this Agreement, in the manner and at the times contemplated by this Agreement.

20.2. Warranty

The Supplier warrants that:

(a) all information provided by the Supplier to Te Papa under or in relation to this Agreement is true, accurate and not misleading in any material respect (including by omission);

(b) it has the expertise, experience, resources, capacity and ability to perform and discharge its obligations under this Agreement in accordance with its terms;

(c) the Services and Deliverables will meet the standards set out in this Agreement, including the Specifications and the Service Levels;

(d) there are no existing agreements, undertakings or arrangements, the terms of which prevent it from entering into this Agreement, or which would impede the

performance of its obligations under this Agreement, or that it would breach by entering into this Agreement;

(e) all software used by or on behalf of the Supplier in the performance of its obligations under this Agreement (including software embedded in or forming an integral part of equipment supplied or used by or on behalf of the Supplier) will at the date provided for use in production:

(i) conform to the licensor's specifications for that software;

(ii) be free from Disabling Code;

(iii) meet any functional requirements for that software as set out in this Agreement (including any SOW); and

(iv) be currently supported and properly installed;

20.3. Notification

The Supplier will promptly notify Te Papa of any non-compliance with the warranties in this clause 20.

20.4. Other warranties excluded

All representations or warranties (statutory, express or implied) which are not expressly referred to in this Agreement are excluded to the fullest extent permitted by Law.

20.5. Duration of warranties

Each warranty contained in clause 20.1 and clause 20.2 is deemed to be continuously repeated by the Supplier and (in respect of the warranties in clause 20.1) Te Papa, except to the extent the Parties agree a specific Warranty Period in relation to one or more of the warranties in a SOW.

20.6. Third party warranties

Without prejudice to the liability of the Supplier for the acts or omissions of its Subcontractors pursuant to this Agreement, to the extent the Supplier benefits from a warranty in relation to the Services or Deliverables under a Subcontract or supply agreement for any of the Deliverables or any materials incorporated in the Deliverables, the Supplier shall use best endeavours to assign the benefit of Te Papa and, in any event, will be responsible for making all or any warranty claims against such third parties at no additional cost to Te Papa.

20.7. Defects

Without limiting any other term of this Agreement, any Defects discovered and notified to the Supplier during the Term of this Agreement (or the relevant Warranty Period if one is specified in a SOW), will be remedied at the Supplier's cost.

20.8. RFP Response

The Supplier warrants that its RFP Response to Te Papa was, when submitted and at the Commencement Date, true, accurate and not misleading in any material respect (including by omission) and acknowledges that Te Papa is entering into this Agreement in reliance on the representations made in the RFP Response.

21. Records

The Supplier shall:

(a) keep (and ensure that any Subcontractor keeps) full, accurate and up-to-date records relating to the provision of the Services and Deliverables (including supporting documentation for all amounts payable by Te Papa and documentation measuring the Supplier's performance as against the Service Levels and Specifications) and the Fees charged under this Agreement, to the standards required under the Public Records Act 2005, as notified by Te Papa from time to time;

(b) retain such records for 7 years from the expiry or termination of this Agreement; and

(c) on request by Te Papa, and at no cost to Te Papa, provide to Te Papa copies of any such records reasonably requested by Te Papa and any information or materials (including IT logs related to the Services or the Deliverables or their provision) as reasonably requested by Te Papa in order to respond to a request for information from or investigation or administrative process conducted by a Governmental Agency, such as the Office of the Auditor-General or the Office of the Ombudsmen.

22. Audits

22.1. Conduct of audits

The Supplier shall allow, and shall ensure that its Subcontractors allow, Te Papa and any auditors of, or other advisers to, Te Papa or any Governmental Agency to access any of the Supplier or Subcontractor's premises, personnel and relevant records as may be reasonably required to verify that the Supplier is complying with its obligations under this Agreement. Te Papa shall use reasonable endeavours to ensure that the conduct of each audit under this clause 22 does not unreasonably disrupt the Supplier or its business or delay the provision of the Services and Deliverables by the Supplier.

22.2. Assistance

The Supplier shall promptly and efficiently give Te Papa (and its auditors and advisers) all cooperation, access and assistance reasonably required by Te Papa for the purposes of carrying out the audits under clause 22.1 and shall ensure that each of its Subcontractors does the same.

22.3. Notice of audit

Te Papa shall provide at least 30 Business Days' notice of its intention to conduct an audit under clause 22.1 unless such audit is conducted in respect of a suspected fraud, or has been ordered by a Governmental Agency, in which event no notice shall be required.

22.4. Costs of audit

The Parties shall bear their own costs and expenses incurred in respect of compliance with their obligations under this clause 22, unless the audit discloses that the Supplier has overcharged Te Papa on any invoice by 5% or more. In that case, the Supplier will meet Te Papa's audit and remediation costs. .

22.5. Non-compliance

Without limiting any of Te Papa's other rights or remedies, if any audit conducted under clause 22.1 discloses any failure to comply with this Agreement by the Supplier, the Supplier will promptly remedy the non-compliance. The Supplier will refund any amounts overcharged by the Supplier within five Business Days of completion of an audit and delivery of an audit report.

23. Termination of the Agreement

23.1. Termination for cause

Te Papa may terminate this Agreement (or, unless otherwise agreed in the relevant SOW, any SOW) immediately by giving notice to the other Party if:

(a) the Supplier commits a material breach or a persistent series of breaches of this Agreement (or a material breach or a persistent series of breaches of the relevant SOW), and:

(i) such breach is not capable of remedy, or

(ii) if such breach is capable of remedy fails to remedy that breach within 10 Business Days after receipt of notice by that Party requiring the breach to be remedied; or

(b) any repeat Acceptance Tests under a SOW do not demonstrate to the satisfaction of Te Papa the Acceptance Criteria for any Deliverable have been met;

(c) the Supplier is subject to an Insolvency Event.

23.2. Termination without cause

Te Papa may terminate this Agreement (or any SOW) without cause on not less than 20 Business Days' written notice.

23.3. Termination where no remaining SOWs

Te Papa may terminate this Agreement, immediately by notice at any time, and without cause, where there are no remaining current SOWs.

23.4. Termination of SOWs

Without limiting any right to terminate a SOW under this 23, either Party may terminate a SOW in accordance with its terms (or the terms specified in Schedule 4).

23.5. Consequences of termination

On and following expiry or termination of this Agreement or termination or expiry of any SOW for any reason:

(a) the Supplier will cease to provide the relevant Services and Deliverables;

(b) the termination or expiry shall be without prejudice to a Party's rights and remedies in respect of any breach by a Party of this Agreement where the breach occurred before the termination or expiry of this Agreement;

(c) the Supplier shall immediately cease using Te Papa's Intellectual Property Rights and shall promptly return or (to the extent required by Te Papa) destroy all of Te Papa's property and Confidential Information in the Supplier's possession or control, and certify that it has done so (to the extent such Intellectual Property Rights, property, and Confidential Information are relevant only to the SOW in the case of termination or expiry of the SOW);

(d) the Supplier shall give to Te Papa all Documentation that has been developed up to and including the termination date and, if any Deliverable has been developed, unencrypted copies of all the source code for that Deliverable;

(e) all SOWs shall automatically terminate if this Agreement is terminated, unless otherwise agreed;

(f) clause 24 will apply;

(g) Te Papa shall, in the case of expiry or termination by the Supplier under clause 23.1 pay for the Services and Deliverables provided in accordance with this Agreement up to the date of termination or expiry, but shall not be required to make any other payment.

24. Disengagement

24.1. Disengagement Services

Upon termination or expiry of all or any part of this Agreement or termination or expiry of all or part of a SOW for any reason, the Supplier shall, at the request of Te Papa, provide Disengagement Services in accordance with Schedule 6.

24.2. Costs

Te Papa will pay the Supplier's reasonable costs in complying with this clause 24.

25. Force Majeure

25.1. No breach

A Party (the "**Affected Party**") shall not be liable for any failure or delay in its performance of any obligations under this Agreement to the extent such failure or delay is due to a Force Majeure Event, provided that the Affected Party:

(a) promptly notifies the other Party of the nature and extent of the Force Majeure Event;

(b) uses reasonable endeavours to mitigate the effect of the Force Majeure Event and to carry out its obligations under this Agreement to the extent reasonably practicable; and

(c) resumes full performance as soon as reasonably practicable.

25.2. Termination

If the Force Majeure Event prevails for a continuous period of more than 20 Business Days:

(a) the Party who is not the Affected Party may terminate this Agreement by giving 10 Business Days' notice to the other Party; and

(b) neither Party shall have any liability to the other in respect of any termination of this Agreement under clause 25.2(a), but such termination shall be without prejudice to rights and liabilities which have accrued prior to termination.

25.3. Exclusions

Clause 25.1 shall not relieve an Affected Party of liability for any failure of or delay in its performance of any obligation under this Agreement to the extent that such failure or delay is due to the failure of a contractor or supplier of that Party, except to the extent such failure is itself caused by a Force Majeure Event and the contractor or supplier

would meet the requirements for relief under this clause 25 if this clause 25 applied to such failure.

26. Dispute Resolution

26.1. Dispute resolution process to apply

No Party may commence any proceedings relating to any dispute between the Parties unless the Party has taken all reasonable steps to comply with this clause 26.

26.2. Notice of dispute

If there is a dispute between the Parties in relation to this Agreement, either Party (the "first Party") may give the other Party (the "second Party") notice of the nature and details of the dispute.

26.3. Negotiation

Disputes shall:

(a) be referred first for resolution to the representative of each Party (or his or her nominee), as named in Schedule 1 of the Agreement;

(b) if the representatives (or their nominees) cannot resolve the dispute within 2 Working Days of the issue being referred to them (or such longer period as they agree), the dispute shall be referred for resolution to the chief executive or equivalent (or his or her nominee) of each Party; and

(c) if the chief executives or equivalent (or their nominees) cannot resolve the dispute within 10 Working Days of the issue being referred to them (or such longer period as they agree), the dispute will be resolved under clause 26.4.

26.4. Mediation

If the dispute is not resolved within 20 Business Days of receipt of the notice of dispute by the second Party (or such longer period as the Parties may agree in writing), either Party may by notice to the other Party refer the dispute to mediation, and the following shall apply:

(a) the mediation will be conducted in Wellington under the LEADR New Zealand Incorporated ("LEADR") standard mediation agreement;

(b) if the Parties do not agree on a mediator or the mediator's fees within five 5 Business Days of receipt of the notice of mediation, the mediator shall be appointed or the fees set by the chair of LEADR (or his/her nominee) at the request of either Party; and

(c) the Parties shall bear the mediator's fees equally.

26.5. Expert determination

If a SOW provides that a particular type of dispute will be determined by expert determination, the dispute will be resolved in accordance with this clause 26.5 and not clauses 26.3 and 26.4 above. If the Parties do not agree on an expert within 5 Business Days of receipt of the notice of dispute given under clause 26.2, the expert shall be appointed by the President of the New Zealand Law Society (or his/her nominee) at the request of either Party. The expert shall determine the procedure for the determination of the dispute and the Parties shall cooperate with the expert. The expert's determination is (in the absence of manifest error) final and binding. The Parties shall bear the expert's fees equally. The Arbitration Act 1996 will not apply.

26.6. Continued performance and urgent relief

While any dispute remains unresolved each Party shall continue to perform this Agreement to the extent practicable, but without prejudice to their respective rights and remedies. Nothing in this clause 26 will preclude a Party from seeking urgent interlocutory relief before a court.

27. Liability

27.1. Non-compliant services

Without limiting any other remedy Te Papa may have under this Agreement or at Law (including pursuant to clause 23):

(a) if any of the Services or Deliverables provided are defective or partly or wholly unperformed by the relevant date for performance under this Agreement ("**Non-Compliant Services**"), Te Papa may require the Supplier to rectify, perform or re-perform such Services or Deliverables at the Supplier's own cost; and

(b) Te Papa shall have no obligation to pay for Non-Compliant Services and, if and to the extent Te Papa has paid for any Non-Compliant Services, Te Papa shall be entitled to set off such amounts against future payments due and owing under this Agreement.

27.2. Supplier indemnity

The Supplier indemnifies and agrees to hold Te Papa harmless against all costs, claims, expenses, suits, actions, damages and any other liabilities arising out of or in connection with the Supplier's performance of this Agreement, except to the extent such loss, damage or injury was caused or contributed to by the negligence or other default of Te Papa.

27.3. Te Papa's liability cap

Notwithstanding anything to the contrary in this Agreement, Te Papa's maximum aggregate liability arising out of or in connection with this Agreement, however such liability may arise (including without limitation any liability arising out of Te Papa's negligence or the negligence of any Te Papa officers, directors, employees, agents, successors or assigns) in respect of all events shall be limited to the aggregate amount of the Fees paid by Te Papa to the Supplier in the previous 12 month period.

27.4. Exclusion

Neither Party shall be liable to the other for any indirect, consequential, special, punitive, exemplary or incidental loss or damage, or for any loss of profit, revenue, anticipated savings or business opportunity, additional operating expenses, or damage to goodwill, however caused or arising as a result of the Services or otherwise under or in connection with this Agreement.

27.5. Exceptions

Clauses 27.1, 27.3 and 27.4 shall not limit:

(a) a Party's liability arising from a wilful breach of this Agreement or fraud;

(b) a Party's liability for any breach of clause 17;

(c) the Supplier's liability under clause 15; or

(d) the Supplier's liability for any breach of clause 16.

28. Insurance

28.1. Insurance

The Supplier shall maintain the amount of:

(a) professional indemnity insurance as specified in Schedule 1;

(b) public liability insurance as specified in Schedule 1; and

(c) any additional insurance specified in a SOW,

on appropriate terms with reputable insurers throughout the Term of this Agreement.

28.2. Evidence of Insurance

The Supplier will provide Te Papa, where requested, with written evidence of compliance by the Supplier with its obligations under this clause 28.

29. Notices

29.1. Notices

Each notice under this Agreement (each a "notice") shall be in writing and delivered personally, sent by courier, sent by post (with postage prepaid) or sent by email.

29.2. Address for delivery

Each notice shall be sent to the address of the relevant Party set out in Schedule 1 or, as relevant, to any other address from time to time designated for that purpose by the relevant Party to the other Party at least five 5 Business Days prior to the sending of the notice.

29.3. Receipt

A notice under this Agreement is deemed to be received if:

(a) **Delivery**: delivered personally, when delivered;

(b) **Post**: posted, when a posted item would normally be expected to be delivered in accordance with the relevant postal service provider's standard delivery times for items sent and delivered from and to the location of the Supplier and Te Papa; and

(c) **Email**: emailed, no later than one Business Day after the email is dispatched from the sender's email server, unless within that time the sender's email server receives a notification that the email has not been delivered,

provided that any notice deemed received after 5 pm on a Business Day or on a non-Business Day shall be deemed to have been received on the next Business Day.

30. General

30.1. Non-exclusive appointment

The Supplier acknowledges that:

(a) it is appointed as the non-exclusive provider of the Services and Deliverables under this Agreement;

(b) Te Papa may itself provide, or appoint any other person to provide, services or deliverables identical or similar to the Services or Deliverables at any time; and

(c) except where expressly provided for under a SOW, Te Papa does not guarantee to acquire any minimum volume of Services or Deliverables under this Agreement.

30.2. No reliance

The Supplier confirms that it has relied on its own experience, skills and judgement, and has not relied on any representation made, or information provided to it, by Te Papa that has not been independently verified by the Supplier.

30.3. Assignment

The Supplier may not assign or transfer any of its rights or obligations under this Agreement without the prior written consent of Te Papa (such consent not to be unreasonably withheld).

30.4. Costs

The Parties shall each bear their own costs and expenses incurred in the negotiation, preparation and implementation of this Agreement.

30.5. Entire agreement

This Agreement (including, to avoid doubt, each SOW) constitutes the entire agreement between the Parties as it relates to the subject matter of this Agreement and supersedes all previous agreements, undertakings and negotiations on that subject matter.

30.6. Further assurances

Each Party shall, at its own expense, promptly sign and deliver any documents, and do all things, which are reasonably required to give full effect to the provisions of this Agreement.

30.7. Privity

A person who is not a Party shall not have any rights under or in connection with this Agreement by virtue of the Contracts (Privity) Act 1982.

30.8. Relationship of Parties

The Supplier is an independent contractor and nothing in this Agreement is intended to, or shall be deemed to, establish any partnership or joint venture between the Parties, constitute any Party the agent or employee of the other Party, nor authorise any Party to make or enter into any commitments for or on behalf of any other Party.

30.9. Severance

If any provision of this Agreement is or becomes illegal, invalid or unenforceable in any respect, that provision shall be read down to the extent necessary to make it legal, valid and enforceable or, if it cannot be read down, be deemed severed from this Agreement. Neither such change shall affect the legality, validity and enforceability of the other provisions of this Agreement.

30.10. Survival

Following expiry or termination of this Agreement, clauses 15 (Intellectual Property Rights), 16 (Use of Data), 17 (Confidentiality), 23 (Suspension and Termination), 24 (Disengagement), 26 (Dispute Resolution) and 27 (Liability), together with other provisions that are by their nature intended to survive, will remain in effect.

30.11. Waiver

No waiver of a right or remedy under this Agreement or at Law (a "right") will be effective unless the waiver is in writing and signed by that Party. No delay or omission by a Party

to exercise any right shall constitute a waiver of that right. Any waiver of a right will not constitute a waiver of any subsequent or continuing right. No single or partial exercise of a right shall restrict the further exercise of that or any other right.

30.12. Damages

Without prejudice to any other rights or remedies that Te Papa may have, the Supplier acknowledges and agrees that damages alone would not be an adequate remedy for any breach of the terms of this Agreement by the Supplier. Accordingly, Te Papa shall be entitled, without proof of special damages, to remedies of injunction, specific performance or other equitable relief for any threatened or actual breach of the terms of this Agreement.

30.13. Remedies cumulative

The rights and remedies provided in this Agreement are cumulative and not exclusive of any rights or remedies provided by this Agreement or Law.

30.14. Governing Law and jurisdiction

This Agreement is governed by New Zealand Law and the Parties irrevocably submit to the non-exclusive jurisdiction of the New Zealand courts in any proceedings relating to it.

30.15. Counterparts

This Agreement may be executed in any number of counterparts (including any scanned PDF counterpart), each of which shall be deemed an original, but all of which together shall constitute the same instrument. No counterpart shall be effective until each Party has executed at least one counterpart.

Signing page

EXECUTED as

TE PAPA by:

Signature of authorised signatory

RICK ELLIS CEO

Name of authorised signatory

Signature of authorised signatory

Name of authorised signatory

SUPPLIER by:

Signature of director/authorised signatory

Name of director/authorised signatory

Signature of director/authorised signatory

Name of director/authorised signatory

1. – Contract Details

Term	
Commencement Date	1 March 2017
Initial Term	3 years
Renewal Notice Period	90 days
Renewal Term	1 year
Number of Renewal Rights	3
RFP Response	The following documents are appended to this agreement: Te Papa's Digital Asset Management RFP issued 24 June 2016 NetX response dated 21 July 2016 Appendix A: Response Form (Te Papa Pou Mataaho ref: 3117377) and Appendix B: Pricing Template ((Te Papa Pou Mataaho ref: 3134848)
Insurance	
Professional Indemnity insurance	No professional indemnity insurance required
Public Liability Insurance	No public liability insurance required
Personnel	
Key Persons	Manuel Schamroth, Project Manager, NetX Nate Larson, Configuration Engineer/Primary Consultant, NetX
Te Papa's Relationship Manager	Phil Edgar Email: philipe@tepapa.govt.nz Phone: +64 3 381-7027
Supplier's Relationship Manager	Kevin Peoples Email: kevin@netx.net Phone: +1 503 499-4342

Notice Details	
Te Papa	55 Cable Street, Wellington, 6011 Email: melissa.firth@tepapa.govt.nz Attention: Chief Digital Officer
Supplier	735 SW First Avenue, 3rd Floor, Portland, Oregon 97204, United States of America Email: kevin@netx.net Attention: Kevin Peoples

2. – Definitions and Interpretation

1. Definitions

In this Agreement and in each SOW, unless the context otherwise requires, the following terms shall have the following meanings:

"**Acceptance**" means (a) Te Papa certifying in writing the satisfactory passing of the Acceptance Tests by the Services or any Deliverables in accordance with this Agreement or (b) if no Acceptance Tests are specified in a SOW (or later agreed by the Parties), Te Papa certifying in writing that the Services or Deliverables have met any criteria specified in the SOW or, where no criteria are specified in the SOW, that Te Papa considers that such Services or Deliverables have met the requirements of the Agreement;

"**Acceptance Period**" means the period specified in the relevant SOW during which Te Papa will perform Acceptance Testing on Services and/or Deliverables;

"**Acceptance Testing**" means, if applicable, such testing as is undertaken in accordance with this Agreement or the relevant SOW (if an Acceptance Testing process is specified) to verify if the Services or Deliverables have been provided in accordance with the terms of this Agreement;

"**Agreement**" means this agreement, its Schedules and all SOWs entered into under it;

"**Business Day**" means any day other than (i) a Saturday or Sunday, (ii) a public holiday (as defined in the Holidays Act 2003) in Wellington, or (iii) a day in the period commencing with 25 December in any year and ending with 15 January in the following year;

"**Commencement Date**" means the date specified in Schedule 1;

"**Confidential Information**" means information that:

(a) is by its nature confidential;

(b) is marked by either Party as 'confidential', 'in confidence', 'restricted' or 'commercial in confidence';

(c) is provided by either Party or a third party 'in confidence';

(d) either Party knows or ought to know is confidential; or

(e) is of a sensitive nature or commercially sensitive to either Party;

"**Consents**" means all permissions, consents, approvals, certificates, permits, licences (including, to avoid doubt, licences of Intellectual Property Rights), agreements and authorities (whether statutory, regulatory, contractual or otherwise) necessary for the provision and receipt of the Services and Deliverables;

"**Contract Variation**" means a variation of the Agreement in accordance with clause 8.1;

"**Contract Variation Procedure**" means the procedure set out in clause 8.1;

"**Te Papa Site**" means any site owned or occupied from time to time by Te Papa;

"**Defect**" means the non-conformance of the Services or Deliverables to the requirements set out in this Agreement (including any Service Levels or Specifications),

including errors, flaws, mistakes, failures, or faults that prevent the Service or Deliverable from performing as required in accordance with this Agreement;

"**Deliverables**" means the equipment, system(s), application software, middleware, digital service(s), item(s), digital componentry, module(s) or material(s) (including Documentation) supplied or to be supplied to Te Papa under a SOW by the Supplier or any Subcontractor;

"**Disabling Code**" means any back door, time bomb, logic bomb, trojan horse, worm, drop dead device, virus or other software intended or designed to:

(a) permit access to or use of any of Te Papa's computer systems or data, other than as expressly authorised by Te Papa; or

(b) disable, damage, corrupt or erase, or disrupt or impair the normal operation of, computer systems or associated data of Te Papa;

"**Disengagement Services**" means the services as are reasonably required to achieve the orderly, effective, efficient and uninterrupted provision of terminated Services or Deliverables to Te Papa (or an alternative supplier nominated by Te Papa) including any Disengagement Services specified in any SOW;

"**Documentation**" means any documentation supplied, or to be supplied, to Te Papa by or on behalf of the Supplier for the relevant Deliverables or Services to enable Te Papa and its personnel to make use of the Services or properly use, maintain or operate the Deliverables;

"**Encumbrance**" means a security agreement, debenture, mortgage, charge, pledge, lien, title retention, option, right of first refusal, right of pre-emption, any "security interest" as that term is defined in the Personal Property Securities Act 1999, or any other third party interest of any kind;

"**Fees**" means the fees payable by Te Papa to the Supplier for the Services and/or Deliverables provided by the Supplier as described in the relevant SOW;

"**Force Majeure Event**" means, in relation to either Party, a circumstance beyond the reasonable control of that Party, which may include:

(a) fire, flood, storm, landslide, earthquake, element of nature or act of God;

(b) explosion or nuclear accident;

(c) sabotage, riot, civil disturbance, insurrection, epidemic, national emergency (whether in fact or in Law) or act of war (whether declared or not) or terrorism;

(d) lock-outs, strikes and other industrial disputes which do not relate solely to that Party's workforce;

(e) unavoidable accident; or

(f) any other similar cause beyond the reasonable control of the Party seeking to rely on clause 25 and which cannot be overcome by the exercise of the Party's reasonable diligence and at reasonable cost,

but does not include:

(g) any public mains electrical supply failure where the Affected Party could have taken reasonable steps to prevent the mains failure from affecting the Affected Party's performance of this Agreement;

(h) any inability to obtain or delay in obtaining adequate labour, contractors, materials, transport or supplies;

(i) in the case of the Supplier, any failure of or disruption to the Supplier's system, network or the Services which might have been prevented had the Supplier taken precautions to prevent or mitigate against such failure or disruption consistent with Industry Best Practice;

(j) a lack of funds for any reason;

(k) an earthquake or fire or other event where the Affected Party could have taken reasonable steps to prevent the earthquake or fire or other event from affecting the Affected Party's performance of this Agreement; or

(l) a failure to take precautions which, having regard to all the matters known to it before the relevant event, it ought reasonably to have taken, but did not;

"**Governmental Agency**" includes any state or government and any governmental, local governmental, semi-governmental, judicial, statutory or regulatory entity, authority, body or agency or any person charged with the administration of any Law;

"**GST**" means goods and services tax chargeable, or for which a person may be liable, under the GST Act;

"**GST Act**" means the Goods and Services Tax Act 1985;

"**Industry Best Practice**" means, in relation to any Service or Deliverable, the best practice or standard for that type of service or deliverable (in terms of quality, productivity, effectiveness and performance) that would reasonably and ordinarily be adopted by suppliers internationally in the same industry as the Supplier;

"**Initial Term**" means the Initial term specified in Schedule 1;

"**Insolvency Event**" means, in relation to a Party, where that Party:

(a) suspends or ceases to conduct its principal business, or threatens to do so;

(b) becomes, or is presumed by Law to be, insolvent;

(c) makes, or proposes to make, any assignment, arrangement, compromise or composition with, or for the benefit of, any of its creditors;

(d) has any of its assets subjected to any form of seizure or execution;

(e) has a receiver, liquidator, administrator or any similar insolvency administrator appointed to it;

(f) is removed from the Register of Companies; or

(g) suffers any event analogous to the above listed events.

"**Intellectual Property** " includes copyright, and all rights conferred under statute, common law or equity in relation to inventions (including patents), trademarks, designs, circuit layouts, domain names, rights in databases, Confidential Information, trade secrets, business processes, methodologies and tools, computer program codes and software and all other proprietary rights, whether registered or unregistered, and all equivalent rights and forms of protection anywhere in the world, together with all rights, interests or licences in or to any of the foregoing;

"**Key Persons**" means the specific individuals identified as such in Schedule 1 and/or any SOW;

"**Law**" includes any rules of common law, statute, regulation, order in council, by-law, ordinance or other subordinate or secondary legislation in force from time to time;

"**Milestone**" means any event identified as such in a SOW (including in any Project Plan incorporated or referenced in a SOW);

"**Milestone Dates**" means the date specified in a SOW for the completion of a Milestone;

"**Notifiable Incident**" means an incident that must be reported to a health and safety regulator (or any near miss of such an incident), which occurs at Te Papa's premises, involves a Te Papa employee and/or (in the course of carrying out work under this Agreement) involves a contractor, Te Papa or visitor of Te Papa;

"**Number of Renewal Rights**" means the number of renewal rights specified in Schedule 1;

"**Object Code**" means the set of machine readable instructions produced by compiling the Source Code which, when executed with third party run-time components in the applicable system software environment, performs the functions of the application;

"**Open Source Software**" means any software where the Source Code for the software is made freely available under a license which usually permits users to use, change, and improve the software, and to redistribute it in modified or unmodified form;

"**Party**" means a party to this Agreement including its personal representatives, successors and permitted assigns;

"**Personnel**" means the Supplier's and each Subcontractor's personnel (including employees and contractors) used to provide any Services or Deliverables;

"**Project Manager**" means a representative appointed to serve as the primary point of contact for day-to-day operational matters of a Party in relation to a particular SOW;

"**Project Plan**" means any plan describing the implementation of the Services or Deliverables referenced or included in any SOW, as may be updated from time to time by the agreement of the Parties;

"**Related Companies**" has the meaning given in section 2(3) of the Companies Act 1993 except that any reference in that section to "company" is to include any body corporate irrespective of the place of incorporation of that body corporate;

"**Relationship Manager**" means a representative appointed in accordance with Schedule 1 to act as the primary point of contact under this Agreement;

"**Remedial Plan**" has the meaning given in clause 8;

"**Renewal Notice Period**" means the number of days' notice specified in Schedule 1;

"**Renewal Term**" means the renewal term specified in Schedule 1;

"**RFP Response**" means the Supplier's proposal specified in Schedule 1;

"**Schedule**" means a schedule to this Agreement;

"**Service Credit**" means a percentage of the Fees paid by Te Papa for the Services that may be credited back to Te Papa if the Supplier fails to provide the Services in accordance with this Agreement, calculated in accordance with the mechanism set out in the relevant SOW;

"**Service Levels**" means the levels of service set out in respect of each of the Services in the relevant SOW;

"**Services**" means:

(i) any service set out in a SOW (as may be amended from time to time in accordance with this Agreement) and supplied (or to be supplied) to Te Papa by the Supplier or any Subcontractor including, to avoid doubt, any service described in any Disengagement Services; and

(ii) any services, deliverables, functions, responsibilities, activities or tasks that are not specifically described or included within the description of Services in the particular SOW but now are, or in the future become, a necessary, inherent or incidental part of the Services or could reasonably be expected to be provided by the Supplier without additional charge;

"**Source Code**" means the set of application programme statements which, when compiled and linked with referenced third party object modules, produce the set of Object Code for the Deliverable;

"**Source Materials**" means the most current version of the Source Code of the software (and where Te Papa does not hold a copy of the Object Code, the most current copy of the Object Code of the software), together with all related design, development, maintenance, installation and technical documentation and any other version of the Source Code of the software (and, where relevant, the Object Code) which may be required by Te Papa for the understanding, maintenance, development or correction of the Services or Deliverables provided by the Supplier under this Agreement;

"**Specifications**" means any attributes, capabilities, characteristics, and/or qualities of, or requirements identified for, a Service or Deliverable as listed, described or referenced in the relevant SOW;

"**SOW**" means a statement of work in substantially the format set out in Schedule 3 (and including all attachments annexed to it and any materials or documents referenced therein), entered into under and in compliance with clause 1.2;

"**Subcontractor**" means any third party, other than the Supplier, appointed by the Supplier to provide any of the Services or any Deliverables (or any part of them);

"**Supplier Equipment**" means any equipment, assets or materials owned or operated by the Supplier or any Subcontractor and used to provide, or used in connection with, the Services or Deliverables;

"**Taxation or Tax**" means all forms of taxation and statutory duties, imposts, contributions, levies, tariffs, rates, dues, withholdings or liabilities wherever chargeable and whether of New Zealand or another jurisdiction, and any penalty, fine, surcharge, interest, charges or costs relating thereto;

"**Te Papa Equipment**" means any equipment, assets or materials owned or operated by Te Papa or identified as Te Papa Equipment in a SOW;

"**Te Papa Data**" means any and all data, information and other materials made available to the Supplier by or on behalf of Te Papa or otherwise accessed by the Supplier in the course of providing the Services or the Deliverables, including any information relating to any Te Papa functions or operations and any personal information regarding employees or contractors of Te Papa or any member of the public, excluding Open Data;

"**Term**" means the period commencing on the Commencement Date and ending on the earlier of the date on which this Agreement expires in accordance with clause 2 or the date on which this Agreement is terminated in accordance with the provisions of this Agreement;

"**Unauthorised Use**" means any use by the Supplier and any Subcontractor of Te Papa's information technology or telecommunications systems or networks which:

(a) is not authorised by Te Papa or contemplated in the description of the Services or Deliverables in a SOW;

(iii) is other than in accordance with any Te Papa IT policies and procedures notified to the Supplier from time to time; or

(iv) involves the use or disclosure of any Te Papa Confidential Information, Te Papa Intellectual Property Rights or Te Papa Data other than in accordance with the provisions of clauses 15 (Intellectual Property Rights), 16 (Use of Data) and 17 (Confidentiality); and

"**Warranty Period**" means any period, commencing on Acceptance of the relevant Services or Deliverables, specified in a SOW as the period for which a warranty or warranties apply.

2. Interpretation

In this Agreement, unless the context otherwise requires:

(v) all amounts payable under this Agreement are expressed in New Zealand dollars;

(vi) references to clauses and Schedules are to clauses and schedules to this Agreement;

(vii) the contra proferentum rule shall not apply in the interpretation of this Agreement;

(viii) a document (however described and including this Agreement) includes that document as amended or replaced from time to time;

(ix) derivations of any defined word or term shall have a corresponding meaning;

(x) the headings to clauses are inserted for convenience only and do not affect interpretation of this Agreement;

(xi) the word including and other similar words do not imply any limitation;

(xii) any obligation falling due for performance on or by a day other than a Business Day shall be performed on or by the Business Day immediately following that day;

(xiii) an obligation not to do something includes an obligation not to allow or cause that thing to be done;

(xiv) an obligation not to unreasonably withhold agreement, consent or approval (or any similar obligation) includes an obligation not to unreasonably condition or delay such agreement, consent or approval (or other similar obligation);

(xv) if a party comprises more than one person, each person's liability is joint and several;

(xvi) a person includes any individual, company, corporation, firm, club, partnership, joint venture, association of persons (incorporated or not),

trust or Government Agency (in each case, whether or not having separate legal personality;

(xvii) the plural includes the singular and vice versa;

(xviii) the recitals to this Agreement under the heading "Background" form part of this Agreement; and

(xix) a reference to a statute includes all regulations and other subordinate legislation made under that statute. A reference to a statute, regulation or other subordinate legislation, or to a provision of any statute, regulation or other subordinate legislation, includes that statute, regulation or other subordinate legislation or provision as amended, re-enacted or replaced from time to time.

3. – Statement of Work

Attached as NetX Digital Asset Management Statement of Work dated 11 January 2017. All work and costs for the Digital Asset Management System Implementation as per Statement of Work.

4. – Implementation

1. Implementation Methodology

Each SOW shall describe the methodology to be applied to develop and/or implement any Services or Deliverables under that SOW.

2. Project Plans

Each SOW which provides for any Services or Deliverables which will require some development or implementation shall either set out a Project Plan or document a process for agreeing such Project Plan. Once agreed, the Parties shall comply with such plan and shall continue to update it in accordance with the provisions of the SOW.

3. Milestone project

3.1. Milestone

Where Milestone and Milestone Dates are set out in a SOW (including in any Project Plan), unless expressly agreed otherwise in a SOW:

(a) time is of the essence for the performance by the Supplier of its obligations to provide the Services and Deliverables under this Agreement (including meeting any Milestone Dates);

(b) any delay in achieving any Milestones by the applicable Milestone Dates shall constitute a breach of this Agreement;

(c) if either Party anticipates or experiences any delay (for any reason) in the achievement of a Milestone, it will give the other Party written notice of the delay anticipated or experienced as soon as is reasonably practicable. Such notice shall set out:

(i) the cause of the delay and its expected or actual duration;

(ii) the effect of the delay on the ability of the Party to perform its obligations under this Agreement (including its ability to meet future Milestone Dates);

(iii) what extension, if any, to the relevant Milestone Date is sought; and

(iv) what steps, if any, either Party could take or has taken to mitigate the delay; and

(d) if achievement of any Milestone by the applicable Milestone Dates is, or will necessarily be, delayed, the Supplier will use best endeavours (including by the allocation of additional resources) to eliminate or avoid the delay and, in all cases, mitigate its effects, regardless of its cause. The Supplier will be reimbursed for its reasonable costs in so acting to the extent the delay directly results from an act or omission of Te Papa.

3.2. Testing

The Supplier and Te Papa shall, where applicable and agreed as part of a SOW, carry out Acceptance Testing in accordance with the SOW. If a separate testing methodology and process is not agreed in the SOW:

(a) when the Supplier is of the view that any Services or Deliverables have been supplied in accordance with this Agreement and are ready for Acceptance Testing or, where no Acceptance Testing is provided for, the Supplier considers that the Services and Deliverables have been delivered in accordance with the terms of this Agreement, the Supplier shall serve notice to that effect on Te Papa. The notice shall specify when Acceptance Testing will be carried out and who will carry out the Acceptance Testing (as stipulated in the applicable SOW), which, in the case of Acceptance Testing to be carried out by the Supplier, shall, unless otherwise agreed, commence no less than five 5 Business Days after the date of the notice. Where the Acceptance Testing is to be carried out by the Supplier, Te Papa shall inspect the Services or Deliverables and may attend the Acceptance Testing. Where (acting reasonably) Te Papa considers that the applicable Service or Deliverable has passed any applicable Acceptance Tests, it shall confirm Acceptance. The Parties agree that the Supplier shall not be released from any obligation under this Agreement, nor shall the warranties given under this Agreement be prejudiced, by reason of Te Papa carrying out or witnessing any Acceptance Testing or by Te Papa's Acceptance of any of the Services or Deliverables.

(b) if Te Papa considers that any Deliverable or Service has not passed the Acceptance Tests or, if no Acceptance Testing has been agreed, that the Service or Deliverable has not been delivered in accordance with this Agreement, Te Papa shall notify the Supplier in writing within 10 Business Days after completion of the Acceptance Tests or, if no Acceptance Testing has been agreed, within 10 Business Days of the date of notice under clause (a), such notice being a **"Non-Acceptance Notice"**.

(c) if Te Papa provides a Non-Acceptance Notice, the Supplier shall have 10 Business Days from the date of such notice, or such longer period as may be agreed, to resolve, at its sole cost, the issue that led to Te Papa issuing the Non-Acceptance Notice, to Te Papa's reasonable satisfaction. If the Supplier fails to resolve the issue within 10 Business Days then, without limiting Te Papa's remedies, the Supplier shall (at Te Papa's option) either refund the amount paid for the Service or Deliverable that has not been Accepted or provide a credit to Te Papa for such amount. For the avoidance of doubt, Te Papa shall be entitled to Accept such components of the Service or Deliverable as it selects, or conditionally Accept the Service or Deliverable or such components as it selects and extend the Acceptance Period in order for the Supplier to satisfy any conditions specified in the Notice.

(d) if Te Papa requests a refund or credit for any Service or Deliverable the Supplier shall be entitled to request that Te Papa return to the Supplier the relevant Deliverable or any material provided as part of the Service. If such refund occurs, the Supplier shall be entitled to invoice Te Papa for the Service or Deliverable if it is later Accepted.

3.3. Time extensions

To the extent that any delay in meeting a Milestone Date or achieving Acceptance in relation to a Service or Deliverable directly results from an act or omission of Te Papa or a Force Majeure Event, and provided the Supplier has used best endeavours to avoid or mitigate such delay in accordance with paragraph 3.1(c)(iv), then the scheduled Milestone Date or Acceptance Period shall be extended to take into account such delay. Any other request by a Party to change a Milestone Date or extend an Acceptance

Period will be dealt with in accordance with the Contract Variation Procedure and, to avoid doubt, Te Papa is under no obligation to agree to such a Contract Variation.

3.4. Liquidated Damages

The Supplier shall pay Te Papa by way of liquidated damages the amount (or amounts) identified (if any) as such in any applicable SOW. The Parties agree that such amounts are a genuine pre-estimate of loss. The right (if any) to liquidated damages under this Agreement is in addition to any other right or remedy of Te Papa in relation to breach of this Agreement. The Supplier's obligation to pay liquidated damages shall be suspended to the extent that an extension of time has been applied in accordance with paragraph 5.

4. Agile project

Where the Parties have expressly agreed in a SOW that the Services and Deliverables shall be implemented or provided using an agile methodology, the following process shall apply unless expressly agreed otherwise in the SOW:

(a) The Parties shall agree a set of goals, targeted benefits and overall focus of the Services and Deliverables and intended outcomes which shall be documented in a Product Vision (the "**Product Vision**").

(b) Within 5 Business Days of the start date of the SOW, the Supplier shall appoint one of its experienced Personnel (the "**Lead Supplier**") and Te Papa shall appoint one of its personnel (the "**Product Owner**") to be responsible for primary day-to-day contact with the Lead Supplier.

(c) The Product Owner, in consultation with the Lead Supplier, will continue to maintain a prioritised list of Te Papa's requirements for the relevant Services or Deliverables (the "**Product Backlog**").

(d) The Supplier will organise its activities as a series of development cycles ("**Sprints**"), each comprising design and analysis, development and testing of each unit by the Supplier, undertaken by a single team, and taking place over an agreed time period. Each Sprint must contain a manageable number of the requirements from the Product Backlog, expressed as units of development production ("**Stories**"). The outcome of each Sprint will be a definable part of the Services and/or Deliverables (the "**Sprint Release**").

(e) The Lead Supplier will be responsible for facilitating the Supplier's development team to deliver on the Sprint goals and produce the Sprint Releases under the SOW.

(f) The duration of a Sprint and the form and process for Acceptance Testing for each Sprint Release will be agreed in writing with the Product Owner before the start of the first Sprint. The Supplier will promptly notify Te Papa when each Sprint Release is available for Acceptance Testing (which will be carried out at Te Papa's discretion).

(g) If required by Te Papa, the Supplier will promptly review (or, at Te Papa's sole discretion, carry out Acceptance Testing in respect of) each Sprint Release either before the next Sprint starts or, if agreed by Te Papa, in parallel with the next Sprint.

(h) On Acceptance of a Sprint Release, Te Papa will issue an Acceptance Notice. If any Story or unit of a Story in a Sprint Release does not pass the relevant Acceptance Tests:

(i) it will be placed back into the Product Backlog; and

(ii) the parties will discuss the reasons for the failure and use their reasonable endeavours to agree on how the non-passing Story or unit(s) should be progressed or otherwise dealt with (which may include meeting the Story or unit(s) by other means or dropping its or their priority in the Product Backlog).

(i) If the Parties cannot agree on how the non-passing Story or unit(s) should be progressed or otherwise dealt with, Te Papa may require the Supplier to deal with them in the manner Te Papa prefers, provided its preference is technically practicable.

(j) The Supplier will repeat the above process, through successive Sprints, until all of the Deliverables have been Accepted or the maximum number of Sprints specified in the SOW have been reached. If the maximum number of Sprints specified in the SOW is reached but the Supplier has not met the Full Requirements Obligation (defined in paragraph 4(n)(i) below), Te Papa may terminate the SOW by giving the Supplier written notice.

(k) [Te Papa is responsible for migration of the Deliverables from the test environment to its production environment (if applicable for the Deliverables). At Te Papa's request, the Supplier must assist Te Papa with the migration.]

(l) The Lead Supplier must consult and otherwise liaise with the Product Owner in respect of the Services and the Deliverables, including to:

(i) keep Te Papa fully informed of, and involve Te Papa in, Sprint planning, Sprint progress and Sprint Releases, including obtaining Te Papa's agreement to the Supplier's own testing and Acceptance Testing that will apply to each Sprint;

(ii) advise Te Papa of anything that is preventing the Supplier's development team from providing the Services and Deliverables as efficiently as possible ("**Impediments**"); and

(iii) where Impediments are believed to be caused or contributed to by acts or omissions of Te Papa or its personnel, make suggestions as to what steps Te Papa or its personnel may take to remove or mitigate those Impediments.

(m) Te Papa must:

(i) provide a technical lead to review and, at Te Papa's discretion, approve all technical aspects of the Services (which is expected to be but does not have to be the Product Owner);

(ii) attend meetings with the Lead Supplier and workshops as reasonably requested by the Supplier;

(iii) when the Supplier makes Sprint Releases available for Acceptance Testing or review, undertake that testing or review within a reasonable timeframe; and

(iv) use its reasonable endeavours to ensure that the Product Owner has sufficient authority to meet the Lead Supplier's informational, meeting and other reasonable requirements and to marshal Te Papa's own personnel to the extent required by the processes described in this Schedule.

(n) The Supplier must:

(i) ensure that the Services and Deliverables are Accepted and meet the requirements set out in the Product Backlog by the date set out in the SOW (the "**Full Requirements Obligation**"); and

(ii) use best endeavours to provide the Services and Deliverables within the monetary cap set out in the SOW (the "**Monetary Cap**").

(o) Te Papa:

(i) acknowledges that:

(A) the Supplier is providing the Services and the Deliverables on a time and materials basis up to the Monetary Cap; and

(B) while the Supplier will use its best endeavours to meet the Full Requirements Obligation within the Monetary Cap, given uncertainties inherent in the agile process, the Supplier cannot guarantee that the Monetary Cap will cover all time required for it to comply with the Full Requirements Obligation; and

(ii) agrees that, if the Supplier:

(A) is otherwise complying with this Agreement;

(B) has kept Te Papa informed of any potential time (and therefore cost) overruns during implementation; and

(C) can demonstrate to Te Papa's reasonable satisfaction that the value of time spent in meeting the Full Requirements Obligation would exceed the Monetary Cap,

then the Supplier may request Te Papa's consent for:

(D) the Supplier to meet particular specified requirements by other and more cost-effective means than previously planned;

(E) the removal from the requirements of lower priority requirements in the Product Backlog; and/or

(F) the reasonable increase of the Monetary Cap.

(p) The Supplier must, at a minimum, provide the Minimum Viable System described in the SOW (the "**Minimum Viable System**") in no more than the maximum number of Sprints set out in the SOW by the date specified for Acceptance of the Minimum Viable System in the SOW and for the fees specified in the SOW.

(q) Te Papa may terminate the SOW by giving notice to the Supplier where the Minimum Viable System has been provided.

5. – Contract Variation

None.

6. – Disengagement

1. **Disengagement Plan**: The Parties will document a disengagement plan or plans (each a **"Disengagement Plan"**) when entering into a SOW, such plan to set out the Disengagement Services that Te Papa will or may require on termination or expiry of that SOW. At Te Papa's option, the Disengagement Services may include any or all of the following:

   (a) continued performance of all or part of the Services and provision of all or part of the Deliverables to the extent required by Te Papa;

   (b) prompt assistance to Te Papa to prepare a disengagement plan (if one is not already in place) specifying the tasks to be performed by the Supplier and Te Papa to enable the orderly transition of the provision of the relevant Deliverables and Services and the timeframes for the performance of such tasks;

   (c) the provision of Disengagement Deliverables;

   (d) cooperation with Te Papa or a nominated alternative supplier as necessary for an orderly disengagement;

   (e) the provision of reasonable assistance for the supplier nominated by Te Papa to acquire rights to assess and use any third party software, facilities, equipment, Documentation and other resources used by the Supplier to provide the relevant Deliverables and Services;

   (f) the transfer, relocation or disposal of Te Papa Equipment as reasonably designated by Te Papa;

   (g) the return of Te Papa Data, Intellectual Property Rights and other intangible property of Te Papa;

   (h) the return, migration or destruction of any Te Papa Confidential Information as requested by Te Papa;

   (i) the provision of equipment decommissioning services; and

   (j) the provision of training as agreed for Te Papa personnel, such agreement not to be unreasonably withheld.

2. **Licence to Disengagement Deliverables**: The Supplier grants to Te Papa, or shall procure the grant to Te Papa of, a royalty-free, worldwide, non-exclusive, perpetual, transferable and irrevocable licence or sublicence to use, copy and modify the Disengagement Deliverables (to the extent such deliverables are not owned by Te Papa).

3. **Term of Disengagement Services**: The Supplier shall provide the Disengagement Services for a period of up to twelve (12) months after the date of termination or expiry or such longer period as may be stipulated in a SOW or the relevant Disengagement Plan, agreement to such longer period not to be unreasonably withheld (the "**Disengagement Period**").

4. **Fee**:

   (a) Te Papa shall pay the Supplier for the Disengagement Services at rates to be agreed in writing between the Parties, such rates to be based on, and to not exceed, the rates set out in Schedule 7.

   (b) If the Parties cannot reach agreement on such fees within a reasonable time, the dispute will be resolved under clause 26. If required by Te Papa, the Supplier shall provide the Disengagement Services pending resolution of the dispute.

5. **Application of Agreement**: For the avoidance of doubt, the terms of this Agreement that by their nature are applicable will remain in effect during the Disengagement Period.

6. **Disengagement Plan:** As and when reasonably requested by Te Papa from time to time during the term of the relevant SOW, the Supplier will update the Disengagement Plan every six months to reflect any changes in circumstances relevant to the Disengagement Services (including the Services, Deliverables or Te Papa's systems) since the Disengagement Plan was last updated by the Supplier and approved by Te Papa, in each case in a manner consistent with this paragraph 6. The Supplier will obtain Te Papa's approval of each update to the Disengagement Plan (not to be unreasonably withheld so long as the contents are consistent in all respects with this paragraph 6).

7. **Phased reduction**: To avoid doubt, Te Papa may reduce the provision of Services or Deliverables in phases over the Disengagement Period, in accordance with the Disengagement Plan or alternatively (at Te Papa's option in each instance) by giving at least one month's notice of ceasing to require any particular component or volume of the Services or Deliverables, so that, by the end of the Disengagement Period, the Supplier is no longer providing any of the terminated Services or Deliverables to Te Papa. Any fixed or periodic components of the Fees will be reduced by a reasonable proportion to reflect any such phased reduction in the Services or Deliverables, and by the end of the Disengagement Period those Fees will cease altogether.

8. **Mitigation**: The Parties will take all reasonable steps to mitigate any loss, cost, expense or liability that they may incur or which accrues as a result of termination or expiry of all or part of this Agreement (or all or part of any SOW), except where to do so would impair the provision of the Services or Deliverables during the Disengagement Period.

9. **Subject to SOW**: This Schedule 6 will not apply to the extent otherwise expressly specified in a disengagement plan or a SOW.

7. – Rate Card

Resource Type	[Hourly / Daily] Rate (NZ$)
Blended rate for all professional services	$NZD s 9(2)(i) per hour

OPENTEXT™

Enterprise Managed Services Order Form

This document ("**Order Form**") represents a binding order issued by **Museum of New Zealand Te Papa Tongarewa** ("**Customer**") to **Open Text New Zealand Limited** ("**OT**" or "**Supplier**") upon signature by the Parties, with an effective date of the last date signed ("**Order Date**").

The proposal of the terms of this Order Form is valid until 30.01.2018.

Customer Information

Customer Name	**Museum of New Zealand Te Papa Tongarewa**
Customer Address	55 Cable Street PO Box 467 Wellington, 6011
State or Country of Incorporation	New Zealand
OT Customer Identifier	EU0031523

Order Details & Fees

Cloud Service	Content Suite Cloud Service (the "Services Type")
Initial Term	Thirty-six (36) months beginning February 20, 2018
Cloud Type	Cloud Perpetual
Payment Period	Annual.
Recurring Service Fee	NZD $188,652- PA ($15,721 monthly)
Setup Fee	NA

Cloud Service Details

Defined Term or Item	Description
Entitlement	The included components are: S-LLPGECMCLM

Defined Term or Item	Description
	S-LLDMRMUPGDTOCLM-KIT Components include: Content Suite R16 and OTDS
Hosted Software installed on the Cloud Services	Content Server 16.2 (excluding Scan) with: OpenText™ Content Server OpenText™ Records Management OpenText™ Enterprise Connect (Client Side Application) OpenText™ Directory Services
Use Case of the Service	We live in a world of digital immediacy where organisations are confronted with an expectation from their business that digital services are available to be consumed in an instantaneous fashion, however the uncertain economic outlook coupled with shrinking IT budgets requires a shift in the way you engage, collaborate and innovate with your customers and strategic partners. Te Papa are not immune to this expectation of digital immediacy but as you are tasked with being the custodians of the nation's artifacts and treasures the organisation you require a model that balances the need for business services and information assets to be available in an always on capacity whilst eliminating the risks associated with uncontrolled information, security breaches and business service interruptions. It is here where the Te Papa business has recently experienced significant business disruption and potential data loss as a result of both natural disasters and building accidents. These business interruptions have prompted the business to explore options available to Te Papa to remove the risk associated with these business interruptions by shifting its critical business systems to the cloud. One of these business systems is the Pou Mataaho - Content and Records Management system which has been designed and implemented in a way that focuses mostly on compliance, and as a result Te Papa have suffered with user adoption limiting the potential of an ECM platform like Content Suite. One of the primary factors with the limited user adoption is that the current deployment of Pou Mataaho is multiple versions behind the current release and is now out of standard support and in sustaining software support mode, limiting the ability to introduce functional innovation and process optimisation to the Te Papa business. We strongly believe that Te Papa are uniquely positioned to reset its approach to ECM by re-launching Pou Mataaho with an upgrade to Content Suite Release 16 in the OpenText cloud enabling you to rapidly deploy new capabilities that focuses on improving the end user experience, improves productivity and external collaboration with an intuitive and easy-to-use user interface, and allows you to introduce an appropriate set of tools and capabilities, while meeting the information governance requirements that exist for Te Papa.
Instance(s)	Two instances, One Production Instance and one Test Instance.
Datacenter(s)	Sydney, AUS

Defined Term or Item	Description
Recoverability	Standard
Target Service Availability	99.5%
Metrics	1. Up to s 9(2)(i) Authorized Users (Production Instance) 2. Up to s 9(2)(i) Authorized Users (Test Instance) 3. 2.5 TB Storage Space for the Production Instance 4. 2.5 TB Storage Space for the Test Instance 5. Maximum of one Mbps average per month Bandwidth
Optimize Programs	1. Not required for the current agreement.
Associated Professional Services	The implementation is being completed by Professional Services to complete the Lift, Shift and Upgrade to OpenText Cloud.
Compute Allocation	Production Instance: • One Content Server Frontend + OTDS (Includes: Frontend, OTDS) Server, 4 vCPUs and 8 GB RAM • One Content Server Search & Admin Server, 4 vCPUs and 16 GB RAM • One SQL Server Standard Database Server, 4 vCPUs and 32 GB RAM Test Instance: • One Content Server Frontend + OTDS (Includes: Frontend, OTDS) Server, 4 vCPUs and 8 GB RAM • One Content Server Search & Admin Server, 4 vCPUs and 16 GB RAM • One SQL Server Standard Database Server, 4 vCPUs and 16 GB RAM

Order Terms

1 GENERAL

1.1 This Order Form is governed by and incorporates the terms and conditions of the following documents in the order of preference as listed hereafter. Unless mentioned to the contrary, the documents are incorporated as in effect on the date of signature by Customer:

Document	Reference
Order Form	This document itself
Services Schedule	Appendix A to this Order Form
OT Acceptable Use Policy	Cloud Acceptable Use Policy.pdf – April 2016  OT Acceptable Use Policy - April 2016.pdf or as may be updated at opentext.com/agreements
Cloud Support Program Handbook	Cloud_Support_Program_Handbook.pdf - January 2017  Cloud Support Program Handbook - or as may be updated at opentext.com/agreements
Cloud Maintenance Guide	Cloud Maintenance Windows.pdf – April 2016  Cloud Maintenance Windows - April 2016
OT Security Statement	OT Cloud Security Statement.pdf – May 2016  OT Cloud Security Statement - May 2016
General Terms of Service	 General_Terms_of_Service-Dated 22-Dec

1.2 **License and Usage Limitations.** Customer's usage of the Services cannot exceed the lesser of (a) the number of Authorized Users authorized to use the Services pursuant to this Order Form; or (b) the total number of licensed users of the Entitlement as set forth in the EULA, where "**EULA**" means an independently-executed software end user license agreement between OT and Customer, setting forth Customer's license rights to software including the any and all software products identified in the Entitlement, separately licensed by OT to Customer pursuant to a EULA. This Agreement does not grant Customer any license, title, rights or ownership in the Hosted Software over and above the rights set forth in the EULA. Any rights of Customer to a license to Hosted Software are set forth in the EULA. Service levels shall not apply if (i) Customer is in breach of the Agreement; or (ii) Customer does not maintain an active subscription to Software Maintenance.

1.3 **Taxes.** All-applicable sales and similar taxes shall be paid by Customer and are in addition to any fees.

1.4 **Payment Terms.** Terms of payment are net thirty (30) days from the date of invoice. Fees will be paid in accordance with the Fees and Payment Section of the General Terms of Service.

1.5 **Renewal of the Agreement.** OT shall provide a renewal notice to Customer not less than two months in advance of the end of the then-current term indicating the potential renewal term options (for example, an annual renewal term) and fees. The year-over-year increase in fees stated in such renewal notice shall not exceed 5%. The parties will review the Agreement and the renewal notice in consideration of a potential renewal. If the parties do not agree to renew the Order Form, this Order Form shall expire and terminate at the end of the then-current term. Either party may terminate the Order Form by notifying the other party in writing no less than thirty (30) days prior to the expiration of the then-current term.

1.6 **Service Extensions.** Extensions to the capacities listed herein may be contracted for by mutually-agreed amendments to the Agreement being entered into by the Parties.

1.7 **Press Release.** OT may list Customer as a customer and use Customer's logo on OT's website, on publicly available customer lists, and in media releases, provided that OT will give Customer ten (10) calendar days to review and approve any such use of Customer's name and logo

1.8 **OpenText Elite**. Customer agrees to join the OpenText Elite program (http://www.opentext.com/customer-stories/elite) and participates in the following activities, provided that OT will give Customer ten (10) calendar days to review and approve any such use of Customer's name and logo:

i. Publish a press release on successful live operation of the OpenText Cloud Service.

ii. Publish a Success Story asset.

iii. Customer signs up as a reference for prospect, analyst & media calls (when available).

iv. Allow OT to use Customer's logo in corporate presentations and in social media to highlight published assets and program membership.

1.9 **Notices.** All notices or other communications required or permitted hereunder shall be in writing, sent by certified mail, documented courier, or electronic transmission with printed receipt, addressed as follows:

i. **OT**

Open Text New Zealand Limited
Attention: Law Department
Level 16 Vodafone on the Quay
157 Lambton quay

Wellington 6011
New Zealand

ii. **Customer**

Museum of New Zealand
Te Papa Tongarewa
Attention: Law Department
55 Cable St, Te Aro, Wellington 6011

Telephone: +64 (04) 381 7000
Fax:

2 FEES

2.1 **Setup Fee.** The Setup Fee for the Services described in this Order Form is a one-time fee of the amount listed in the ***Order Details and Fees*** section above, due on the Order Date.

2.2 **Recurring Service Fee.** The Recurring Service Fee for the Services described in this Order Form is the amount listed in the ***Order Details and Fees*** section above, due in advance of each Payment Period during the Initial Term or any renewal term thereafter.

3 OVERAGE FEES

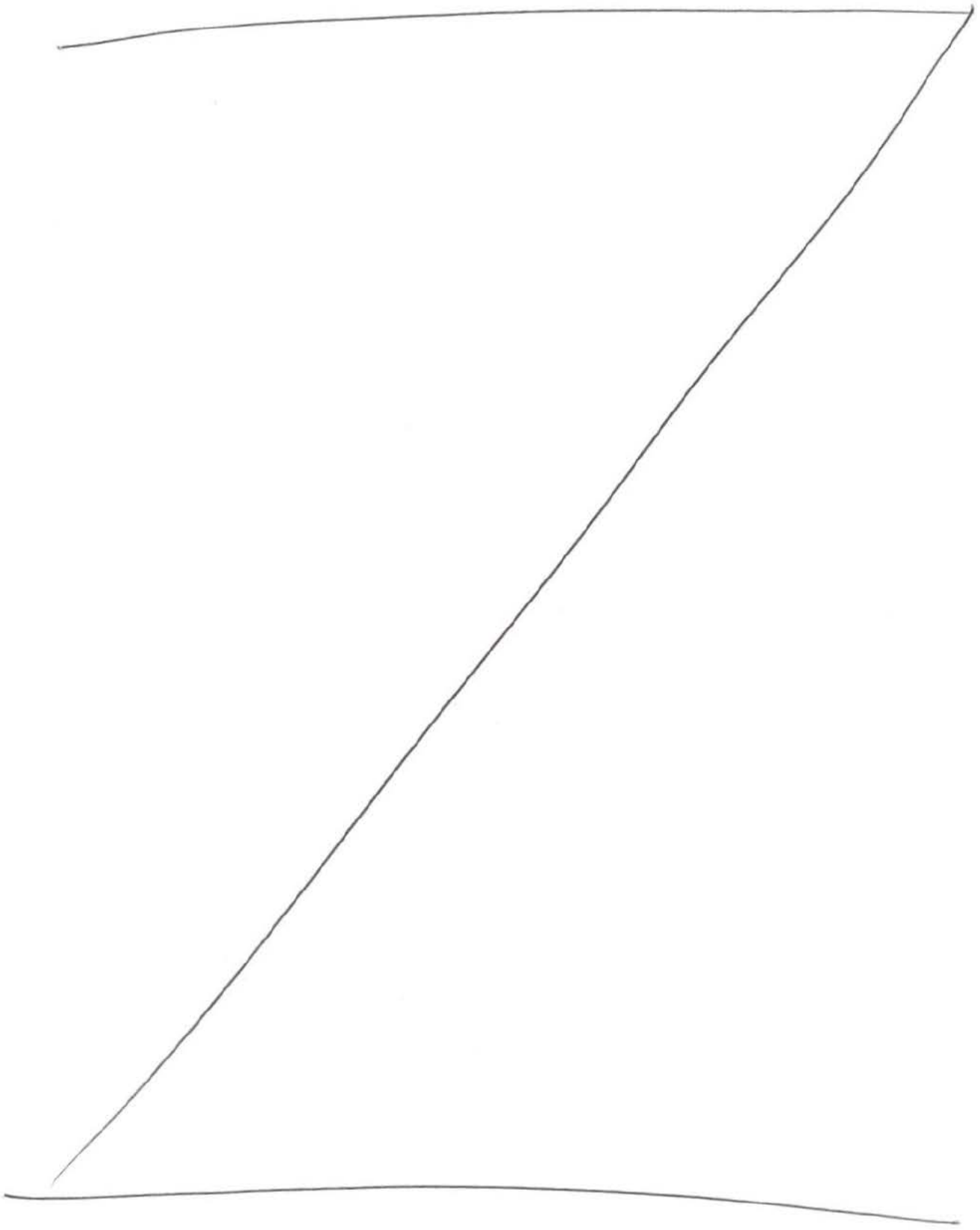
3.1 **Overage.** Usage beyond that allowed by this Order Form will result in additional automatic charges ("**Overage Fees**") above and beyond the Recurring Service Fee as detailed below, unless the parties mutually agree to an extension of their Cloud Service via a written amendment signed by both parties.

Overage Fee Item	Price
Storage (per 1 GB)	NZD [redacted] r month
Additional Authorized Users (each)	NZD [redacted] per month

3.2 **Authoritative Reports.** Any Overage Fee billing will be based on reports generated by OT, and shall be billed monthly in arrears.

3.3 **Service Extensions.** The Customer may request extensions to the metered usage parameters included in the Recurring Service Fee from OT at (i) the following rates, or (ii) rates as otherwise mutually agreed for extensions not itemized below. Such extensions are subject to mutual acceptance by the parties and will be (i) delivered on a date set as mutually agreed between OT and Customer; and (ii) billed from the date of extension delivery for the remainder of the term of this Order Form.

Extension Description	Price
Storage Pack (per 100 GB Storage Space increase)	NZD [redacted] r month
Authorized User Pack (per 50 user pack)	NZD [redacted] per month
Additional SSL Rate (each)	NZD [redacted] per month



AGREED BY:

CUSTOMER

Museum of New Zealand Te Papa Tongarewa
Customer Name

Geraint Martin - Chief Executive.
Name, Title (printed)

Signature

21/2/18
Date

OPENTEXT

Open Text New Zealand Limited
OT Entity

MICHAEL LORD, VICE PRESIDENT ANZ.
Name, Title (printed)

Signature

7th FEB 2018.
Date

Appendix A: Services Schedule
CONTENT SUITE CLOUD SERVICE

Customer is contracting Cloud Services from OT for Content Suite, the OpenText platform for managing and governing Enterprise Information. These Services will enable the Customer to utilize sharing, collaboration and management of business information functionality of the application(s) as specified on the Order Form, and will be configured based on the parameters and metrics to meet the Customer's use case, specified therein. In addition, the following terms govern the provision of the Services to Customer by OT.

4 SERVICES DETAIL

4.1 **Instances.**

i. **Production Instance.** The Production Instance will be the primary Cloud Services instance used by the Customer's business operations, which contains live production Content.

ii. **Non-Production Instances.** Other non-production Instances may also be ordered (and will be listed on the Order Form), for example a test instance used for change control activities and testing Services configuration changes prior to propagation onto the Production Instance. Non-production instances may not be scaled to the same size as the Production Instance and therefore may not be used for load testing unless otherwise mutually agreed.

4.2 **Cloud Environment.**

i. **Private Cloud Environment.** The Cloud Services will be provisioned in an OT private cloud compute environment where compute components may be shared between OT customers using logical segregation at OT's sole discretion.

ii. **External Communication Security.** All external communications to and from the Services will be through an encrypted channel (Secure Socket Layer) over the internet. SSL Certificates issued by OT shall be OT domain certificates issued by a certificate authority selected by OT. Customer is entitled to one point-to-point VPN tunnel to further secure connectivity to their Cloud Services at no additional cost.

iii. **Enhanced Connectivity.** Certain Services modules or options may require additional connectivity between the Cloud Services and Customer's location(s) ("**Enhanced Connectivity**"). Any Enhanced Connectivity will be at Customer's expense, and any related equipment supplied by Customer must meet OT technical requirements.

iv. **Backup.** OT will backup the Content in the Production Instance in accordance with OT backup policy, to be used for Content recovery in the case of a catastrophic failure of the datacenter co-location servicing Customer for the Services Type defined in the Order Form.

v. **Support and Change Requests.** OT will provide Support as described in the Cloud Support Program Handbook.

v.i Changes can be made to your Cloud Services in accordance with the change process for Change Requests, described in detail in the Cloud Support Program Handbook.

v.ii Up to ten (10) changes with a level of effort not to exceed 1 man-hour each are included in the Services per calendar month.

v.iii Customer shall involve OT in the planning, assistance and coordination around the introduction of any bulk Content, routine data loading or customizations onto the Services. If OT is not involved and does not approve of such activity, OT shall be relieved of the obligation to provide the Service in accordance with the Service Levels herein.

vi. **Security Statement.** OT will provide the Cloud Services in accordance with the **OT Security Statement**.

vii. **Standard Recoverability.** Upon the occurrence of a force majeure or disaster situation impacting the Cloud Services, determined in OT's sole discretion, OT will recover the Cloud Services in an alternate OT datacenter using the most recent backups of the Production Instance. OT will coordinate and plan the standard recoverability service with the Customer, and will commence this recoverability service within 24 hours of the occurrence of the force majeure or disaster situation.

5 ONE-TIME INITIAL SETUP ACTIVITIES

5.1 OT will perform the following tasks to setup the Services.

i. Activate the Services with service parameters as detailed herein and in setup Documentation, if any.

ii. Provide one customer administrator account to Customer, which may be used by Customer to create additional application service accounts. This account shall be provided to the primary Authorized Contact.

iii. OT will coordinate with Customer to assist customer with one bulk load of Content into the system during initial setup, via the Change Request process.

iv. Provide professional services to assist on-boarding of Customer to the system as described in a SOW or as otherwise mutually agreed.

6 DATA RETURN SERVICE

6.1 Upon notice of intent by either party to terminate the Order Form, OT will provide a Data Return Service via a Data Copy or Data Extraction service if Customer so requests. Data Copy and Data Extraction services may not be available for all Software and/or Services.

i. **Data Copy Service.** Provided OT is satisfied that Customer has adequate licenses to permit an on-premise installation, OT will provide the following Data Copy services to Customer relating to Content at no additional charge. OT will provide the Content (for example, database export, externally stored files, and administration passwords) in intrinsic Software format by either (a) secure ftp site transfer where data will be accessible for a maximum of thirty (30) days or (b) Customer supplied media acceptable to OT.

ii. **Data Extraction Service**. The parties may enter into a separately-negotiated SOW whereby Customer engages OT to assist in a data extraction engagement to retrieve Content from the Services in another format. OT will provide up to 5 days assistance with a Data Extraction Services for no additional charge to the Customer.

7 POINTS OF CONTACT AND AUTHORIZED CHANGE CONTACTS

7.1 Customer contact types entitled to contact OT for support and change purposes are listed in the Cloud Support Program Handbook. Customer will provide OT a list of these contacts. Customer may modify, change and update these contacts (i) through the Customer Service Portal for Online Support; or (ii) upon written notice to their Delivery Manager.

8 GOVERNANCE

8.1 A regular cadence of service governance (including but not limited to reporting requirements, communications, meetings) are provided in accordance with the Cloud Support Program Handbook, or as otherwise may be mutually agreed by the parties.

9 MAINTENANCE ACTIVITIES AND WINDOWS

9.1 All of the items in the section are together referred to as "Maintenance Activities".

9.2 Customer acknowledges that OT will from time to time during the term be required to temporarily reduce or interrupt access to the Services for the purpose of maintaining or Updating the Services ("**Routine Maintenance**"). OT publishes a Routine Maintenance schedule (Cloud Maintenance Windows) detailing the regular cadence of reserved maintenance windows, which are available for use upon advance notice from OT to Customer.

9.3 Any activities mutually agreed and scheduled by OT and Customer in order to conduct maintenance activities on the Services outside of the defined Routine Maintenance windows ("**Scheduled Customer Maintenance**") shall not be included in the calculation of availability.

9.4 "**Emergency Maintenance**" is downtime required by OT in order to address an urgent situation that could not have been prevented by OT using IT industry standard practices and preventive measures described in this Agreement. OT may temporarily limit or suspend the availability of all or part of the Services if it is necessary (i) to conduct Emergency Maintenance, or (ii) for reasons of public safety, security, interoperability of services, data protection, or (iii) to perform work that is immediately necessary for operational, technical or security reasons. Emergency downtime events declared by OT (i) will be communicated to Customer for approval with advance notification when possible, and (ii) shall not be included in the calculation of availability. OT will use commercially reasonable efforts to coordinate the scheduling of such events to minimize the disruption to Customer's business.

10 SERVICE LEVELS

10.1 **Availability of the Services.**

i. Any service level agreement between the Customer and OT shall apply to the internet available Services and shall not apply to Software (including Client Side Software) on any Device used by Customer to access the Services.

ii. OT's objective is to operate the Services in such a manner that they are available to Customer for a minimum of a specific percentage of the time each month, seven days per week, 24 hours per day (the "**Target Service Availability**" or "**TSA**"). The TSA for the Services is listed in the associated Order Form.

iii. During any calendar month in which the measured availability of the Production Instance for that period (the "**Actual Service Availability**" or "**ASA**") is less than the TSA, OT will, subject to the terms herein, issue a credit payment reflecting the difference between the TSA and the ASA. The calculation of ASA shall be based on the total minutes during a calendar month minus Downtime divided by the total minutes during a calendar month, where "Downtime" is the total time the service is unavailable adjusted in accordance with the Downtime Exclusions, or

100% - (Downtime minutes) / (minutes of service in the month) = ASA%

For clarity, this calculation is illustrated in the examples below.

Target Service Availability	Actual Service Availability	Result	Calculated Credit
99.5%	99.9%	0.4% exceeded	0%
99.5%	90.5%	9% missed	9%
99.5%	94.5%	5% missed	5%

iv. The ASA will include Critical support requests logged by Customer in accordance with the Cloud Support Program Handbook regarding the availability of the Cloud Services and will be verified by reports generated by OT where tests are executed on a regular cadence every few minutes. Please reference the Cloud Support Program Handbook for support process (for example support request classification, response time, restoration time, management, escalation).

10.2 **Credits and Termination.**

i. **Sole remedy.** Customer's rights described in this section 10.2 state Customer's sole and exclusive remedy for any failure by OT to meet the agreed service levels.

ii. **Credit Payments.** The maximum amount of any credit payment for a calendar month for failure to meet the Service Levels itemized in this section shall not exceed twenty (20%) percent of the portion of the Recurring Service Fee applicable to the month during which the incident(s) giving rise to the claim occurred. OT's records and data shall be the basis for all service level remedy calculations. OT will provide Customer with a monthly report outlining any calculated credits due to Customer. Customer and OT will meet once per quarter to review the service and potential credits due, and in this meeting Customer will notify OT should they desire to claim the credit. For clarity, this means OT shall pay Customer the requested credit payments aggregated on a quarterly basis. If there is a dispute regarding the measurement of the Service levels, the matter shall be escalated in accordance with the Cloud Support Program Handbook.

iii. **Downtime Exclusions.** No credit shall be due and OT shall not be liable for any disruption in Service ("Downtime Exclusions") due in whole or in part to:

iii.i Maintenance Activities;

iii.ii Customer-caused outages or disruptions;

iii.iii Outages not caused by OT or not within the control of OT (i.e. denial of service attacks), unless caused by OT's service providers;

iii.iv Outages caused by disruptions attributable to force majeure events (i.e., unforeseeable events outside of OT's reasonable control and unavoidable even by the exercise of reasonable care);

iii.v Unavailability due to problems with the Internet;

iii.vi Customer exceeding the service restrictions, limitations or parameters listed on the Order Form,

iii.vii Unavailability due to modifications, deliverables, or services provided by OT's Professional Services staff or by third party resources which result in the alteration or extension of the Cloud Services,

iii.viii System downtime requested by Customer; or

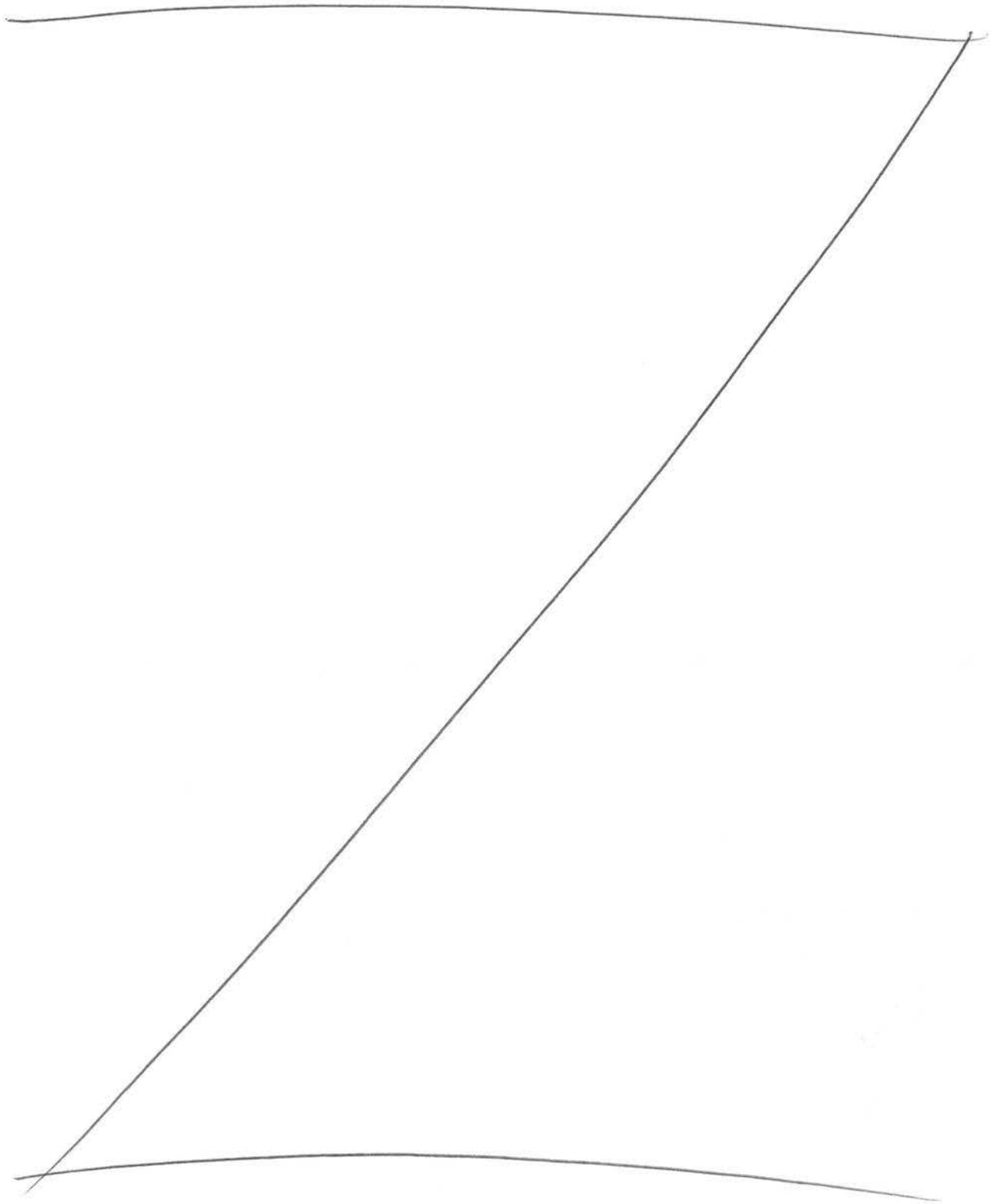
iii.ix Suspensions of Service by OT as a result of Customer's breach of the Agreement.

iv. **Termination Right for Chronic Problems.** Customer may terminate the Order Form if OT fails to meet the Service levels such that the Customer is entitled to twenty percent credit payment (a) during three (3) consecutive months or (b) during at least five (5) months (consecutive or not) over a twelve (12) month period. Such termination will be deemed termination for Cause. In the event that the Customer terminates the Order Form under this clause, OT will refund the portion of the prepaid Recurring Services Fee (if any) attributable to Cloud Services not received by Customer.

11 SUPPLEMENTARY SERVICES

11.1 Additional Supplementary Services may be requested by Customer from OT via a SOW or CR. Such supplementary SOW or CR shall be subject to the terms and conditions set forth in the Order Form. Supplementary Services may include but are not limited to training outside the scope of training described in the Order Form, support of custom applications, support involving interaction with a 3rd party, customer-specific technical documentation, and special ticketing process requiring work outside of OT's standard ticketing system.

11.2 Additional Supplementary Services, if any, will be quoted at OT's then-current rates.



Tax Invoice 488623/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date August 19, 2024
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 488623

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

Cable Street

Wellington
6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges July charges	1	29,433.13	29,433.13

SubTotal	29,433.13
GST	4,414.97
Amount	**33,848.10**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 490467/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date September 27, 2024
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 490467

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

Cable Street

Wellington
6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges August charges	1	29,570.51	29,570.51

SubTotal	29,570.51
GST	4,435.58
Amount	**34,006.09**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 492776/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date October 30, 2024
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 492776

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

Cable Street

Wellington
6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges September charges	1	29,283.06	29,283.06

SubTotal	29,283.06
GST	4,392.46
Amount	**33,675.52**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 499201/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date November 28, 2024
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 499201

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

Cable Street

Wellington
6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges october charges	1	29,526.41	29,526.41

SubTotal	29,526.41
GST	4,428.96
Amount	**33,955.37**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 505549/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date January 24, 2025
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 505549

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges November charges	1.00	29,242.69	29,242.69

SubTotal	29,242.69
GST	4,386.40
Amount	**33,629.09**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 508372/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date January 31, 2025
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 508372

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges December charges	1.00	29,924.34	29,924.34

SubTotal	29,924.34
GST	4,488.65
Amount	**34,412.99**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 511163/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date March 10, 2025
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 511163

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges January charges	1.00	27,672.45	27,672.45

SubTotal	27,672.45
GST	4,150.87
Amount	**31,823.32**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 512833/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date April 7, 2025
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 512833

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges February charges	1.00	29,633.41	29,633.41

SubTotal	29,633.41
GST	4,445.01
Amount	**34,078.42**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 515039/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date May 13, 2025
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 515039

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges March charges	1.00	30,777.80	30,777.80

SubTotal	30,777.80
GST	4,616.67
Amount	**35,394.47**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 523941/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date June 23, 2025
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 523941

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges April charges	1.00	30,182.93	30,182.93

SubTotal	30,182.93
GST	4,527.44
Amount	**34,710.37**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 528868/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date July 14, 2025
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 528868

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges May charges	1.00	30,962.33	30,962.33

SubTotal	30,962.33
GST	4,644.35
Amount	**35,606.68**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 530622/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date July 31, 2025
Account 11609
Your Ref CS010361
Your 2nd Ref
Our Order 530622

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges June charges	1.00	32,211.10	32,211.10

SubTotal	32,211.10
GST	4,831.67
Amount	**37,042.77**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 540126/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date August 29, 2025
Account 11609
Your Ref CS013741
Your 2nd Ref
Our Order 540126

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges July charges	1.00	32,022.69	32,022.69

SubTotal	32,022.69
GST	4,803.40
Amount	**36,826.09**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 553735/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date October 8, 2025
Account 11609
Your Ref CS013741
Your 2nd Ref
Our Order 553735

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD	Azure Cloud Store Services Charges August charges	1.00	31,275.92	31,275.92

SubTotal	31,275.92
GST	4,691.39
Amount	**35,967.31**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 561755/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date October 31, 2025
Account 11609
Your Ref CS013741
Your 2nd Ref
Our Order 561755

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD-TPT	Azure Cloud Store Services Charges September charges	1.00	30,593.47	30,593.47

SubTotal	30,593.47
GST	4,589.02
Amount	**35,182.49**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 572008/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date November 28, 2025
Account 11609
Your Ref CS013741
Your 2nd Ref
Our Order 572008

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD-TPT	Azure Cloud Store Services Charges October charges	1.00	34,181.51	34,181.51

SubTotal	34,181.51
GST	5,127.23
Amount	**39,308.74**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 581665/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date December 23, 2025
Account 11609
Your Ref CS013741
Your 2nd Ref
Our Order 581665

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD-TPT	Azure Cloud Store Services Charges November charges	1.00	35,846.91	35,846.91

SubTotal	35,846.91
GST	5,377.04
Amount	**41,223.95**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 598458/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date January 30, 2026
Account 11609
Your Ref CS013741
Your 2nd Ref
Our Order 598458

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD-TPT	Azure Cloud Store Services Charges December charges	1.00	36,451.47	36,451.47

SubTotal	36,451.47
GST	5,467.72
Amount	**41,919.19**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 607094/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date February 27, 2026
Account 11609
Your Ref CS013741
Your 2nd Ref
Our Order 607094

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD-TPT	Azure Cloud Store Services Charges January charges	1.00	34,446.49	34,446.49

SubTotal	34,446.49
GST	5,166.97
Amount	**39,613.46**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 609827/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date March 30, 2026
Account 11609
Your Ref CS013741
Your 2nd Ref
Our Order 609827

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD-TPT	Azure Cloud Store Services Charges February charges	1.00	29,222.22	29,222.22

SubTotal	29,222.22
GST	4,383.33
Amount	**33,605.55**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 611545/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date April 29, 2026
Account 11609
Your Ref CS013741
Your 2nd Ref
Our Order 611545

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD-TPT	Azure Cloud Store Services Charges March charges	1.00	27,956.20	27,956.20

SubTotal	27,956.20
GST	4,193.43
Amount	**32,149.63**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 613926/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date May 25, 2026
Account 11609
Your Ref CS013741
Your 2nd Ref
Our Order 613926

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD-TPT	Azure Cloud Store Services Charges APRIL CHARGES	1.00	27,067.30	27,067.30

SubTotal	27,067.30
GST	4,060.10
Amount	**31,127.40**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 617625/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date June 23, 2026
Account 11609
Your Ref CS017805
Your 2nd Ref
Our Order 617625

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD-MU	Azure Cloud Store Services Charges May charges	1.00	27,161.37	27,161.37

SubTotal	27,161.37
GST	4,074.21
Amount	**31,235.58**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

Tax Invoice 620115/01

GST # 62-434-392

Cyclone Computer Company Ltd
PO Box 33-113
Christchurch
Phone 03 338 0320
E-mailaccounts@cyclone.co.nz

Date July 17, 2026
Account 11609
Your Ref CS017805
Your 2nd Ref
Our Order 620115

Invoice To :

MUSEUM OF NZ TE PAPA TONGAREWA BOARD
P O Box 467

Wellington
6140

finance@tepapa.govt.nz

Deliver To :

P O Box 467
WELLINGTON 6011

Stockcode	Description	Quantity	Unitprice	Linetotal
AZURECLOUD-MU	Azure Cloud Store Services Charges June charges	1.00	27,331.82	27,331.82

SubTotal	27,331.82
GST	4,099.77
Amount	**31,431.59**

Bank: Westpac Canterbury Centre Bank A/C: 03-1592 0598636-00

Terms and Conditions of Sale

These goods remain the property of Cyclone Computer Company Ltd until paid for in full, as per our terms and conditions of sale. To view policy document for the full terms and conditions, including policy exclusions for any extended warranty or insurance you may have purchased from Cyclone, please visit: www.cyclone.co.nz/insurance-warranty

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: AccountsReceivable@IronMountain.com
Website: www.ironmountain.com/en-nz

Debtor ID:	18001037	Invoice Number:	NZD309543
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/07/2024
Payment Due Date:	**20/08/2024**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 20 Ltrs	*01/08/2024 – 31/08/2024*	1	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	*01/08/2024 – 31/08/2024*	1			
RM: Storage Flat Plan Carton 20 Ltrs	*01/08/2024 – 31/08/2024*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/08/2024 – 31/08/2024*	1			

Service Period: 01/07/2024 - 31/07/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	s 9(2)(i)			

SUBTOTAL:		**771.25**
GST:	**15.00%**	**115.69**
TOTAL AMOUNT DUE:	**NZD**	**886.94**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD309543
Invoice Date: 31/07/2024
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/07/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	01/08/2024 – 31/08/2024	1	EA			
RM: Storage Business Carton 30 Ltrs	01/08/2024 – 31/08/2024	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/08/2024 – 31/08/2024	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/08/2024 – 31/08/2024	1	EA			
						771.25

Service Address SUBTOTAL: **NZD** **771.25**

SUBTOTAL: **NZD** **771.25**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: AccountsReceivable@IronMountain.com
Website: www.ironmountain.com/en-nz

Debtor ID:	18001037	Invoice Number:	NZD309544
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/07/2024
Payment Due Date:	**20/08/2024**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/08/2024 – 31/08/2024*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/08/2024 – 31/08/2024*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/08/2024 – 31/08/2024*	1			

Service Period: 01/07/2024 - 31/07/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)	[redacted]	[redacted]
		SUBTOTAL:		s 9(2)(i)
		GST:	**15.00%**	**16.40**
		TOTAL AMOUNT DUE:	**NZD**	**125.76**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD309544	**Purchase Order:**	CS000567
Invoice Date:	31/07/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/07/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/08/2024 – 31/08/2024	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/08/2024 – 31/08/2024	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/08/2024 – 31/08/2024	1	EA			109.36

Service Address SUBTOTAL: **NZD** **109.36**

SUBTOTAL: **NZD** **109.36**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: AccountsReceivable@IronMountain.com
Website: www.ironmountain.com/en-nz

Debtor ID:	18001037	Invoice Number:	NZD309545
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/07/2024
Payment Due Date:	**20/08/2024**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/08/2024 – 31/08/2024*	1	s 9(2)(i)		

Service Period: 01/07/2024 - 31/07/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**457.85**
GST:	**15.00%**	**68.68**
TOTAL AMOUNT DUE:	**NZD**	**526.53**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD309545	**Purchase Order:**	CS000567
Invoice Date:	31/07/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	JRH	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - FINANCE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/07/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/08/2024 – 31/08/2024	1	EA			457.85

Service Address SUBTOTAL: **NZD** **457.85**

SUBTOTAL: **NZD** **457.85**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: AccountsReceivable@IronMountain.com
Website: www.ironmountain.com/en-nz

Debtor ID:	18001037	Invoice Number:	NZD309546
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/07/2024
Payment Due Date:	**20/08/2024**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/08/2024 – 31/08/2024*	1	s 9(2)(i)		

Service Period: 01/07/2024 - 31/07/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**212.20**
GST:	**15.00%**	**31.83**
TOTAL AMOUNT DUE:	**NZD**	**244.03**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD309546	**Purchase Order:**	CS000567
Invoice Date:	31/07/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	JRM	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/07/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/08/2024 – 31/08/2024	1	EA			212.20

Service Address SUBTOTAL: **NZD** **212.20**

SUBTOTAL: **NZD** **212.20**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: AccountsReceivable@IronMountain.com
https://www.ironmountain.com/en-nz

Debtor ID:	18001037	Invoice Number:	NZD312792
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/08/2024
Payment Due Date:	**20/09/2024**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: New Storage, Business Carton 30 Ltrs	*01/08/2024 – 31/08/2024*	1	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	*01/09/2024 – 30/09/2024*	1			
RM: Storage Business Carton 30 Ltrs	*01/09/2024 – 30/09/2024*	1			
RM: Storage Flat Plan Carton 20 Ltrs	*01/09/2024 – 30/09/2024*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/09/2024 – 30/09/2024*	1			

Service Period: 01/08/2024 - 31/08/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: A - Add New Item	EA			

Service Period: 01/08/2024 - 31/08/2024

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Fuel Surcharge	EA	s 9(2)(i)		
RM: T - Per Item Collection Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Collection	EA			

SUBTOTAL:		**822.25**
GST:	**15.00%**	**123.34**
TOTAL AMOUNT DUE:	**NZD**	**945.59**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD312792
Invoice Date: 31/08/2024
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/08/2024		EA	s 9(2)(i)		
RM: A - Add New Item	01/08/2024		EA			
RM: New Storage, Business Carton 30 Ltrs	01/08/2024 – 31/08/2024	1	EA			
RM: Storage Business Carton 20 Ltrs	01/09/2024 – 30/09/2024	1	EA			
RM: Storage Business Carton 30 Ltrs	01/09/2024 – 30/09/2024	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/09/2024 – 30/09/2024	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/09/2024 – 30/09/2024	1	EA			787.34

IM Order No.: 02806344 **Your Ref:** **Order Contact:** s9(2)(a)

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	21/08/2024		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	21/08/2024		EA			
RM: T - Routine Service Upcharge	21/08/2024		EA			
RM: Transportation Zone Metro Charge	21/08/2024		EA			
T - Courier Collection	21/08/2024		EA			34.91

Service Address SUBTOTAL: **NZD** **822.25**

SUBTOTAL: **NZD** **822.25**

TAX INVOICE

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PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: AccountsReceivable@IronMountain.com
https://www.ironmountain.com/en-nz

Debtor ID:	18001037	Invoice Number:	NZD312793
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/08/2024
Payment Due Date:	**20/09/2024**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/09/2024 – 30/09/2024*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/09/2024 – 30/09/2024*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/09/2024 – 30/09/2024*	1			

Service Period: 01/08/2024 - 31/08/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**109.36**
GST:	**15.00%**	**16.40**
TOTAL AMOUNT DUE:	**NZD**	**125.76**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD312793	**Purchase Order:**	CS000567
Invoice Date:	31/08/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/08/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/09/2024 – 30/09/2024	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/09/2024 – 30/09/2024	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/09/2024 – 30/09/2024	1	EA			109.36

Service Address SUBTOTAL: **NZD** **109.36**

SUBTOTAL: **NZD** **109.36**

TAX INVOICE

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PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
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New Zealand
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Fax: 0800 878 030
E-mail: AccountsReceivable@IronMountain.com
https://www.ironmountain.com/en-nz

Debtor ID:	18001037	Invoice Number:	NZD312794
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/08/2024
Payment Due Date:	**20/09/2024**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/09/2024 – 30/09/2024*	1	s 9(2)(i)		

Service Period: 01/08/2024 - 31/08/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**457.85**
GST:	**15.00%**	**68.68**
TOTAL AMOUNT DUE:	**NZD**	**526.53**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD312794	**Purchase Order:**	CS000567
Invoice Date:	31/08/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	JRH	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - FINANCE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/08/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/09/2024 – 30/09/2024	1	EA			

Service Address SUBTOTAL: **NZD** **457.85**

SUBTOTAL: **NZD** **457.85**

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New Zealand
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https://www.ironmountain.com/en-nz

Debtor ID:	18001037	Invoice Number:	NZD312795
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/08/2024
Payment Due Date:	**20/09/2024**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/09/2024 – 30/09/2024*	1	s 9(2)(i)		

Service Period: 01/08/2024 - 31/08/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**212.20**
GST:	**15.00%**	**31.83**
TOTAL AMOUNT DUE:	**NZD**	**244.03**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD312795	**Purchase Order:**	CS000567
Invoice Date:	31/08/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	JRM	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/08/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/09/2024 – 30/09/2024	1	EA			212.20

Service Address SUBTOTAL: **NZD** **212.20**

SUBTOTAL: **NZD** **212.20**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

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PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD315935
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/09/2024
Payment Due Date:	**20/10/2024**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: New Storage, Business Carton 30 Ltrs	*01/09/2024 – 30/09/2024*	1	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	*01/10/2024 – 31/10/2024*	1			
RM: Storage Business Carton 30 Ltrs	*01/10/2024 – 31/10/2024*	1			
RM: Storage Flat Plan Carton 20 Ltrs	*01/10/2024 – 31/10/2024*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/10/2024 – 31/10/2024*	1			

Service Period: 01/09/2024 - 30/09/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: A - Add New Item	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

Service Period: 01/09/2024 - 30/09/2024

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Delivery - Product, Routine	EA	s 9(2)(i)		
RM: Fuel Surcharge	EA			
RM: Fuel Surcharge	EA			
RM: T - Per Item Collection Item	EA			
RM: T - Per Item Delivery Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Collection	EA			
T - Courier Delivery	EA			

Service Period: 01/09/2024 - 30/09/2024

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA	s 9(2)(i)		

	SUBTOTAL:		**1,141.52**
	GST:	**15.00%**	**171.23**
Please provide your Debtor Account ID and Invoice no's with all payments.	**TOTAL AMOUNT DUE:**	**NZD**	**1,312.75**

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD315935
Invoice Date: 30/09/2024
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/09/2024		EA	s 9(2)(i)		
RM: A - Add New Item	01/09/2024		EA			
RM: New Storage, Business Carton 30 Ltrs	01/09/2024 – 30/09/2024	1	EA			
RM: Refile Carton	01/09/2024		EA			
RM: Storage Business Carton 20 Ltrs	01/10/2024 – 31/10/2024	1	EA			
RM: Storage Business Carton 30 Ltrs	01/10/2024 – 31/10/2024	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/10/2024 – 31/10/2024	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/10/2024 – 31/10/2024	1	EA			
						855.50

IM Order No.: 02808495 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	03/09/2024		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	03/09/2024		EA			
RM: T - Routine Service Upcharge	03/09/2024		EA			
RM: Transportation Zone Metro Charge	03/09/2024		EA			
T - Courier Collection	03/09/2024		EA			
						39.54

IM Order No.: 02808497 **Your Ref:** **Order Contact:** Leeann Williams

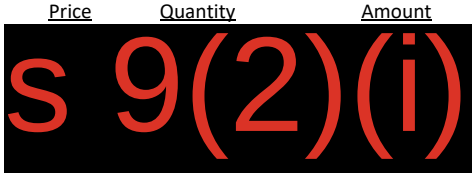
Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Delivery - Product, Routine	03/09/2024		EA	s 9(2)(i)		
RM: Fuel Surcharge	03/09/2024		EA			
RM: Supplies S7030 Business Ctn	03/09/2024		EA			
RM: T - Routine Service Upcharge	03/09/2024		EA			
RM: Transportation Zone Metro Charge	03/09/2024		EA			
						160.69

IM Order No.: 02810019 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	12/09/2024		EA	s 9(2)(i)		
RM: Retrieval Carton	12/09/2024		EA			
RM: T - Per Item Delivery Item	12/09/2024		EA			
RM: T - Routine Service Upcharge	12/09/2024		EA			
RM: Transportation Zone Metro Charge	12/09/2024		EA			
T - Courier Delivery	12/09/2024		EA			
						25.39

IM Order No.: 02812378 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	25/09/2024		EA			
RM: T - Per Item Collection Item	25/09/2024		EA			
RM: T - Routine Service Upcharge	25/09/2024		EA			
RM: Transportation Zone Metro Charge	25/09/2024		EA			
T - Courier Collection	25/09/2024		EA			



60.40

Service Address SUBTOTAL: **NZD** **1,141.52**

SUBTOTAL: **NZD** **1,141.52**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
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Iron Mountain New Zealand Limited
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New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD315936
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/09/2024
Payment Due Date:	**20/10/2024**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/10/2024 – 31/10/2024*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/10/2024 – 31/10/2024*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/10/2024 – 31/10/2024*	1			

Service Period: 01/09/2024 - 30/09/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**109.36**
GST:	**15.00%**	**16.40**
TOTAL AMOUNT DUE:	**NZD**	**125.76**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD315936	**Purchase Order:**	CS000567
Invoice Date:	30/09/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/09/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/10/2024 – 31/10/2024	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/10/2024 – 31/10/2024	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/10/2024 – 31/10/2024	1	EA			
						109.36

Service Address SUBTOTAL: **NZD** **109.36**

SUBTOTAL: **NZD** **109.36**

TAX INVOICE

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD315937
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/09/2024
Payment Due Date:	**20/10/2024**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/10/2024 – 31/10/2024*	1	s 9(2)(i)		

Service Period: 01/09/2024 - 30/09/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
		SUBTOTAL:		**457.85**
		GST:	**15.00%**	**68.68**
		TOTAL AMOUNT DUE:	**NZD**	**526.53**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
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Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD315937	**Purchase Order:**	CS000567
Invoice Date:	30/09/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	JRH	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - FINANCE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/09/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/10/2024 – 31/10/2024	1	EA			457.85

Service Address SUBTOTAL: **NZD** **457.85**

SUBTOTAL: **NZD** **457.85**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD315938
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/09/2024
Payment Due Date:	**20/10/2024**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/10/2024 – 31/10/2024*	1	s 9(2)(i)		

Service Period: 01/09/2024 - 30/09/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**212.20**
GST:	**15.00%**	**31.83**
TOTAL AMOUNT DUE:	**NZD**	**244.03**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD315938	**Purchase Order:**	CS000567
Invoice Date:	30/09/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	JRM	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/09/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/10/2024 – 31/10/2024	1	EA			212.20

Service Address SUBTOTAL: **NZD** **212.20**

SUBTOTAL: **NZD** **212.20**

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New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD319886
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/10/2024
Payment Due Date:	**20/11/2024**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 20 Ltrs	*01/11/2024 – 30/11/2024*	1	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	*01/11/2024 – 30/11/2024*	1			
RM: Storage Flat Plan Carton 20 Ltrs	*01/11/2024 – 30/11/2024*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/11/2024 – 30/11/2024*	1			

Service Period: 01/10/2024 - 31/10/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: Data Import Per Item	EA			
RM: Permanent Removal Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

Service Period: 01/10/2024 - 31/10/2024

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Fuel Surcharge	EA	s 9(2)(i)		
RM: T - Per Item Collection Item	EA			
RM: T - Per Item Delivery Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Collection	EA			
T - Courier Delivery	EA			

SUBTOTAL:		**1,009.07**
GST:	**15.00%**	**151.36**
TOTAL AMOUNT DUE:	**NZD**	**1,160.43**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

RM: Records Management | SS: Secure Shredding Services | DM: Data Management | DMS: Digital Management Services
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

In our Contract Iron Mountain agreed to give notice of price changes. Accordingly, we hereby advise that your rates are scheduled to change for the services we provide you on or after 1 January 2025. Thank you.

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

IRON MOUNTAIN®

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD319886
Invoice Date: 31/10/2024
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/10/2024		EA	s 9(2)(i)		
RM: Refile Carton	01/10/2024		EA			
RM: Storage Business Carton 20 Ltrs	01/11/2024 – 30/11/2024	1	EA			
RM: Storage Business Carton 30 Ltrs	01/11/2024 – 30/11/2024	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/11/2024 – 30/11/2024	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/11/2024 – 30/11/2024	1	EA			
						835.07

IM Order No.: 02813331 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	01/10/2024		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	01/10/2024		EA			
RM: T - Routine Service Upcharge	01/10/2024		EA			
RM: Transportation Zone Metro Charge	01/10/2024		EA			
T - Courier Collection	01/10/2024		EA			
						34.91

IM Order No.: 02813337 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	01/10/2024		EA	s 9(2)(i)		
RM: Retrieval Carton	01/10/2024		EA			
RM: T - Per Item Delivery Item	01/10/2024		EA			
RM: T - Routine Service Upcharge	01/10/2024		EA			
RM: Transportation Zone Metro Charge	01/10/2024		EA			
T - Courier Delivery	01/10/2024		EA			
						58.90

IM Order No.: 02813350 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	01/10/2024		EA	s 9(2)(i)		
RM: Retrieval Carton	01/10/2024		EA			
RM: T - Per Item Delivery Item	01/10/2024		EA			
RM: T - Routine Service Upcharge	01/10/2024		EA			
RM: Transportation Zone Metro Charge	01/10/2024		EA			
T - Courier Delivery	01/10/2024		EA			
						25.39

IM Order No.: 02816227 **Your Ref:** **Order Contact:** RECORDS MGMNT TE PAPA

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Data Import Per Item	17/10/2024		EA	s 9(2)(i)		

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: T - Routine Service Upcharge	17/10/2024		EA	s 9(2)(i)		7.97

IM Order No.: 02818009 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Permanent Removal Carton	26/10/2024		EA	s 9(2)(i)		
RM: T - Routine Service Upcharge	26/10/2024		EA			16.55

IM Order No.: 02818791 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	30/10/2024		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	30/10/2024		EA			
RM: T - Routine Service Upcharge	30/10/2024		EA			
RM: Transportation Zone Metro Charge	30/10/2024		EA			
T - Courier Collection	30/10/2024		EA			30.28

Service Address SUBTOTAL: **NZD** **1,009.07**

SUBTOTAL: **NZD** **1,009.07**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD319887
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/10/2024
Payment Due Date:	**20/11/2024**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/11/2024 – 30/11/2024*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/11/2024 – 30/11/2024*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/11/2024 – 30/11/2024*	1			

Service Period: 01/10/2024 - 31/10/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**109.36**
GST:	**15.00%**	**16.40**
TOTAL AMOUNT DUE:	**NZD**	**125.76**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

In our Contract Iron Mountain agreed to give notice of price changes. Accordingly, we hereby advise that your rates are scheduled to change for the services we provide you on or after 1 January 2025. Thank you.

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD319887	**Purchase Order:**	CS000567
Invoice Date:	31/10/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/10/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/11/2024 – 30/11/2024	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/11/2024 – 30/11/2024	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/11/2024 – 30/11/2024	1	EA			109.36

Service Address SUBTOTAL: **NZD** **109.36**

SUBTOTAL: **NZD** **109.36**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD319888
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/10/2024
Payment Due Date:	**20/11/2024**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/11/2024 – 30/11/2024*	1	s 9(2)(i)		

Service Period: 01/10/2024 - 31/10/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: O - Reboxing Per Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

Service Period: 01/10/2024 - 31/10/2024

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: T - Scheduled Service Upcharge	EA	s 9(2)(i)		

Service Period: 01/10/2024 - 31/10/2024

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA	s 9(2)(i)		
Supply Bar Code Labels - Carton	EA			

SUBTOTAL:		**480.52**
GST:	**15.00%**	**72.08**
TOTAL AMOUNT DUE:	**NZD**	**552.60**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

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Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

IRON MOUNTAIN®

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD319888
Invoice Date: 31/10/2024
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRH **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - FINANCE
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/10/2024		EA	s 9(2)(i)		
RM: Refile Carton	01/10/2024		EA			
RM: Storage Business Carton 30 Ltrs	01/11/2024 – 30/11/2024	1	EA			
						462.23

IM Order No.: 02815402 **Your Ref:** **Order Contact:** REBOXING

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: O - Reboxing Per Carton	15/10/2024		EA	s 9(2)(i)		
RM: Retrieval Carton	15/10/2024		EA			
RM: Supplies S7030 Business Ctn	15/10/2024		EA			
RM: T - Scheduled Service Upcharge	15/10/2024		EA			
Supply Bar Code Labels - Carton	15/10/2024		EA			
						18.29

Service Address SUBTOTAL: **NZD** **480.52**

SUBTOTAL: **NZD** **480.52**

TAX INVOICE

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PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
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Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD319889
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/10/2024
Payment Due Date:	**20/11/2024**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/11/2024 – 30/11/2024*	1	s 9(2)(i)		

Service Period: 01/10/2024 - 31/10/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
		SUBTOTAL:		**212.20**
		GST:	**15.00%**	**31.83**
		TOTAL AMOUNT DUE:	**NZD**	**244.03**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

In our Contract Iron Mountain agreed to give notice of price changes. Accordingly, we hereby advise that your rates are scheduled to change for the services we provide you on or after 1 January 2025. Thank you.

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Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

IRON MOUNTAIN®

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD319889	**Purchase Order:**	CS000567
Invoice Date:	31/10/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	JRM	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/10/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/11/2024 – 30/11/2024	1	EA			212.20

Service Address SUBTOTAL: **NZD** **212.20**

SUBTOTAL: **NZD** **212.20**

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PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD323037
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/11/2024
Payment Due Date:	**20/12/2024**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 20 Ltrs	*01/12/2024 – 31/12/2024*	1			
RM: Storage Business Carton 30 Ltrs	*01/12/2024 – 31/12/2024*	1			
RM: Storage Flat Plan Carton 20 Ltrs	*01/12/2024 – 31/12/2024*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/12/2024 – 31/12/2024*	1			s 9(2)(i)

Service Period: 01/11/2024 - 30/11/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			s 9(2)(i)

Service Period: 01/11/2024 - 30/11/2024

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Delivery - Product, Routine	EA			
RM: Fuel Surcharge	EA			
RM: Fuel Surcharge	EA			
RM: T - Per Item Collection Item	EA			
RM: T - Per Item Delivery Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Collection	EA			
T - Courier Delivery	EA			s 9(2)(i)

Service Period: 01/11/2024 - 30/11/2024

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: P - Supplies Miscellaneous	EA			
RM: Supply RFID Carton Tag	EA			s 9(2)(i)

	SUBTOTAL:		**1,057.93**
	GST:	**15.00%**	**158.69**
Please provide your Debtor Account ID and Invoice no's with all payments.	**TOTAL AMOUNT DUE:**	**NZD**	**1,216.62**

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD323037
Invoice Date: 30/11/2024
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/11/2024		EA	s 9(2)(i)		
RM: Refile Carton	01/11/2024		EA			
RM: Storage Business Carton 20 Ltrs	01/12/2024 – 31/12/2024	1	EA			
RM: Storage Business Carton 30 Ltrs	01/12/2024 – 31/12/2024	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/12/2024 – 31/12/2024	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/12/2024 – 31/12/2024	1	EA			
						826.31

IM Order No.: 02819883 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	06/11/2024		EA	s 9(2)(i)		
RM: P - Supplies Miscellaneous	06/11/2024		EA			
RM: Retrieval Carton	06/11/2024		EA			
RM: T - Per Item Delivery Item	06/11/2024		EA			
RM: T - Routine Service Upcharge	06/11/2024		EA			
RM: Transportation Zone Metro Charge	06/11/2024		EA			
T - Courier Delivery	06/11/2024		EA			
						73.76

IM Order No.: 02820935 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	12/11/2024		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	12/11/2024		EA			
RM: T - Routine Service Upcharge	12/11/2024		EA			
RM: Transportation Zone Metro Charge	12/11/2024		EA			
T - Courier Collection	12/11/2024		EA			
						41.86

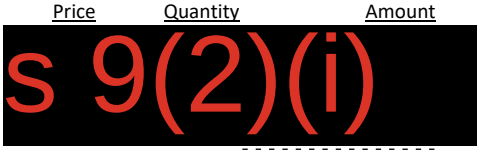
IM Order No.: 02820988 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Delivery - Product, Routine	12/11/2024		EA	s 9(2)(i)		
RM: Fuel Surcharge	12/11/2024		EA			
RM: Supply RFID Carton Tag	12/11/2024		EA			
RM: T - Routine Service Upcharge	12/11/2024		EA			
RM: Transportation Zone Metro Charge	12/11/2024		EA			
						67.19

IM Order No.: 02824336 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	29/11/2024		EA	s 9(2)(i)		

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: T - Per Item Collection Item	29/11/2024		EA			
RM: T - Routine Service Upcharge	29/11/2024		EA			
RM: Transportation Zone Metro Charge	29/11/2024		EA			
T - Courier Collection	29/11/2024		EA			
						48.81



Service Address SUBTOTAL: **NZD** **1,057.93**

SUBTOTAL: **NZD** **1,057.93**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD323038
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/11/2024
Payment Due Date:	**20/12/2024**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/12/2024 – 31/12/2024*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/12/2024 – 31/12/2024*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/12/2024 – 31/12/2024*	1			

Service Period: 01/11/2024 - 30/11/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**109.36**
GST:	**15.00%**	**16.40**
TOTAL AMOUNT DUE:	**NZD**	**125.76**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD323038	**Purchase Order:**	CS000567
Invoice Date:	30/11/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/11/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/12/2024 – 31/12/2024	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/12/2024 – 31/12/2024	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/12/2024 – 31/12/2024	1	EA			109.36

Service Address SUBTOTAL: **NZD** **109.36**

SUBTOTAL: **NZD** **109.36**

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WELLINGTON
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD323039
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/11/2024
Payment Due Date:	**20/12/2024**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/12/2024 – 31/12/2024*	1	s 9(2)(i)		

Service Period: 01/11/2024 - 30/11/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**457.85**
GST:	**15.00%**	**68.68**
TOTAL AMOUNT DUE:	**NZD**	**526.53**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD323039	**Purchase Order:**	CS000567
Invoice Date:	30/11/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	JRH	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - FINANCE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/11/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/12/2024 – 31/12/2024	1	EA			457.85

Service Address SUBTOTAL: **NZD** **457.85**

SUBTOTAL: **NZD** **457.85**

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD323040
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/11/2024
Payment Due Date:	**20/12/2024**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/12/2024 – 31/12/2024*	1	s 9(2)(i)		

Service Period: 01/11/2024 - 30/11/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA			
RM: O - Reboxing Per Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

s 9(2)(i)

Service Period: 01/11/2024 - 30/11/2024

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: T - Scheduled Service Upcharge	EA	s 9(2)(i)		

Service Period: 01/11/2024 - 30/11/2024

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA			
Supply Bar Code Labels - Carton	EA			

s 9(2)(i)

SUBTOTAL:		**248.80**
GST:	**15.00%**	**37.32**
TOTAL AMOUNT DUE:	**NZD**	**286.12**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD323040
Invoice Date: 30/11/2024
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRM **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/11/2024		EA	s 9(2)(i)		
RM: Refile Carton	01/11/2024		EA			
RM: Storage Business Carton 30 Ltrs	01/12/2024 – 31/12/2024	1	EA			220.97

IM Order No.: 02821328 **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: O - Reboxing Per Carton	13/11/2024		EA	s 9(2)(i)		
RM: Retrieval Carton	13/11/2024		EA			
RM: Supplies S7030 Business Ctn	13/11/2024		EA			
RM: T - Scheduled Service Upcharge	13/11/2024		EA			
Supply Bar Code Labels - Carton	13/11/2024		EA			27.83

Service Address SUBTOTAL: **NZD** **248.80**

SUBTOTAL: **NZD** **248.80**

TAX INVOICE

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NEW ZEALAND

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New Zealand
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD326143
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/12/2024
Payment Due Date:	**20/01/2025**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: New Storage, Business Carton 30 Ltrs	*01/12/2024 – 31/12/2024*	1	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	*01/01/2025 – 31/01/2025*	1			
RM: Storage Business Carton 30 Ltrs	*01/01/2025 – 31/01/2025*	1			
RM: Storage Flat Plan Carton 20 Ltrs	*01/01/2025 – 31/01/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/01/2025 – 31/01/2025*	1			

Service Period: 01/12/2024 - 31/12/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: A - Add New Item	EA			

Service Period: 01/12/2024 - 31/12/2024

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Fuel Surcharge	EA	s 9(2)(i)		
RM: T - Per Item Collection Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Collection	EA			

SUBTOTAL:		**1,003.72**
GST:	**15.00%**	**150.56**
TOTAL AMOUNT DUE:	**NZD**	**1,154.28**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD326143
Invoice Date: 31/12/2024
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/12/2024		EA	s 9(2)(i)		
RM: A - Add New Item	01/12/2024		EA			
RM: New Storage, Business Carton 30 Ltrs	01/12/2024 – 31/12/2024	1	EA			
RM: Storage Business Carton 20 Ltrs	01/01/2025 – 31/01/2025	1	EA			
RM: Storage Business Carton 30 Ltrs	01/01/2025 – 31/01/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/01/2025 – 31/01/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/01/2025 – 31/01/2025	1	EA			
						906.10

IM Order No.: 02824603 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	02/12/2024		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	02/12/2024		EA			
RM: T - Routine Service Upcharge	02/12/2024		EA			
RM: Transportation Zone Metro Charge	02/12/2024		EA			
T - Courier Collection	02/12/2024		EA			
						58.08

IM Order No.: 02826247 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	10/12/2024		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	10/12/2024		EA			
RM: T - Routine Service Upcharge	10/12/2024		EA			
RM: Transportation Zone Metro Charge	10/12/2024		EA			
T - Courier Collection	10/12/2024		EA			
						39.54

Service Address SUBTOTAL: **NZD** **1,003.72**

SUBTOTAL: **NZD** **1,003.72**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD326144
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/12/2024
Payment Due Date:	**20/01/2025**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/01/2025 – 31/01/2025*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/01/2025 – 31/01/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/01/2025 – 31/01/2025*	1			

Service Period: 01/12/2024 - 31/12/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**113.41**
GST:	**15.00%**	**17.01**
TOTAL AMOUNT DUE:	**NZD**	**130.42**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD326144	**Purchase Order:**	CS000567
Invoice Date:	31/12/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/12/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/01/2025 – 31/01/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/01/2025 – 31/01/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/01/2025 – 31/01/2025	1	EA			113.41

Service Address SUBTOTAL: **NZD** **113.41**

SUBTOTAL: **NZD** **113.41**

TAX INVOICE

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PO BOX 467
WELLINGTON
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Tel: 0800 732 255
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E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD326145
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/12/2024
Payment Due Date:	**20/01/2025**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/01/2025 – 31/01/2025*	1	s 9(2)(i)		

Service Period: 01/12/2024 - 31/12/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
		SUBTOTAL:		**476.56**
		GST:	**15.00%**	**71.48**
		TOTAL AMOUNT DUE:	**NZD**	**548.04**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD326145	**Purchase Order:**	CS000567
Invoice Date:	31/12/2024	**Line of Business:**	RM - Records Management

Level 2 Account:	JRH	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - FINANCE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/12/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/01/2025 – 31/01/2025	1	EA			476.56

Service Address SUBTOTAL: **NZD** **476.56**

SUBTOTAL: **NZD** **476.56**

TAX INVOICE

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD326146
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/12/2024
Payment Due Date:	**20/01/2025**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/01/2025 – 31/01/2025*	1	s 9(2)(i)		

Service Period: 01/12/2024 - 31/12/2024

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
		SUBTOTAL:		**220.58**
		GST:	**15.00%**	**33.09**
		TOTAL AMOUNT DUE:	**NZD**	**253.67**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
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Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD326146
Invoice Date: 31/12/2024
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRM **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/12/2024		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/01/2025 – 31/01/2025	1	EA			220.58

Service Address SUBTOTAL: **NZD** **220.58**

SUBTOTAL: **NZD** **220.58**

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E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD329202
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/01/2025
Payment Due Date:	**20/02/2025**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: New Storage, Business Carton 30 Ltrs	*01/01/2025 – 31/01/2025*	1	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	*01/02/2025 – 28/02/2025*	1			
RM: Storage Business Carton 30 Ltrs	*01/02/2025 – 28/02/2025*	1			
RM: Storage Flat Plan Carton 20 Ltrs	*01/02/2025 – 28/02/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/02/2025 – 28/02/2025*	1			

Service Period: 01/01/2025 - 31/01/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: A - Add New Item	EA			
RM: Retrieval Carton	EA			

Service Period: 01/01/2025 - 31/01/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Fuel Surcharge	EA	s 9(2)(i)		
RM: T - Per Item Collection Item	EA			
RM: T - Per Item Delivery Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Collection	EA			
T - Courier Delivery	EA			

SUBTOTAL:		**959.78**
GST:	**15.00%**	**143.97**
TOTAL AMOUNT DUE:	**NZD**	**1,103.75**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
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Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD329202
Invoice Date: 31/01/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/01/2025		EA	s 9(2)(i)		
RM: A - Add New Item	01/01/2025		EA			
RM: New Storage, Business Carton 30 Ltrs	01/01/2025 – 31/01/2025	1	EA			
RM: Storage Business Carton 20 Ltrs	01/02/2025 – 28/02/2025	1	EA			
RM: Storage Business Carton 30 Ltrs	01/02/2025 – 28/02/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/02/2025 – 28/02/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/02/2025 – 28/02/2025	1	EA			

IM Order No.: 02830664 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	14/01/2025		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	14/01/2025		EA			
RM: T - Routine Service Upcharge	14/01/2025		EA			
RM: Transportation Zone Metro Charge	14/01/2025		EA			
T - Courier Collection	14/01/2025		EA			48.45

IM Order No.: 02832178 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	22/01/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	22/01/2025		EA			
RM: T - Per Item Delivery Item	22/01/2025		EA			
RM: T - Routine Service Upcharge	22/01/2025		EA			
RM: Transportation Zone Metro Charge	22/01/2025		EA			
T - Courier Delivery	22/01/2025		EA			47.41

Service Address SUBTOTAL: **NZD** **959.78**

SUBTOTAL: **NZD** **959.78**

TAX INVOICE

TE PAPA
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PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD329203
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/01/2025
Payment Due Date:	**20/02/2025**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/02/2025 – 28/02/2025*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/02/2025 – 28/02/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/02/2025 – 28/02/2025*	1			

Service Period: 01/01/2025 - 31/01/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**113.95**
GST:	**15.00%**	**17.09**
TOTAL AMOUNT DUE:	**NZD**	**131.04**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD329203	**Purchase Order:**	CS000567
Invoice Date:	31/01/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/01/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/02/2025 – 28/02/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/02/2025 – 28/02/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/02/2025 – 28/02/2025	1	EA			113.95

Service Address SUBTOTAL: **NZD** **113.95**

SUBTOTAL: **NZD** **113.95**

TAX INVOICE

TE PAPA
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PO BOX 467
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Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
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New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD329204
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/01/2025
Payment Due Date:	**20/02/2025**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/02/2025 – 28/02/2025*	1	s 9(2)(i)		

Service Period: 01/01/2025 - 31/01/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA			
RM: O - Reboxing Per Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

s 9(2)(i)

Service Period: 01/01/2025 - 31/01/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: T - Scheduled Service Upcharge	EA	s 9(2)(i)		

Service Period: 01/01/2025 - 31/01/2025

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA			
Supply Bar Code Labels - Carton	EA			

s 9(2)(i)

SUBTOTAL:		**500.86**
GST:	**15.00%**	**75.13**
TOTAL AMOUNT DUE:	**NZD**	**575.99**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD329204
Invoice Date: 31/01/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRH **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - FINANCE
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/01/2025		EA	s 9(2)(i)		
RM: Refile Carton	01/01/2025		EA			
RM: Storage Business Carton 30 Ltrs	01/02/2025 – 28/02/2025	1	EA			481.67

IM Order No.: 02831337 **Your Ref:** **Order Contact:** REBOXING

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: O - Reboxing Per Carton	17/01/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	17/01/2025		EA			
RM: Supplies S7030 Business Ctn	17/01/2025		EA			
RM: T - Scheduled Service Upcharge	17/01/2025		EA			
Supply Bar Code Labels - Carton	17/01/2025		EA			19.19

Service Address SUBTOTAL: **NZD** **500.86**

SUBTOTAL: **NZD** **500.86**

TAX INVOICE

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NEW ZEALAND

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New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
AccountsReceivable@IronMountain.com

Debtor ID:	18001037	Invoice Number:	NZD329205
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/01/2025
Payment Due Date:	**20/02/2025**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/02/2025 – 28/02/2025*	1	s 9(2)(i)		

Service Period: 01/01/2025 - 31/01/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: O - Reboxing Per Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

Service Period: 01/01/2025 - 31/01/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Fuel Surcharge	EA	s 9(2)(i)		
RM: T - Per Item Delivery Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: T - Scheduled Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Delivery	EA			

Service Period: 01/01/2025 - 31/01/2025

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA	s 9(2)(i)		
Supply Bar Code Labels - Carton	EA			

SUBTOTAL:		**273.76**
GST:	**15.00%**	**41.06**
TOTAL AMOUNT DUE:	**NZD**	**314.82**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD329205
Invoice Date: 31/01/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRM **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/01/2025		EA	s 9(2)(i)		
RM: Refile Carton	01/01/2025		EA			
RM: Storage Business Carton 30 Ltrs	01/02/2025 – 28/02/2025	1	EA			
						221.12

IM Order No.: 02830548 **Your Ref:** **Order Contact:** LEANNE WILLIAMS

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	13/01/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	13/01/2025		EA			
RM: T - Per Item Delivery Item	13/01/2025		EA			
RM: T - Routine Service Upcharge	13/01/2025		EA			
RM: Transportation Zone Metro Charge	13/01/2025		EA			
T - Courier Delivery	13/01/2025		EA			
						33.45

IM Order No.: 02833182 **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: O - Reboxing Per Carton	28/01/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	28/01/2025		EA			
RM: Supplies S7030 Business Ctn	28/01/2025		EA			
RM: T - Scheduled Service Upcharge	28/01/2025		EA			
Supply Bar Code Labels - Carton	28/01/2025		EA			
						19.19

Service Address SUBTOTAL: **NZD** **273.76**

SUBTOTAL: **NZD** **273.76**

TAX INVOICE

TE PAPA
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD332281
Payment Terms:	**20 days from date of invoice**	Invoice Date:	28/02/2025
Payment Due Date:	**20/03/2025**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 20 Ltrs	*01/03/2025 – 31/03/2025*	1	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	*01/03/2025 – 31/03/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/03/2025 – 31/03/2025*	1			

Service Period: 01/02/2025 - 28/02/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**841.27**
GST:	**15.00%**	**126.19**
TOTAL AMOUNT DUE:	**NZD**	**967.46**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD332281	**Purchase Order:**	CS000567
Invoice Date:	28/02/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	HQT	**Customer Ref.:**		**Level 2 Account Name:**	GENERAL HOUSEKEEPING
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/02/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	01/03/2025 – 31/03/2025	1	EA			
RM: Storage Business Carton 30 Ltrs	01/03/2025 – 31/03/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/03/2025 – 31/03/2025	1	EA			841.27

Service Address SUBTOTAL: **NZD** **841.27**

SUBTOTAL: **NZD** **841.27**

TAX INVOICE

TE PAPA
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PO BOX 467
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NEW ZEALAND

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD332282
Payment Terms:	**20 days from date of invoice**	Invoice Date:	28/02/2025
Payment Due Date:	**20/03/2025**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/03/2025 – 31/03/2025*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/03/2025 – 31/03/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/03/2025 – 31/03/2025*	1			

Service Period: 01/02/2025 - 28/02/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**113.95**
GST:	**15.00%**	**17.09**
TOTAL AMOUNT DUE:	**NZD**	**131.04**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD332282	**Purchase Order:**	CS000567
Invoice Date:	28/02/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/02/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/03/2025 – 31/03/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/03/2025 – 31/03/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/03/2025 – 31/03/2025	1	EA			113.95

Service Address SUBTOTAL: **NZD** **113.95**

SUBTOTAL: **NZD** **113.95**

TAX INVOICE

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E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD332283
Payment Terms:	**20 days from date of invoice**	Invoice Date:	28/02/2025
Payment Due Date:	**20/03/2025**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/03/2025 – 31/03/2025*	1	s 9(2)(i)		

Service Period: 01/02/2025 - 28/02/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**477.10**
GST:	**15.00%**	**71.57**
TOTAL AMOUNT DUE:	**NZD**	**548.67**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD332283	**Purchase Order:**	CS000567
Invoice Date:	28/02/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	JRH	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - FINANCE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/02/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/03/2025 – 31/03/2025	1	EA			477.10

Service Address SUBTOTAL: **NZD** **477.10**

SUBTOTAL: **NZD** **477.10**

TAX INVOICE

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD332284
Payment Terms:	**20 days from date of invoice**	Invoice Date:	28/02/2025
Payment Due Date:	**20/03/2025**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/03/2025 – 31/03/2025*	1	s 9(2)(i)		

Service Period: 01/02/2025 - 28/02/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**221.12**
GST:	**15.00%**	**33.17**
TOTAL AMOUNT DUE:	**NZD**	**254.29**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD332284	**Purchase Order:**	CS000567
Invoice Date:	28/02/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	JRM	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/02/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/03/2025 – 31/03/2025	1	EA			221.12

Service Address SUBTOTAL: **NZD** **221.12**

SUBTOTAL: **NZD** **221.12**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD335428
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/03/2025
Payment Due Date:	**20/04/2025**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: New Storage, Business Carton 30 Ltrs	*01/03/2025 – 31/03/2025*	1	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	*01/04/2025 – 30/04/2025*	1			
RM: Storage Business Carton 30 Ltrs	*01/04/2025 – 30/04/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/04/2025 – 30/04/2025*	1			

Service Period: 01/03/2025 - 31/03/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: A - Add New Item	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

Service Period: 01/03/2025 - 31/03/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Delivery - Product, Routine	EA	s 9(2)(i)		
RM: Fuel Surcharge	EA			
RM: Fuel Surcharge	EA			
RM: T - Per Item Collection Item	EA			
RM: T - Per Item Delivery Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Collection	EA			
T - Courier Delivery	EA			

Service Period: 01/03/2025 - 31/03/2025

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supply RFID Carton Tag	EA	s 9(2)(i)		

	SUBTOTAL:		**1,163.25**
	GST:	**15.00%**	**174.49**
Please provide your Debtor Account ID and Invoice no's with all payments.	**TOTAL AMOUNT DUE:**	**NZD**	**1,337.74**

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD335428
Invoice Date: 31/03/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/03/2025		EA	s 9(2)(i)		
RM: A - Add New Item	01/03/2025		EA			
RM: New Storage, Business Carton 30 Ltrs	01/03/2025 – 31/03/2025	1	EA			
RM: Refile Carton	01/03/2025		EA			
RM: Storage Business Carton 20 Ltrs	01/04/2025 – 30/04/2025	1	EA			
RM: Storage Business Carton 30 Ltrs	01/04/2025 – 30/04/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/04/2025 – 30/04/2025	1	EA			
						910.92

IM Order No.: 02840890 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	06/03/2025		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	06/03/2025		EA			
RM: T - Routine Service Upcharge	06/03/2025		EA			
RM: Transportation Zone Metro Charge	06/03/2025		EA			
T - Courier Collection	06/03/2025		EA			
						43.62

IM Order No.: 02840891 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Delivery - Product, Routine	06/03/2025		EA	s 9(2)(i)		
RM: Fuel Surcharge	06/03/2025		EA			
RM: Supply RFID Carton Tag	06/03/2025		EA			
RM: T - Routine Service Upcharge	06/03/2025		EA			
RM: Transportation Zone Metro Charge	06/03/2025		EA			
						119.15

IM Order No.: 02841724 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	10/03/2025		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	10/03/2025		EA			
RM: T - Routine Service Upcharge	10/03/2025		EA			
RM: Transportation Zone Metro Charge	10/03/2025		EA			
T - Courier Collection	10/03/2025		EA			
						26.72

IM Order No.: 02842088 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	12/03/2025		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	12/03/2025		EA			

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: T - Routine Service Upcharge	12/03/2025		EA	s 9(2)(i)		
RM: Transportation Zone Metro Charge	12/03/2025		EA			
T - Courier Collection	12/03/2025		EA			
						36.38

IM Order No.: 02842502 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	13/03/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	13/03/2025		EA			
RM: T - Per Item Delivery Item	13/03/2025		EA			
RM: T - Routine Service Upcharge	13/03/2025		EA			
RM: Transportation Zone Metro Charge	13/03/2025		EA			
T - Courier Delivery	13/03/2025		EA			
						26.46

Service Address SUBTOTAL: **NZD** **1,163.25**

SUBTOTAL: **NZD** **1,163.25**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD335429
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/03/2025
Payment Due Date:	**20/04/2025**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/04/2025 – 30/04/2025*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/04/2025 – 30/04/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/04/2025 – 30/04/2025*	1			

Service Period: 01/03/2025 - 31/03/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**113.95**
GST:	**15.00%**	**17.09**
TOTAL AMOUNT DUE:	**NZD**	**131.04**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD335429
Invoice Date: 31/03/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQU **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account: **Level 3 Account Name:**

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/03/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/04/2025 – 30/04/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/04/2025 – 30/04/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/04/2025 – 30/04/2025	1	EA			113.95

Service Address SUBTOTAL: **NZD** **113.95**

SUBTOTAL: **NZD** **113.95**

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD335430
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/03/2025
Payment Due Date:	**20/04/2025**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/04/2025 – 30/04/2025*	1	s 9(2)(i)		

Service Period: 01/03/2025 - 31/03/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**477.10**
GST:	**15.00%**	**71.57**
TOTAL AMOUNT DUE:	**NZD**	**548.67**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD335430	**Purchase Order:**	CS000567
Invoice Date:	31/03/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	JRH	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - FINANCE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/03/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/04/2025 – 30/04/2025	1	EA			477.10

Service Address SUBTOTAL: **NZD** **477.10**

SUBTOTAL: **NZD** **477.10**

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E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD335431
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/03/2025
Payment Due Date:	**20/04/2025**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/04/2025 – 30/04/2025*	1	s 9(2)(i)		

Service Period: 01/03/2025 - 31/03/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**221.12**
GST:	**15.00%**	**33.17**
TOTAL AMOUNT DUE:	**NZD**	**254.29**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD335431	**Purchase Order:**	CS000567
Invoice Date:	31/03/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	JRM	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/03/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/04/2025 – 30/04/2025	1	EA			221.12

Service Address SUBTOTAL: **NZD** **221.12**

SUBTOTAL: **NZD** **221.12**

TAX INVOICE

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD338540
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/04/2025
Payment Due Date:	**20/05/2025**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 20 Ltrs	*01/05/2025 – 31/05/2025*	1	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	*01/05/2025 – 31/05/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/05/2025 – 31/05/2025*	1			

Service Period: 01/04/2025 - 30/04/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: Retrieval Carton	EA			

Service Period: 01/04/2025 - 30/04/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Fuel Surcharge	EA	s 9(2)(i)		
RM: T - Per Item Delivery Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Delivery	EA			

SUBTOTAL:		**886.78**
GST:	**15.00%**	**133.02**
TOTAL AMOUNT DUE:	**NZD**	**1,019.80**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD338540
Invoice Date: 30/04/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/04/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	01/05/2025 – 31/05/2025	1	EA			
RM: Storage Business Carton 30 Ltrs	01/05/2025 – 31/05/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/05/2025 – 31/05/2025	1	EA			
						846.35

IM Order No.: 02848000 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	11/04/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	11/04/2025		EA			
RM: T - Per Item Delivery Item	11/04/2025		EA			
RM: T - Routine Service Upcharge	11/04/2025		EA			
RM: Transportation Zone Metro Charge	11/04/2025		EA			
T - Courier Delivery	11/04/2025		EA			

Service Address SUBTOTAL: **NZD** **886.78**

SUBTOTAL: **NZD** **886.78**

TAX INVOICE

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD338541
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/04/2025
Payment Due Date:	**20/05/2025**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/05/2025 – 31/05/2025*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/05/2025 – 31/05/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/05/2025 – 31/05/2025*	1			

Service Period: 01/04/2025 - 30/04/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**113.95**
GST:	**15.00%**	**17.09**
TOTAL AMOUNT DUE:	**NZD**	**131.04**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD338541	**Purchase Order:**	CS000567
Invoice Date:	30/04/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/04/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/05/2025 – 31/05/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/05/2025 – 31/05/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/05/2025 – 31/05/2025	1	EA			113.95

Service Address SUBTOTAL: **NZD** **113.95**

SUBTOTAL: **NZD** **113.95**

TAX INVOICE

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NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD338542
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/04/2025
Payment Due Date:	**20/05/2025**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/05/2025 – 31/05/2025*	1	s 9(2)(i)		

Service Period: 01/04/2025 - 30/04/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**477.10**
GST:	**15.00%**	**71.57**
TOTAL AMOUNT DUE:	**NZD**	**548.67**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD338542	**Purchase Order:**	CS000567
Invoice Date:	30/04/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	JRH	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - FINANCE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/04/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/05/2025 – 31/05/2025	1	EA			477.10

Service Address SUBTOTAL: **NZD** **477.10**

SUBTOTAL: **NZD** **477.10**

TAX INVOICE

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD338543
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/04/2025
Payment Due Date:	**20/05/2025**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/05/2025 – 31/05/2025*	1	s 9(2)(i)		

Service Period: 01/04/2025 - 30/04/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
		SUBTOTAL:		**221.12**
		GST:	**15.00%**	**33.17**
		TOTAL AMOUNT DUE:	**NZD**	**254.29**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

IRON MOUNTAIN®

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD338543	**Purchase Order:**	CS000567
Invoice Date:	30/04/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	JRM	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/04/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/05/2025 – 31/05/2025	1	EA			221.12

Service Address SUBTOTAL: **NZD** **221.12**

SUBTOTAL: **NZD** **221.12**

TAX INVOICE

TE PAPA
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WELLINGTON
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD341591
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/05/2025
Payment Due Date:	**20/06/2025**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: New Storage, Business Carton 30 Ltrs	*01/05/2025 – 31/05/2025*	1	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	*01/06/2025 – 30/06/2025*	1			
RM: Storage Business Carton 30 Ltrs	*01/06/2025 – 30/06/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/06/2025 – 30/06/2025*	1			

Service Period: 01/05/2025 - 31/05/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: A - Add New Item	EA			

Service Period: 01/05/2025 - 31/05/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Fuel Surcharge	EA	s 9(2)(i)		
RM: T - Per Item Collection Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Collection	EA			

SUBTOTAL:		**889.88**
GST:	**15.00%**	**133.48**
TOTAL AMOUNT DUE:	**NZD**	**1,023.36**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD341591
Invoice Date: 31/05/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/05/2025		EA	s 9(2)(i)		
RM: A - Add New Item	01/05/2025		EA			
RM: New Storage, Business Carton 30 Ltrs	01/05/2025 – 31/05/2025	1	EA			
RM: Storage Business Carton 20 Ltrs	01/06/2025 – 30/06/2025	1	EA			
RM: Storage Business Carton 30 Ltrs	01/06/2025 – 30/06/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/06/2025 – 30/06/2025	1	EA			858.33

IM Order No.: 02851349 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	02/05/2025		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	02/05/2025		EA			
RM: T - Routine Service Upcharge	02/05/2025		EA			
RM: Transportation Zone Metro Charge	02/05/2025		EA			
T - Courier Collection	02/05/2025		EA			31.55

Service Address SUBTOTAL: **NZD** **889.88**

SUBTOTAL: **NZD** **889.88**

TAX INVOICE

TE PAPA
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PO BOX 467
WELLINGTON
NEW ZEALAND

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GST No. 107-659-587
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New Zealand
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD341592
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/05/2025
Payment Due Date:	**20/06/2025**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/06/2025 – 30/06/2025*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/06/2025 – 30/06/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/06/2025 – 30/06/2025*	1			

Service Period: 01/05/2025 - 31/05/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**113.95**
GST:	**15.00%**	**17.09**
TOTAL AMOUNT DUE:	**NZD**	**131.04**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD341592	**Purchase Order:**	CS000567
Invoice Date:	31/05/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/05/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/06/2025 – 30/06/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/06/2025 – 30/06/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/06/2025 – 30/06/2025	1	EA			

Service Address SUBTOTAL: **NZD** **113.95**

SUBTOTAL: **NZD** **113.95**

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Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD341593
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/05/2025
Payment Due Date:	**20/06/2025**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/06/2025 – 30/06/2025*	1	s 9(2)(i)		

Service Period: 01/05/2025 - 31/05/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: O - Reboxing Per Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

Service Period: 01/05/2025 - 31/05/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: T - Scheduled Service Upcharge	EA	s 9(2)(i)		

Service Period: 01/05/2025 - 31/05/2025

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA	s 9(2)(i)		
Supply Bar Code Labels - Carton	EA			

SUBTOTAL:		**500.86**
GST:	**15.00%**	**75.13**
TOTAL AMOUNT DUE:	**NZD**	**575.99**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD341593
Invoice Date: 31/05/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRH **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - FINANCE
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/05/2025		EA	s 9(2)(i)		
RM: Refile Carton	01/05/2025		EA			
RM: Storage Business Carton 30 Ltrs	01/06/2025 – 30/06/2025	1	EA			481.67

IM Order No.: 02852227 **Your Ref:** **Order Contact:** REBOXING

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: O - Reboxing Per Carton	07/05/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	07/05/2025		EA			
RM: Supplies S7030 Business Ctn	07/05/2025		EA			
RM: T - Scheduled Service Upcharge	07/05/2025		EA			
Supply Bar Code Labels - Carton	07/05/2025		EA			19.19

Service Address SUBTOTAL: **NZD** **500.86**

SUBTOTAL: **NZD** **500.86**

TAX INVOICE

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD341594
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/05/2025
Payment Due Date:	**20/06/2025**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/06/2025 – 30/06/2025*	1	s 9(2)(i)		

Service Period: 01/05/2025 - 31/05/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
		SUBTOTAL:		**221.12**
		GST:	**15.00%**	**33.17**
		TOTAL AMOUNT DUE:	**NZD**	**254.29**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD341594	**Purchase Order:**	CS000567
Invoice Date:	31/05/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	JRM	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/05/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/06/2025 – 30/06/2025	1	EA			221.12

Service Address SUBTOTAL: **NZD** **221.12**

SUBTOTAL: **NZD** **221.12**

TAX INVOICE

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD344631
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/06/2025
Payment Due Date:	**20/07/2025**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 20 Ltrs	*01/07/2025 – 31/07/2025*	1	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	*01/07/2025 – 31/07/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/07/2025 – 31/07/2025*	1			

Service Period: 01/06/2025 - 30/06/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**848.89**
GST:	**15.00%**	**127.33**
TOTAL AMOUNT DUE:	**NZD**	**976.22**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD344631
Invoice Date: 30/06/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/06/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	01/07/2025 – 31/07/2025	1	EA			
RM: Storage Business Carton 30 Ltrs	01/07/2025 – 31/07/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/07/2025 – 31/07/2025	1	EA			
						848.89

Service Address SUBTOTAL: **NZD** **848.89**

SUBTOTAL: **NZD** **848.89**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
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Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
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Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD344632
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/06/2025
Payment Due Date:	**20/07/2025**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/07/2025 – 31/07/2025*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/07/2025 – 31/07/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/07/2025 – 31/07/2025*	1			

Service Period: 01/06/2025 - 30/06/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
		SUBTOTAL:		**113.95**
		GST:	**15.00%**	**17.09**
		TOTAL AMOUNT DUE:	**NZD**	**131.04**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD344632
Invoice Date: 30/06/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQU **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account: **Level 3 Account Name:**

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/06/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/07/2025 – 31/07/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/07/2025 – 31/07/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/07/2025 – 31/07/2025	1	EA			113.95

Service Address SUBTOTAL: **NZD** **113.95**

SUBTOTAL: **NZD** **113.95**

TAX INVOICE

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD344633
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/06/2025
Payment Due Date:	**20/07/2025**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/07/2025 – 31/07/2025*	1	s 9(2)(i)		

Service Period: 01/06/2025 - 30/06/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: O - Reboxing Per Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

Service Period: 01/06/2025 - 30/06/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: T - Scheduled Service Upcharge	EA	s 9(2)(i)		

Service Period: 01/06/2025 - 30/06/2025

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA	s 9(2)(i)		
Supply Bar Code Labels - Carton	EA			

SUBTOTAL:		**500.86**
GST:	**15.00%**	**75.13**
TOTAL AMOUNT DUE:	**NZD**	**575.99**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD344633
Invoice Date: 30/06/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRH **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - FINANCE
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/06/2025		EA	s 9(2)(i)		
RM: Refile Carton	01/06/2025		EA			
RM: Storage Business Carton 30 Ltrs	01/07/2025 – 31/07/2025	1	EA			
						481.67

IM Order No.: 02858645 **Your Ref:** **Order Contact:** REBOXING

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: O - Reboxing Per Carton	13/06/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	13/06/2025		EA			
RM: Supplies S7030 Business Ctn	13/06/2025		EA			
RM: T - Scheduled Service Upcharge	13/06/2025		EA			
Supply Bar Code Labels - Carton	13/06/2025		EA			
						19.19

Service Address SUBTOTAL: **NZD** **500.86**

SUBTOTAL: **NZD** **500.86**

TAX INVOICE

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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD344634
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/06/2025
Payment Due Date:	**20/07/2025**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/07/2025 – 31/07/2025*	1	s 9(2)(i)		

Service Period: 01/06/2025 - 30/06/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA			
RM: O - Reboxing Per Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

s 9(2)(i)

Service Period: 01/06/2025 - 30/06/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: T - Scheduled Service Upcharge	EA	s 9(2)(i)		

Service Period: 01/06/2025 - 30/06/2025

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA			
Supply Bar Code Labels - Carton	EA			

s 9(2)(i)

SUBTOTAL:		**244.88**
GST:	**15.00%**	**36.73**
TOTAL AMOUNT DUE:	**NZD**	**281.61**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD344634
Invoice Date: 30/06/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRM **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/06/2025		EA	s 9(2)(i)		
RM: Refile Carton	01/06/2025		EA			
RM: Storage Business Carton 30 Ltrs	01/07/2025 – 31/07/2025	1	EA			
						225.69

IM Order No.: 02860104 **Your Ref:** **Order Contact:** REBOXING

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: O - Reboxing Per Carton	23/06/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	23/06/2025		EA			
RM: Supplies S7030 Business Ctn	23/06/2025		EA			
RM: T - Scheduled Service Upcharge	23/06/2025		EA			
Supply Bar Code Labels - Carton	23/06/2025		EA			
						19.19

Service Address SUBTOTAL: **NZD** **244.88**

SUBTOTAL: **NZD** **244.88**

TAX INVOICE

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Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD348813
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/07/2025
Payment Due Date:	**20/08/2025**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: New Storage, Business Carton 30 Ltrs	*01/07/2025 – 31/07/2025*	1	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	*01/08/2025 – 31/08/2025*	1			
RM: Storage Business Carton 30 Ltrs	*01/08/2025 – 31/08/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/08/2025 – 31/08/2025*	1			

Service Period: 01/07/2025 - 31/07/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: A - Add New Item	EA			
RM: Data Import Per Item	EA			
RM: Refile Carton	EA			

Service Period: 01/07/2025 - 31/07/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Fuel Surcharge	EA	s 9(2)(i)		
RM: T - Per Item Collection Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Collection	EA			

SUBTOTAL:		**943.47**
GST:	**15.00%**	**141.52**
TOTAL AMOUNT DUE:	**NZD**	**1,084.99**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD348813
Invoice Date: 31/07/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/07/2025		EA	s 9(2)(i)		
RM: A - Add New Item	01/07/2025		EA			
RM: New Storage, Business Carton 30 Ltrs	01/07/2025 – 31/07/2025	1	EA			
RM: Refile Carton	01/07/2025		EA			
RM: Storage Business Carton 20 Ltrs	01/08/2025 – 31/08/2025	1	EA			
RM: Storage Business Carton 30 Ltrs	01/08/2025 – 31/08/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/08/2025 – 31/08/2025	1	EA			
						876.74

IM Order No.: 02862535 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Data Import Per Item	04/07/2025		EA	s 9(2)(i)		
RM: Fuel Surcharge	04/07/2025		EA			
RM: T - Per Item Collection Item	04/07/2025		EA			
RM: T - Routine Service Upcharge	04/07/2025		EA			
RM: Transportation Zone Metro Charge	04/07/2025		EA			
T - Courier Collection	04/07/2025		EA			
						37.59

IM Order No.: 02862536 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	04/07/2025		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	04/07/2025		EA			
RM: T - Routine Service Upcharge	04/07/2025		EA			
RM: Transportation Zone Metro Charge	04/07/2025		EA			
T - Courier Collection	04/07/2025		EA			
						29.14

Service Address SUBTOTAL: **NZD** **943.47**

SUBTOTAL: **NZD** **943.47**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
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WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
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Penrose 1642
New Zealand
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD348814
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/07/2025
Payment Due Date:	**20/08/2025**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/08/2025 – 31/08/2025*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/08/2025 – 31/08/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/08/2025 – 31/08/2025*	1			

Service Period: 01/07/2025 - 31/07/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**113.95**
GST:	**15.00%**	**17.09**
TOTAL AMOUNT DUE:	**NZD**	**131.04**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD348814	**Purchase Order:**	CS000567
Invoice Date:	31/07/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/07/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/08/2025 – 31/08/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/08/2025 – 31/08/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/08/2025 – 31/08/2025	1	EA			113.95

Service Address SUBTOTAL: **NZD** **113.95**

SUBTOTAL: **NZD** **113.95**

TAX INVOICE

TE PAPA
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PO BOX 467
WELLINGTON
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD348815
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/07/2025
Payment Due Date:	**20/08/2025**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/08/2025 – 31/08/2025*	1	s 9(2)(i)		

Service Period: 01/07/2025 - 31/07/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**477.10**
GST:	**15.00%**	**71.57**
TOTAL AMOUNT DUE:	**NZD**	**548.67**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD348815	**Purchase Order:**	CS000567
Invoice Date:	31/07/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	JRH	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - FINANCE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/07/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/08/2025 – 31/08/2025	1	EA			477.10

Service Address SUBTOTAL: **NZD** **477.10**

SUBTOTAL: **NZD** **477.10**

TAX INVOICE

TE PAPA
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https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD348816
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/07/2025
Payment Due Date:	**20/08/2025**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/08/2025 – 31/08/2025*	1	s 9(2)(i)		

Service Period: 01/07/2025 - 31/07/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA			
RM: O - Reboxing Per Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

s 9(2)(i)

Service Period: 01/07/2025 - 31/07/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: T - Scheduled Service Upcharge	EA	s 9(2)(i)		

Service Period: 01/07/2025 - 31/07/2025

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA			
Supply Bar Code Labels - Carton	EA			

s 9(2)(i)

SUBTOTAL:		**244.88**
GST:	**15.00%**	**36.73**
TOTAL AMOUNT DUE:	**NZD**	**281.61**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD348816
Invoice Date: 31/07/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRM **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/07/2025		EA	s 9(2)(i)		
RM: Refile Carton	01/07/2025		EA			
RM: Storage Business Carton 30 Ltrs	01/08/2025 – 31/08/2025	1	EA			
						225.69

IM Order No.: 02864579 **Your Ref:** **Order Contact:** REBOXING

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: O - Reboxing Per Carton	16/07/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	16/07/2025		EA			
RM: Supplies S7030 Business Ctn	16/07/2025		EA			
RM: T - Scheduled Service Upcharge	16/07/2025		EA			
Supply Bar Code Labels - Carton	16/07/2025		EA			
						19.19

Service Address SUBTOTAL: **NZD** **244.88**

SUBTOTAL: **NZD** **244.88**

TAX INVOICE

TE PAPA
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WELLINGTON
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD351794
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/08/2025
Payment Due Date:	**20/09/2025**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 20 Ltrs	*01/09/2025 – 30/09/2025*	1	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	*01/09/2025 – 30/09/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/09/2025 – 30/09/2025*	1			

Service Period: 01/08/2025 - 31/08/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: Retrieval Carton	EA			

Service Period: 01/08/2025 - 31/08/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Fuel Surcharge	EA	s 9(2)(i)		
RM: T - Per Item Delivery Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Delivery	EA			

SUBTOTAL:		**938.76**
GST:	**15.00%**	**140.81**
TOTAL AMOUNT DUE:	**NZD**	**1,079.57**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD351794
Invoice Date: 31/08/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/08/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 20 Ltrs	01/09/2025 – 30/09/2025	1	EA			
RM: Storage Business Carton 30 Ltrs	01/09/2025 – 30/09/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/09/2025 – 30/09/2025	1	EA			
						850.92

IM Order No.: 02869575 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	12/08/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	12/08/2025		EA			
RM: T - Per Item Delivery Item	12/08/2025		EA			
RM: T - Routine Service Upcharge	12/08/2025		EA			
RM: Transportation Zone Metro Charge	12/08/2025		EA			
T - Courier Delivery	12/08/2025		EA			
						47.41

IM Order No.: 02871031 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	20/08/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	20/08/2025		EA			
RM: T - Per Item Delivery Item	20/08/2025		EA			
RM: T - Routine Service Upcharge	20/08/2025		EA			
RM: Transportation Zone Metro Charge	20/08/2025		EA			
T - Courier Delivery	20/08/2025		EA			
						40.43

Service Address SUBTOTAL: **NZD** **938.76**

SUBTOTAL: **NZD** **938.76**

TAX INVOICE

TE PAPA
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PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
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E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD351795
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/08/2025
Payment Due Date:	**20/09/2025**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/09/2025 – 30/09/2025*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/09/2025 – 30/09/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/09/2025 – 30/09/2025*	1			

Service Period: 01/08/2025 - 31/08/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**113.95**
GST:	**15.00%**	**17.09**
TOTAL AMOUNT DUE:	**NZD**	**131.04**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD351795
Invoice Date: 31/08/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQU **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account: **Level 3 Account Name:**

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/08/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/09/2025 – 30/09/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/09/2025 – 30/09/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/09/2025 – 30/09/2025	1	EA			113.95

Service Address SUBTOTAL: **NZD** **113.95**

SUBTOTAL: **NZD** **113.95**

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E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD351796
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/08/2025
Payment Due Date:	**20/09/2025**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/09/2025 – 30/09/2025*	1	s 9(2)(i)		

Service Period: 01/08/2025 - 31/08/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: O - Reboxing Per Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

Service Period: 01/08/2025 - 31/08/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: T - Scheduled Service Upcharge	EA	s 9(2)(i)		

Service Period: 01/08/2025 - 31/08/2025

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA	s 9(2)(i)		
Supply Bar Code Labels - Carton	EA			

SUBTOTAL:		**500.86**
GST:	**15.00%**	**75.13**
TOTAL AMOUNT DUE:	**NZD**	**575.99**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
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Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD351796
Invoice Date: 31/08/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRH **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - FINANCE
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/08/2025		EA	s 9(2)(i)		
RM: Refile Carton	01/08/2025		EA			
RM: Storage Business Carton 30 Ltrs	01/09/2025 – 30/09/2025	1	EA			481.67

IM Order No.: 02868928 **Your Ref:** **Order Contact:** REBOXING

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: O - Reboxing Per Carton	08/08/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	08/08/2025		EA			
RM: Supplies S7030 Business Ctn	08/08/2025		EA			
RM: T - Scheduled Service Upcharge	08/08/2025		EA			
Supply Bar Code Labels - Carton	08/08/2025		EA			

Service Address SUBTOTAL: **NZD** **500.86**

SUBTOTAL: **NZD** **500.86**

TAX INVOICE

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Iron Mountain New Zealand Limited
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD351797
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/08/2025
Payment Due Date:	**20/09/2025**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/09/2025 – 30/09/2025*	1	s 9(2)(i)		

Service Period: 01/08/2025 - 31/08/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
		SUBTOTAL:		**221.12**
		GST:	**15.00%**	**33.17**
		TOTAL AMOUNT DUE:	**NZD**	**254.29**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD351797	**Purchase Order:**	CS000567
Invoice Date:	31/08/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	JRM	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/08/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/09/2025 – 30/09/2025	1	EA			221.12

Service Address SUBTOTAL: **NZD** **221.12**

SUBTOTAL: **NZD** **221.12**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD354721
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/09/2025
Payment Due Date:	**20/10/2025**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 20 Ltrs	*01/10/2025 – 31/10/2025*	1	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	*01/10/2025 – 31/10/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/10/2025 – 31/10/2025*	1			

Service Period: 01/09/2025 - 30/09/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

Service Period: 01/09/2025 - 30/09/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Fuel Surcharge	EA	s 9(2)(i)		
RM: T - Per Item Collection Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Collection	EA			

SUBTOTAL:		**887.30**
GST:	**15.00%**	**133.10**
TOTAL AMOUNT DUE:	**NZD**	**1,020.40**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD354721
Invoice Date: 30/09/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/09/2025		EA	s 9(2)(i)		850.92
RM: Storage Business Carton 20 Ltrs	01/10/2025 – 31/10/2025	1	EA			
RM: Storage Business Carton 30 Ltrs	01/10/2025 – 31/10/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/10/2025 – 31/10/2025	1	EA			

IM Order No.: 02877805 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	30/09/2025		EA	s 9(2)(i)		36.38
RM: T - Per Item Collection Item	30/09/2025		EA			
RM: T - Routine Service Upcharge	30/09/2025		EA			
RM: Transportation Zone Metro Charge	30/09/2025		EA			
T - Courier Collection	30/09/2025		EA			

Service Address SUBTOTAL: **NZD** **887.30**

SUBTOTAL: **NZD** **887.30**

TAX INVOICE

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PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD354722
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/09/2025
Payment Due Date:	**20/10/2025**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/10/2025 – 31/10/2025*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/10/2025 – 31/10/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/10/2025 – 31/10/2025*	1			

Service Period: 01/09/2025 - 30/09/2025

Services	**UOM**		
Admin Compliance and Tech Fee	EA	s 9(2)(i)	

SUBTOTAL:		**113.95**
GST:	**15.00%**	**17.09**
TOTAL AMOUNT DUE:	**NZD**	**131.04**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD354722	**Purchase Order:**	CS000567
Invoice Date:	30/09/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/09/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/10/2025 – 31/10/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/10/2025 – 31/10/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/10/2025 – 31/10/2025	1	EA			
						113.95

Service Address SUBTOTAL: **NZD** **113.95**

SUBTOTAL: **NZD** **113.95**

TAX INVOICE

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PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD354723
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/09/2025
Payment Due Date:	**20/10/2025**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/10/2025 – 31/10/2025*	1	s 9(2)(i)		

Service Period: 01/09/2025 - 30/09/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
RM: O - Reboxing Per Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			

Service Period: 01/09/2025 - 30/09/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: T - Scheduled Service Upcharge	EA	s 9(2)(i)		

Service Period: 01/09/2025 - 30/09/2025

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA	s 9(2)(i)		
Supply Bar Code Labels - Carton	EA			

SUBTOTAL:		**500.86**
GST:	**15.00%**	**75.13**
TOTAL AMOUNT DUE:	**NZD**	**575.99**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD354723
Invoice Date: 30/09/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRH **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - FINANCE
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/09/2025		EA	s 9(2)(i)		
RM: Refile Carton	01/09/2025		EA			
RM: Storage Business Carton 30 Ltrs	01/10/2025 – 31/10/2025	1	EA			
						481.67

IM Order No.: 02873541 **Your Ref:** **Order Contact:** REBOXING

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: O - Reboxing Per Carton	04/09/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	04/09/2025		EA			
RM: Supplies S7030 Business Ctn	04/09/2025		EA			
RM: T - Scheduled Service Upcharge	04/09/2025		EA			
Supply Bar Code Labels - Carton	04/09/2025		EA			
						19.19

Service Address SUBTOTAL: **NZD** **500.86**

SUBTOTAL: **NZD** **500.86**

TAX INVOICE

TE PAPA
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PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
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New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD354724
Payment Terms:	**20 days from date of invoice**	Invoice Date:	30/09/2025
Payment Due Date:	**20/10/2025**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/10/2025 – 31/10/2025*	1	s 9(2)(i)		

Service Period: 01/09/2025 - 30/09/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**221.12**
GST:	**15.00%**	**33.17**
TOTAL AMOUNT DUE:	**NZD**	**254.29**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD354724	**Purchase Order:**	CS000567
Invoice Date:	30/09/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	JRM	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/09/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/10/2025 – 31/10/2025	1	EA			221.12

Service Address SUBTOTAL: **NZD** **221.12**

SUBTOTAL: **NZD** **221.12**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD357675
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/10/2025
Payment Due Date:	**20/11/2025**	Account ID:	ON665273
		Level 2 Account:	HQT
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 20 Ltrs	*01/11/2025 – 30/11/2025*	1			
RM: Storage Business Carton 30 Ltrs	*01/11/2025 – 30/11/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/11/2025 – 30/11/2025*	1			s 9(2)(i)

Service Period: 01/10/2025 - 31/10/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA			
RM: O - Reboxing Per Carton	EA			
RM: Refile Carton	EA			
RM: Retrieval Carton	EA			s 9(2)(i)

Service Period: 01/10/2025 - 31/10/2025

Transport	**UOM**	**Price**	**Quantity**	**Amount**
RM: Fuel Surcharge	EA			
RM: T - Per Item Collection Item	EA			
RM: T - Per Item Delivery Item	EA			
RM: T - Routine Service Upcharge	EA			
RM: T - Scheduled Service Upcharge	EA			
RM: Transportation Zone Metro Charge	EA			
T - Courier Collection	EA			
T - Courier Delivery	EA			s 9(2)(i)

Service Period: 01/10/2025 - 31/10/2025

Supply	**UOM**	**Price**	**Quantity**	**Amount**
RM: Supplies S7030 Business Ctn	EA			
RM: Supply RFID Carton Tag	EA			s 9(2)(i)

SUBTOTAL:		**1,001.75**
GST:	**15.00%**	**150.26**
TOTAL AMOUNT DUE:	**NZD**	**1,152.01**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

In our Contract Iron Mountain agreed to give notice of price changes. Accordingly, we hereby advise that your rates are scheduled to change for the services we provide you on or after 1 January 2026. Thank you.

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

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Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD357675
Invoice Date: 31/10/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: HQT **Customer Ref.:** **Level 2 Account Name:** GENERAL HOUSEKEEPING
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/10/2025		EA	s 9(2)(i)		
RM: Refile Carton	01/10/2025		EA			
RM: Storage Business Carton 20 Ltrs	01/11/2025 – 30/11/2025	1	EA			
RM: Storage Business Carton 30 Ltrs	01/11/2025 – 30/11/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/11/2025 – 30/11/2025	1	EA			
						914.88

IM Order No.: 02878582 **Your Ref:** **Order Contact:** LEEANN WILLIAMS

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	06/10/2025		EA	s 9(2)(i)		
RM: T - Per Item Collection Item	06/10/2025		EA			
RM: T - Routine Service Upcharge	06/10/2025		EA			
RM: Transportation Zone Metro Charge	06/10/2025		EA			
T - Courier Collection	06/10/2025		EA			
						33.97

IM Order No.: 02878633 **Your Ref:** **Order Contact:** REBOXING

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: O - Reboxing Per Carton	06/10/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	06/10/2025		EA			
RM: Supplies S7030 Business Ctn	06/10/2025		EA			
RM: Supply RFID Carton Tag	06/10/2025		EA			
RM: T - Scheduled Service Upcharge	06/10/2025		EA			
						19.45

IM Order No.: 02880859 **Your Ref:** **Order Contact:** Leeann Williams

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
RM: Fuel Surcharge	17/10/2025		EA	s 9(2)(i)		
RM: Retrieval Carton	17/10/2025		EA			
RM: T - Per Item Delivery Item	17/10/2025		EA			
RM: T - Routine Service Upcharge	17/10/2025		EA			
RM: Transportation Zone Metro Charge	17/10/2025		EA			
T - Courier Delivery	17/10/2025		EA			
						33.45

Service Address SUBTOTAL: **NZD** **1,001.75**

SUBTOTAL: **NZD** **1,001.75**

TAX INVOICE

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NEW ZEALAND

Iron Mountain New Zealand Limited
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD357676
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/10/2025
Payment Due Date:	**20/11/2025**	Account ID:	ON665273
		Level 2 Account:	HQU
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/11/2025 – 30/11/2025*	1	s 9(2)(i)		
RM: Storage Flat Plan Carton 20 Ltrs	*01/11/2025 – 30/11/2025*	1			
RM: Storage Flat Plan Carton 30 Ltrs	*01/11/2025 – 30/11/2025*	1			

Service Period: 01/10/2025 - 31/10/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**113.95**
GST:	**15.00%**	**17.09**
TOTAL AMOUNT DUE:	**NZD**	**131.04**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

In our Contract Iron Mountain agreed to give notice of price changes. Accordingly, we hereby advise that your rates are scheduled to change for the services we provide you on or after 1 January 2026. Thank you.

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD357676	**Purchase Order:**	CS000567
Invoice Date:	31/10/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	HQU	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - PROJECT OFFICE
Level 3 Account:				**Level 3 Account Name:**	

Service Address: RECORDS MGMNT TE PAPA 169 TORY ST NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/10/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/11/2025 – 30/11/2025	1	EA			
RM: Storage Flat Plan Carton 20 Ltrs	01/11/2025 – 30/11/2025	1	EA			
RM: Storage Flat Plan Carton 30 Ltrs	01/11/2025 – 30/11/2025	1	EA			113.95

Service Address SUBTOTAL: **NZD** **113.95**

SUBTOTAL: **NZD** **113.95**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
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Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD357677
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/10/2025
Payment Due Date:	**20/11/2025**	Account ID:	ON665273
		Level 2 Account:	JRH
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/11/2025 – 30/11/2025*	1	s 9(2)(i)		

Service Period: 01/10/2025 - 31/10/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		
		SUBTOTAL:		**477.10**
		GST:	**15.00%**	**71.57**
Please provide your Debtor Account ID and Invoice no's with all payments.		**TOTAL AMOUNT DUE:**	**NZD**	**548.67**

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

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Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

IRON MOUNTAIN®

Invoice Detail Report

Account ID: ON665273
Invoice Number: NZD357677
Invoice Date: 31/10/2025
Purchase Order: CS000567
Line of Business: RM - Records Management

Level 2 Account: JRH **Customer Ref.:** **Level 2 Account Name:** MUSEUM OF NZ - FINANCE
Level 3 Account: **Level 3 Account Name:**

Service Address: 169 TORY STREET NZ

IM Order No.: **Your Ref:** **Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/10/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/11/2025 – 30/11/2025	1	EA			477.10

Service Address SUBTOTAL: **NZD** **477.10**

SUBTOTAL: **NZD** **477.10**

TAX INVOICE

TE PAPA
ATTN: LEONORE KAVENEY-DECOUT
PO BOX 467
WELLINGTON
NEW ZEALAND

Iron Mountain New Zealand Limited
GST No. 107-659-587
PO Box 12-616
Penrose 1642
New Zealand
Tel: 0800 732 255
Fax: 0800 878 030
E-mail: nz.invoicing@ironmountain.com
https://www.ironmountain.com/en-nz
Invoice Inquiry:-
more.info@ironmountain.com

Debtor ID:	18001037	Invoice Number:	NZD357678
Payment Terms:	**20 days from date of invoice**	Invoice Date:	31/10/2025
Payment Due Date:	**20/11/2025**	Account ID:	ON665273
		Level 2 Account:	JRM
		Purchase Order:	CS000567

List of Charges

Storage		**Months**	**Price**	**Quantity**	**Amount**
RM: Storage Business Carton 30 Ltrs	*01/11/2025 – 30/11/2025*	1	s 9(2)(i)		

Service Period: 01/10/2025 - 31/10/2025

Services	**UOM**	**Price**	**Quantity**	**Amount**
Admin Compliance and Tech Fee	EA	s 9(2)(i)		

SUBTOTAL:		**221.12**
GST:	**15.00%**	**33.17**
TOTAL AMOUNT DUE:	**NZD**	**254.29**

Please provide your Debtor Account ID and Invoice no's with all payments.

Bank Details for EFT: ANZ Bank New Zealand Bank Code: 01-1836 Account: 0008349-000 ANZBNZ22

In our Contract Iron Mountain agreed to give notice of price changes. Accordingly, we hereby advise that your rates are scheduled to change for the services we provide you on or after 1 January 2026. Thank you.

Payment Options: Please note that we have updated our bank details as per above.
EFT : Please email details to NZ.Remittance@IronMountain.com
Direct Debit : Call 0800 878 010 to request a Direct Debit form.
Credit Card : Call us on 0800 878 010 to make payment.

IRON MOUNTAIN®

Invoice Detail Report

Account ID:	ON665273		
Invoice Number:	NZD357678	**Purchase Order:**	CS000567
Invoice Date:	31/10/2025	**Line of Business:**	RM - Records Management

Level 2 Account:	JRM	**Customer Ref.:**		**Level 2 Account Name:**	MUSEUM OF NZ - HUMAN RESOURCES
Level 3 Account:				**Level 3 Account Name:**	

Service Address: 169 TORY STREET NZ

IM Order No.:	**Your Ref:**	**Order Contact:**

Charge Description	Charge Period / Date	Months	UOM	Price	Quantity	Amount
Admin Compliance and Tech Fee	01/10/2025		EA	s 9(2)(i)		
RM: Storage Business Carton 30 Ltrs	01/11/2025 – 30/11/2025	1	EA			221.12

Service Address SUBTOTAL: **NZD** **221.12**

SUBTOTAL: **NZD** **221.12**

Tax Invoice:

TE PAPA
ATTN ACCOUNTS PAYABLE
PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100002599	**Payment Due Date:**	20/12/2025
Invoice Date:	30/11/2025	**Payment Terms:**	Net 20
Billing Account Number:	03078157	**Invoice Reference:**	NZ3100002599
Customer Number:	ON665273/JRM	**Service Period:**	01/11/2025 - 30/11/2025
Div/Dept Name:	MUSEUM OF NZ - HUMAN	**Storage Period:**	01/12/2025 - 31/12/2025
Purchase Order:			

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/12/2025 - 31/12/2025		Each	s 9(2)(i)		

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	221.12
GST: (15.00%)	33.17
Total Amount Due: (NZD)	**254.29**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078157
Invoice Number:	NZ3100002599
Total Amount Due: (NZD)	254.29

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100002599
Invoice Date: 30/Nov/2025
Billing Account Number: 03078157
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order:

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/12/2025 - 31/12/2025	1	s 9(2)(i)		

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee			s 9(2)(i)		

Subtotal: NZD **221.12**

Tax Invoice:

TE PAPA
ATTN ACCOUNTS PAYABLE
PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID: GST No. 107-659-587
Registration ID: GST No. 107-659-587
Enquiry Phone: 0800 732 255
Enquiry Email: more.info@ironmountain.com
Website: https://www.ironmountain.com/en-nz

Invoice:

Invoice Number: NZ3100002600
Invoice Date: 30/11/2025
Billing Account Number: 03078156
Customer Number: ON665273/JRH
Div/Dept Name: MUSEUM OF NZ - FINANCE
Purchase Order:

Payment Due Date: 20/12/2025
Payment Terms: Net 20
Invoice Reference: NZ3100002600
Service Period: 01/11/2025 - 30/11/2025
Storage Period: 01/12/2025 - 31/12/2025

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/12/2025 - 31/12/2025		Each	s 9(2)(i)		

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	477.10
GST: (15.00%)	71.57
Total Amount Due: (NZD)	**548.67**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:
Bank Name: ANZ Bank New Zealand
ACH/Wire: 0008349-000
IBAN: BSB - 01-1836
SWIFT-BIC: ANZBNZ22
Direct Debit: Call 0800 878 010 to request a Direct Debit form.
Credit Card: Call us on 0800 878 010 to make payment.

Billing Account Number: 03078156
Invoice Number: NZ3100002600
Total Amount Due: (NZD) 548.67

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100002600
Invoice Date: 30/Nov/2025
Billing Account Number: 03078156
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order:

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/12/2025 - 31/12/2025	1	s 9(2)(i)		

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee			s 9(2)(i)		

Subtotal: NZD **477.10**

Tax Invoice:

TE PAPA
ATTN ACCOUNTS PAYABLE
PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID: GST No. 107-659-587
Registration ID: GST No. 107-659-587
Enquiry Phone: 0800 732 255
Enquiry Email: more.info@ironmountain.com
Website: https://www.ironmountain.com/en-nz

Invoice:

Invoice Number: NZ3100002601
Invoice Date: 30/11/2025
Billing Account Number: 03078155
Customer Number: ON665273/HQU
Div/Dept Name: MUSEUM OF NZ - PROJECT
Purchase Order:

Payment Due Date: 20/12/2025
Payment Terms: Net 20
Invoice Reference: NZ3100002601
Service Period: 01/11/2025 - 30/11/2025
Storage Period: 01/12/2025 - 31/12/2025

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/12/2025 - 31/12/2025					
Storage Flat Plan Ctn 30 Ltrs 01/12/2025 - 31/12/2025					
Storage Flat Plan Ctn 20 Ltrs 01/12/2025 - 31/12/2025					

s 9(2)(i)

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee					

s 9(2)(i)

Subtotal:	113.95
GST: (15.00%)	17.10
Total Amount Due: (NZD)	**131.05**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078155
Invoice Number:	NZ3100002601
Total Amount Due: (NZD)	131.05

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100002601
Invoice Date: 30/Nov/2025
Billing Account Number: 03078155
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order:

Shipping Address: RECORDS MGMNT TE PAPA 169 TORY ST WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE				Storage Flat Plan Ctn 20 Ltrs	RM: Storage Flat Plan Carton 20 L	01/12/2025 - 31/12/2025	1	s 9(2)(i)		
HQU - MUSEUM OF NZ - PROJECT OFFICE				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/12/2025 - 31/12/2025	1			
HQU - MUSEUM OF NZ - PROJECT OFFICE				Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/12/2025 - 31/12/2025	1			

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee			s 9(2)(i)		

Subtotal: NZD **113.95**

Tax Invoice:

TE PAPA
ATTN ACCOUNTS PAYABLE
PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100002602	**Payment Due Date:**	20/12/2025
Invoice Date:	30/11/2025	**Payment Terms:**	Net 20
Billing Account Number:	03078154	**Invoice Reference:**	NZ3100002602
Customer Number:	ON665273/HQT	**Service Period:**	01/11/2025 - 30/11/2025
Div/Dept Name:	GENERAL HOUSEKEEPING	**Storage Period:**	01/12/2025 - 31/12/2025
Purchase Order:			

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Flat Plan Ctn 30 Ltrs 01/12/2025 - 31/12/2025		Each			s 9(2)(i)
Storage Business Ctn 30 Ltrs 01/12/2025 - 31/12/2025		Each			
New Storage Business Carton 30 Ltrs 01/11/2025 - 30/11/2025		Each			
Storage Business Ctn 20 Ltrs 01/12/2025 - 31/12/2025		Each			

Services

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Refile - Container		Container			s 9(2)(i)
Add New Container Collection From Client		Container			
Retrieval - Container		Container			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Reboxing		Box			s 9(2)(i)
Data Import From IM Excel Template		Item			
Compliance Admin & Tech Fee		Each			

Transportation

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:

Tax Invoice:

TE PAPA
ATTN ACCOUNTS PAYABLE
PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Transportation Zone Metro		handling charge	s 9(2)(i)		
Routine Collection (Pickup)		Trip			
Pickup Handling Container		Container			
Delivery/Collection Charges - Routine - Item		Item			
Routine Delivery		Trip			
Fuel Surcharge		Visit			

Supplies

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Miscellaneous - Supplies		Each	s 9(2)(i)		

Subtotal:	936.54
GST: (15.00%)	140.50
Total Amount Due: (NZD)	**1,077.04**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078154
Invoice Number:	NZ3100002602
Total Amount Due: (NZD)	1,077.04

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100002602
Invoice Date: 30/Nov/2025
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order:

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING				Storage Business Ctn 20 Ltrs	RM: Storage Business Carton 20 L	01/12/2025 - 31/12/2025	1	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/12/2025 - 31/12/2025	1			
HQT - GENERAL HOUSEKEEPING				New Storage Business Carton 30 Ltrs	RM: Storage Business Carton 30 L	01/11/2025 - 30/11/2025	1			
HQT - GENERAL HOUSEKEEPING				Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/12/2025 - 31/12/2025	1			

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02885034		Routine Delivery	RM: Routine Service Upcharge	14/11/2025		s 9(2)(i)		

Backing Report

Invoice Number: NZ3100002602
Invoice Date: 30/Nov/2025
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order:

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02885034		Pickup Handling Container	RM: Per Item Collection - Item	14/11/2025		s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02885034		Routine Collection (Pickup)	RM: Courier Collection - Transportation	14/11/2025				
HQT - GENERAL HOUSEKEEPING		02885785		Miscellaneous - Supplies	RM: Product Sales-Business Carton S7030	20/11/2025				
HQT - GENERAL HOUSEKEEPING		02885034		Data Import From IM Excel Template	RM: Import Data - Per Item	14/11/2025				
HQT - GENERAL HOUSEKEEPING				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee					
HQT - GENERAL HOUSEKEEPING		02885785		Delivery/Collection Charges - Routine - Item	RM: Scheduled - Per Item Upcharge	20/11/2025				
HQT - GENERAL HOUSEKEEPING		02885785		Routine Delivery	RM: Scheduled Service Upcharge	20/11/2025				
HQT - GENERAL HOUSEKEEPING		02885034		Transportation Zone Metro	RM: Metro Transport Zone Charge	14/11/2025				

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100002602
Invoice Date: 30/Nov/2025
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order:

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02885785		Miscellaneous - Supplies	RM: RFID Carton Tag	20/11/2025		s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02885034		Routine Delivery	RM: Routine - Per Item Upcharge	14/11/2025				
HQT - GENERAL HOUSEKEEPING				Refile - Container	RM: Refile - Carton					
HQT - GENERAL HOUSEKEEPING		02885034		Fuel Surcharge	RM: Fuel Surcharge	14/11/2025				
HQT - GENERAL HOUSEKEEPING		02885785		Retrieval - Container	RM: Retrieval - Carton	20/11/2025				
HQT - GENERAL HOUSEKEEPING		02885785		Reboxing	RM: Repacking - Per Carton	20/11/2025				
HQT - GENERAL HOUSEKEEPING				Add New Container Collection From Client	RM: Add New - Carton					

Subtotal: NZD **936.54**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100004127	**Payment Due Date:**	20/01/2026
Invoice Date:	31/12/2025	**Payment Terms:**	Net 20
Billing Account Number:	03078154	**Invoice Reference:**	NZ3100004127
Customer Number:	ON665273/HQT	**Service Period:**	01/12/2025 - 31/12/2025
Div/Dept Name:	GENERAL HOUSEKEEPING	**Storage Period:**	01/01/2026 - 31/01/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/01/2026 - 31/01/2026		Each			s 9(2)(i)
Storage Flat Plan Ctn 30 Ltrs 01/01/2026 - 31/01/2026		Each			
New Storage Business Carton 30 Ltrs 01/12/2025 - 31/12/2025		Each			
Storage Business Ctn 20 Ltrs 01/01/2026 - 31/01/2026		Each			

Services

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Retrieval - Container		Container			s 9(2)(i)
Add New Container Collection From Client		Container			
Refile - Container		Container			

Transportation

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Pickup Handling Container		Container			s 9(2)(i)
Routine Collection (Pickup)		Trip			
Delivery/Collection Charges - Routine - Item		Item			
Delivery Handling Container		Container			
Fuel Surcharge		Visit			

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Routine Delivery		Trip handling charge				s 9(2)(i)
Transportation Zone Metro						

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each			s 9(2)(i)
Data Import From IM Excel Template		Item			
Reboxing		Box			

Supplies

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Miscellaneous - Supplies		Each			s 9(2)(i)

Subtotal:	1,053.58
GST: (15.00%)	158.04
Total Amount Due: (NZD)	**1,211.62**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078154
Invoice Number:	NZ3100004127
Total Amount Due: (NZD)	1,211.62

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100004127
Invoice Date: 31/12/2025
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING				Storage Business Ctn 20 Ltrs	RM: Storage Business Carton 20 L	01/01/2026 - 31/01/2026	1	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/01/2026 - 31/01/2026	1			
HQT - GENERAL HOUSEKEEPING				New Storage Business Carton 30 Ltrs	RM: Storage Business Carton 30 L	01/12/2025 - 31/12/2025	1			
HQT - GENERAL HOUSEKEEPING				Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/01/2026 - 31/01/2026	1			

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING				Refile - Container	RM: Refile - Carton			s 9(2)(i)		

Backing Report

Invoice Number: NZ3100004127
Invoice Date: 31/12/2025
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee			s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING				Add New Container Collection From Client	RM: Add New - Carton					
HQT - GENERAL HOUSEKEEPING		02888032		Routine Delivery	RM: Courier Delivery - Transportation	02/12/2025				
HQT - GENERAL HOUSEKEEPING		02888032		Routine Delivery	RM: Routine - Per Item Upcharge	02/12/2025				
HQT - GENERAL HOUSEKEEPING		02888032		Routine Delivery	RM: Routine Service Upcharge	02/12/2025				
HQT - GENERAL HOUSEKEEPING		02888032		Retrieval - Container	RM: Retrieval - Carton	02/12/2025				
HQT - GENERAL HOUSEKEEPING		02888032		Delivery Handling Container	RM: Per Item Delivery - Item	02/12/2025				
HQT - GENERAL HOUSEKEEPING		02888032		Fuel Surcharge	RM: Fuel Surcharge	02/12/2025				

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100004127
Invoice Date: 31/12/2025
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02888032		Transportation Zone Metro	RM: Metro Transport Zone Charge	02/12/2025		s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02888248		Reboxing	RM: Repacking - Per Carton	03/12/2025				
HQT - GENERAL HOUSEKEEPING		02888248		Miscellaneous - Supplies	RM: RFID Carton Tag	03/12/2025				
HQT - GENERAL HOUSEKEEPING		02888248		Delivery/Collection Charges - Routine - Item	RM: Scheduled - Per Item Upcharge	03/12/2025				
HQT - GENERAL HOUSEKEEPING		02888248		Miscellaneous - Supplies	RM: Product Sales-Business Carton S7030	03/12/2025				
HQT - GENERAL HOUSEKEEPING		02888248		Retrieval - Container	RM: Retrieval - Carton	03/12/2025				
HQT - GENERAL HOUSEKEEPING		02888248		Routine Delivery	RM: Scheduled Service Upcharge	03/12/2025				
HQT - GENERAL HOUSEKEEPING		02889181		Routine Delivery	RM: Routine Service Upcharge	08/12/2025				

Backing Report

Invoice Number: NZ3100004127
Invoice Date: 31/12/2025
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02889181		Data Import From IM Excel Template	RM: Import Data - Per Item	08/12/2025		s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02889181		Pickup Handling Container	RM: Per Item Collection - Item	08/12/2025				
HQT - GENERAL HOUSEKEEPING		02889181		Transportation Zone Metro	RM: Metro Transport Zone Charge	08/12/2025				
HQT - GENERAL HOUSEKEEPING		02889181		Routine Delivery	RM: Routine - Per Item Upcharge	08/12/2025				
HQT - GENERAL HOUSEKEEPING		02889181		Fuel Surcharge	RM: Fuel Surcharge	08/12/2025				
HQT - GENERAL HOUSEKEEPING		02889181		Routine Collection (Pickup)	RM: Courier Collection - Transportation	08/12/2025				
HQT - GENERAL HOUSEKEEPING		02889669		Routine Delivery	RM: Scheduled Service Upcharge	10/12/2025				
HQT - GENERAL HOUSEKEEPING		02889669		Miscellaneous - Supplies	RM: RFID Carton Tag	10/12/2025				

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100004127
Invoice Date: 31/12/2025
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02889669		Reboxing	RM: Repacking - Per Carton	10/12/2025		s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02889669		Retrieval - Container	RM: Retrieval - Carton	10/12/2025				
HQT - GENERAL HOUSEKEEPING		02889669		Miscellaneous - Supplies	RM: Product Sales-Business Carton S7030	10/12/2025				
HQT - GENERAL HOUSEKEEPING		02889669		Delivery/Collection Charges - Routine - Item	RM: Scheduled - Per Item Upcharge	10/12/2025				

Subtotal: NZD **1,053.58**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100004916	**Payment Due Date:**	20/01/2026
Invoice Date:	31/12/2025	**Payment Terms:**	Net 20
Billing Account Number:	03078155	**Invoice Reference:**	NZ3100004916
Customer Number:	ON665273/HQU	**Service Period:**	01/12/2025 - 31/12/2025
Div/Dept Name:	MUSEUM OF NZ - PROJECT	**Storage Period:**	01/01/2026 - 31/01/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/01/2026 - 31/01/2026		Each	s 9(2)(i)		
Storage Flat Plan Ctn 30 Ltrs 01/01/2026 - 31/01/2026		Each			
Storage Flat Plan Ctn 20 Ltrs 01/01/2026 - 31/01/2026		Each			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	117.98
GST: (15.00%)	17.71
Total Amount Due: (NZD)	**135.69**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078155
Invoice Number:	NZ3100004916
Total Amount Due: (NZD)	135.69

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

Backing Report

Invoice Number: NZ3100004916
Invoice Date: 31/12/2025
Billing Account Number: 03078155
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: RECORDS MGMNT TE PAPA 169 TORY ST WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE				Storage Flat Plan Ctn 20 Ltrs	RM: Storage Flat Plan Carton 20 L	01/01/2026 - 31/01/2026	1	s 9(2)(i)		
HQU - MUSEUM OF NZ - PROJECT OFFICE				Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/01/2026 - 31/01/2026	1			
HQU - MUSEUM OF NZ - PROJECT OFFICE				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/01/2026 - 31/01/2026	1			

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee			s 9(2)(i)		

Subtotal: NZD **117.98**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100004917	**Payment Due Date:**	20/01/2026
Invoice Date:	31/12/2025	**Payment Terms:**	Net 20
Billing Account Number:	03078156	**Invoice Reference:**	NZ3100004917
Customer Number:	ON665273/JRH	**Service Period:**	01/12/2025 - 31/12/2025
Div/Dept Name:	MUSEUM OF NZ - FINANCE	**Storage Period:**	01/01/2026 - 31/01/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/01/2026 - 31/01/2026		Each	s 9(2)(i)		

Services

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Refile - Container		Container	s 9(2)(i)		
Retrieval - Container		Container			

Transportation

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Delivery/Collection Charges - Routine - Item		Item	s 9(2)(i)		
Routine Delivery		Trip			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		
Reboxing		Box			

Supplies

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Miscellaneous - Supplies		Each	s 9(2)(i)		

Subtotal:	519.40
GST: (15.00%)	77.93

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Total Amount Due: (NZD)	**597.33**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078156
Invoice Number:	NZ3100004917
Total Amount Due: (NZD)	597.33

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100004917
Invoice Date: 31/12/2025
Billing Account Number: 03078156
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/01/2026 - 31/01/2026	1	s 9(2)(i)		

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE				Refile - Container	RM: Refile - Carton			s 9(2)(i)		
JRH - MUSEUM OF NZ - FINANCE				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee					
JRH - MUSEUM OF NZ - FINANCE		02890520		Miscellaneous - Supplies	RM: Bar Code Labels - Carton	16/12/2025				
JRH - MUSEUM OF NZ - FINANCE		02890520		Routine Delivery	RM: Scheduled Service Upcharge	16/12/2025				
JRH - MUSEUM OF NZ - FINANCE		02890520		Delivery/Collection Charges - Routine - Item	RM: Scheduled - Per Item Upcharge	16/12/2025				

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100004917
Invoice Date: 31/12/2025
Billing Account Number: 03078156
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE		02890520		Miscellaneous - Supplies	RM: Product Sales-Business Carton S7030	16/12/2025		s 9(2)(i)		
JRH - MUSEUM OF NZ - FINANCE		02890520		Reboxing	RM: Repacking - Per Carton	16/12/2025				
JRH - MUSEUM OF NZ - FINANCE		02890520		Retrieval - Container	RM: Retrieval - Carton	16/12/2025				

Subtotal: NZD **519.40**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100004918	**Payment Due Date:**	20/01/2026
Invoice Date:	31/12/2025	**Payment Terms:**	Net 20
Billing Account Number:	03078157	**Invoice Reference:**	NZ3100004918
Customer Number:	ON665273/JRM	**Service Period:**	01/12/2025 - 31/12/2025
Div/Dept Name:	MUSEUM OF NZ - HUMAN	**Storage Period:**	01/01/2026 - 31/01/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/01/2026 - 31/01/2026		Each	s 9(2)(i)		

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	229.42
GST: (15.00%)	34.41
Total Amount Due: (NZD)	**263.83**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078157
Invoice Number:	NZ3100004918
Total Amount Due: (NZD)	263.83

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100004918
Invoice Date: 31/12/2025
Billing Account Number: 03078157
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/01/2026 - 31/01/2026	1	s 9(2)(i)		

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee			s 9(2)(i)		

Subtotal: NZD **229.42**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100007819	**Payment Due Date:**	20/02/2026
Invoice Date:	31/01/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078154	**Invoice Reference:**	NZ3100007819
Customer Number:	ON665273/HQT	**Service Period:**	01/01/2026 - 31/01/2026
Div/Dept Name:	GENERAL HOUSEKEEPING	**Storage Period:**	01/02/2026 - 28/02/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/02/2026 - 28/02/2026		Each			s 9(2)(i)
Storage Flat Plan Ctn 30 Ltrs 01/02/2026 - 28/02/2026		Each			
Storage Business Ctn 20 Ltrs 01/02/2026 - 28/02/2026		Each			

Services

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Retrieval - Container		Container			s 9(2)(i)

Transportation

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Delivery Handling Container		Container			s 9(2)(i)
Routine Delivery		Trip			
Fuel Surcharge		Visit handling charge			
Transportation Zone Metro					

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each			s 9(2)(i)

Supplies

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Miscellaneous - Supplies		Each	s 9(2)(i)		

Subtotal:	979.57
GST: (15.00%)	146.95
Total Amount Due: (NZD)	**1,126.52**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078154
Invoice Number:	NZ3100007819
Total Amount Due: (NZD)	1,126.52

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100007819
Invoice Date: 31/01/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING				Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/02/2026 - 28/02/2026	1	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING				Storage Business Ctn 20 Ltrs	RM: Storage Business Carton 20 L	01/02/2026 - 28/02/2026	1			
HQT - GENERAL HOUSEKEEPING				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/02/2026 - 28/02/2026	1			

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee			s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02892692		Retrieval - Container	RM: Retrieval - Carton	08/01/2026				
HQT - GENERAL HOUSEKEEPING		02892692		Delivery Handling Container	RM: Per Item Delivery - Item	08/01/2026				

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100007819
Invoice Date: 31/01/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02892692		Transportation Zone Metro	RM: Metro Transport Zone Charge	08/01/2026		s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02892692		Fuel Surcharge	RM: Fuel Surcharge	08/01/2026				
HQT - GENERAL HOUSEKEEPING		02892692		Routine Delivery		08/01/2026				
HQT - GENERAL HOUSEKEEPING		02892692		Routine Delivery	RM: Courier Delivery - Transportation	08/01/2026				
HQT - GENERAL HOUSEKEEPING		02892692		Routine Delivery	RM: Routine Service Upcharge	08/01/2026				
HQT - GENERAL HOUSEKEEPING		02893694		Delivery Handling Container	RM: Per Item Delivery - Item	15/01/2026				
HQT - GENERAL HOUSEKEEPING		02893694		Miscellaneous - Supplies		15/01/2026				
HQT - GENERAL HOUSEKEEPING		02893694		Transportation Zone Metro	RM: Metro Transport Zone Charge	15/01/2026				

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100007819
Invoice Date: 31/01/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02893694		Miscellaneous - Supplies		15/01/2026				
HQT - GENERAL HOUSEKEEPING		02893694		Routine Delivery	RM: Courier Delivery - Transportation	15/01/2026				
HQT - GENERAL HOUSEKEEPING		02893694		Retrieval - Container	RM: Retrieval - Carton	15/01/2026				
HQT - GENERAL HOUSEKEEPING		02893694		Fuel Surcharge	RM: Fuel Surcharge	15/01/2026				
HQT - GENERAL HOUSEKEEPING		02893694		Routine Delivery	RM: Routine Service Upcharge	15/01/2026				
HQT - GENERAL HOUSEKEEPING		02893694		Routine Delivery		15/01/2026				

s 9(2)(i)

Subtotal: NZD **979.57**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100007820	**Payment Due Date:**	20/02/2026
Invoice Date:	31/01/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078155	**Invoice Reference:**	NZ3100007820
Customer Number:	ON665273/HQU	**Service Period:**	01/01/2026 - 31/01/2026
Div/Dept Name:	MUSEUM OF NZ - PROJECT	**Storage Period:**	01/02/2026 - 28/02/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Flat Plan Ctn 30 Ltrs 01/02/2026 - 28/02/2026		Each	s 9(2)(i)		
Storage Flat Plan Ctn 20 Ltrs 01/02/2026 - 28/02/2026		Each			
Storage Business Ctn 30 Ltrs 01/02/2026 - 28/02/2026		Each			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	118.52
GST: (15.00%)	17.79
Total Amount Due: (NZD)	**136.31**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078155
Invoice Number:	NZ3100007820
Total Amount Due: (NZD)	136.31

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

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Backing Report

Invoice Number: NZ3100007820
Invoice Date: 31/01/2026
Billing Account Number: 03078155
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: RECORDS MGMNT TE PAPA 169 TORY ST WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/02/2026 - 28/02/2026	1	s 9(2)(i)		
HQU - MUSEUM OF NZ - PROJECT OFFICE				Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/02/2026 - 28/02/2026	1			
HQU - MUSEUM OF NZ - PROJECT OFFICE				Storage Flat Plan Ctn 20 Ltrs	RM: Storage Flat Plan Carton 20 L	01/02/2026 - 28/02/2026	1			

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee			s 9(2)(i)		

Subtotal: NZD **118.52**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100007821	**Payment Due Date:**	20/02/2026
Invoice Date:	31/01/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078156	**Invoice Reference:**	NZ3100007821
Customer Number:	ON665273/JRH	**Service Period:**	01/01/2026 - 31/01/2026
Div/Dept Name:	MUSEUM OF NZ - FINANCE	**Storage Period:**	01/02/2026 - 28/02/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/02/2026 - 28/02/2026		Each	s 9(2)(i)		

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	496.18
GST: (15.00%)	74.43
Total Amount Due: (NZD)	**570.61**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078156
Invoice Number:	NZ3100007821
Total Amount Due: (NZD)	570.61

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

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Backing Report

Invoice Number: NZ3100007821
Invoice Date: 31/01/2026
Billing Account Number: 03078156
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/02/2026 - 28/02/2026	1	s 9(2)(i)		

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee			s 9(2)(i)		

Subtotal: NZD **496.18**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100007822	**Payment Due Date:**	20/02/2026
Invoice Date:	31/01/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078157	**Invoice Reference:**	NZ3100007822
Customer Number:	ON665273/JRM	**Service Period:**	01/01/2026 - 31/01/2026
Div/Dept Name:	MUSEUM OF NZ - HUMAN	**Storage Period:**	01/02/2026 - 28/02/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/02/2026 - 28/02/2026		Each	s 9(2)(i)		

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	229.96
GST: (15.00%)	34.49
Total Amount Due: (NZD)	**264.45**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078157
Invoice Number:	NZ3100007822
Total Amount Due: (NZD)	264.45

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100007822
Invoice Date: 31/01/2026
Billing Account Number: 03078157
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES				Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/02/2026 - 28/02/2026	1	s 9(2)(i)		

Services

Division	Department	Work Order #	Work Order PO	Description	Charge Description	Period / Date	Months	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES				Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee			s 9(2)(i)		

Subtotal: NZD **229.96**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100011271	**Payment Due Date:**	20/03/2026
Invoice Date:	28/02/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078154	**Invoice Reference:**	NZ3100011271
Customer Number:	ON665273/HQT	**Service Period:**	01/02/2026 - 28/02/2026
Div/Dept Name:	GENERAL HOUSEKEEPING	**Storage Period:**	01/03/2026 - 31/03/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/03/2026 - 31/03/2026		Each	s 9(2)(i)		
Storage Flat Plan Ctn 30 Ltrs 01/03/2026 - 31/03/2026		Each			
Storage Business Ctn 20 Ltrs 01/03/2026 - 31/03/2026		Each			

Services

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Refile - Container		Container	s 9(2)(i)		

Transportation

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Fuel Surcharge		Visit	s 9(2)(i)		
Routine Delivery		Trip			
Pickup Handling Container		Container handling charge			
Transportation Zone Metro					
Routine Collection (Pickup)		Trip			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Subtotal:	959.33
GST: (15.00%)	143.92
Total Amount Due: (NZD)	**1,103.25**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078154
Invoice Number:	NZ3100011271
Total Amount Due: (NZD)	1,103.25

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

Backing Report

Invoice Number: NZ3100011271
Invoice Date: 28/02/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING					Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/03/2026 - 31/03/2026	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING					Storage Business Ctn 20 Ltrs	RM: Storage Business Carton 20 L	01/03/2026 - 31/03/2026			
HQT - GENERAL HOUSEKEEPING					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/03/2026 - 31/03/2026			

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee		s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING					Refile - Container	RM: Refile - Carton				
HQT - GENERAL HOUSEKEEPING		02896560	12/02/2026		Routine Delivery	RM: Routine Service Upcharge	09/02/2026			

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Backing Report

Invoice Number: NZ3100011271
Invoice Date: 28/02/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02896560	12/02/2026		Fuel Surcharge	RM: Fuel Surcharge	09/02/2026	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02896560	12/02/2026		Pickup Handling Container	RM: Per Item Collection - Item	09/02/2026			
HQT - GENERAL HOUSEKEEPING		02896560	12/02/2026		Transportation Zone Metro	RM: Metro Transport Zone Charge	09/02/2026			
HQT - GENERAL HOUSEKEEPING		02896560	12/02/2026		Routine Collection (Pickup)	RM: Courier Collection - Transportation	09/02/2026			
HQT - GENERAL HOUSEKEEPING		02896560	12/02/2026		Routine Delivery	Routine per Item Retrieval	09/02/2026			

Subtotal: NZD **959.33**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100011272	**Payment Due Date:**	20/03/2026
Invoice Date:	28/02/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078155	**Invoice Reference:**	NZ3100011272
Customer Number:	ON665273/HQU	**Service Period:**	01/02/2026 - 28/02/2026
Div/Dept Name:	MUSEUM OF NZ - PROJECT	**Storage Period:**	01/03/2026 - 31/03/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/03/2026 - 31/03/2026		Each	s 9(2)(i)		
Storage Flat Plan Ctn 30 Ltrs 01/03/2026 - 31/03/2026		Each			
Storage Flat Plan Ctn 20 Ltrs 01/03/2026 - 31/03/2026		Each			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	118.52
GST: (15.00%)	17.79
Total Amount Due: (NZD)	**136.31**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078155
Invoice Number:	NZ3100011272
Total Amount Due: (NZD)	136.31

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100011272
Invoice Date: 28/02/2026
Billing Account Number: 03078155
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: RECORDS MGMNT TE PAPA 169 TORY ST WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/03/2026 - 31/03/2026	s 9(2)(i)		
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Flat Plan Ctn 20 Ltrs	RM: Storage Flat Plan Carton 20 L	01/03/2026 - 31/03/2026			
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/03/2026 - 31/03/2026			

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee		s 9(2)(i)		

Subtotal: NZD **118.52**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100011274	**Payment Due Date:**	20/03/2026
Invoice Date:	28/02/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078157	**Invoice Reference:**	NZ3100011274
Customer Number:	ON665273/JRM	**Service Period:**	01/02/2026 - 28/02/2026
Div/Dept Name:	MUSEUM OF NZ - HUMAN	**Storage Period:**	01/03/2026 - 31/03/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/03/2026 - 31/03/2026		Each	s 9(2)(i)		

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	229.96
GST: (15.00%)	34.49
Total Amount Due: (NZD)	**264.45**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078157
Invoice Number:	NZ3100011274
Total Amount Due: (NZD)	264.45

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100011274
Invoice Date: 28/02/2026
Billing Account Number: 03078157
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/03/2026 - 31/03/2026	s 9(2)(i)		

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee		s 9(2)(i)		

Subtotal: NZD **229.96**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100014089	**Payment Due Date:**	20/04/2026
Invoice Date:	31/03/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078154	**Invoice Reference:**	NZ3100014089
Customer Number:	ON665273/HQT	**Service Period:**	01/03/2026 - 31/03/2026
Div/Dept Name:	GENERAL HOUSEKEEPING	**Storage Period:**	01/04/2026 - 30/04/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Flat Plan Ctn 30 Ltrs 01/04/2026 - 30/04/2026		Each	s 9(2)(i)		
Storage Business Ctn 30 Ltrs 01/04/2026 - 30/04/2026		Each			

Services

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Retrieval - Container		Container	s 9(2)(i)		
Permanent Removal - Container		Container			

Transportation

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Fuel Surcharge		Visit	s 9(2)(i)		
Transportation Zone Metro		handling charge			
Delivery Handling Container		Container			
Routine Delivery		Trip			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	975.11
GST: (15.00%)	146.28

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Total Amount Due: (NZD) **1,121.39**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078154
Invoice Number:	NZ3100014089
Total Amount Due: (NZD)	1,121.39

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100014089
Invoice Date: 31/03/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING					Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/04/2026 - 30/04/2026	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/04/2026 - 30/04/2026			

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee		s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02900571	12/03/2026		Routine Delivery	Routine per Item Retrieval	06/03/2026			
HQT - GENERAL HOUSEKEEPING		02900571	12/03/2026		Permanent Removal - Container	RM: Permanent Removal - Carton	06/03/2026			
HQT - GENERAL HOUSEKEEPING		02900571	12/03/2026		Routine Delivery	RM: Routine Service Upcharge	06/03/2026			

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100014089
Invoice Date: 31/03/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02900930	13/03/2026		Routine Delivery	Routine per Item Retrieval	10/03/2026	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02900930	13/03/2026		Routine Delivery	RM: Routine Service Upcharge	10/03/2026			
HQT - GENERAL HOUSEKEEPING		02900930	13/03/2026		Retrieval - Container	RM: Retrieval - Carton	10/03/2026			
HQT - GENERAL HOUSEKEEPING		02900930	13/03/2026		Fuel Surcharge	RM: Fuel Surcharge	10/03/2026			
HQT - GENERAL HOUSEKEEPING		02900930	13/03/2026		Routine Delivery	RM: Courier Delivery - Transportation	10/03/2026			
HQT - GENERAL HOUSEKEEPING		02900930	13/03/2026		Transportation Zone Metro	RM: Metro Transport Zone Charge	10/03/2026			
HQT - GENERAL HOUSEKEEPING		02900930	13/03/2026		Delivery Handling Container	RM: Per Item Delivery - Item	10/03/2026			

Subtotal: NZD **975.11**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100014090	**Payment Due Date:**	20/04/2026
Invoice Date:	31/03/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078155	**Invoice Reference:**	NZ3100014090
Customer Number:	ON665273/HQU	**Service Period:**	01/03/2026 - 31/03/2026
Div/Dept Name:	MUSEUM OF NZ - PROJECT	**Storage Period:**	01/04/2026 - 30/04/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Flat Plan Ctn 20 Ltrs 01/04/2026 - 30/04/2026		Each	s 9(2)(i)		
Storage Flat Plan Ctn 30 Ltrs 01/04/2026 - 30/04/2026		Each			
Storage Business Ctn 30 Ltrs 01/04/2026 - 30/04/2026		Each			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	118.52
GST: (15.00%)	17.79
Total Amount Due: (NZD)	**136.31**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078155
Invoice Number:	NZ3100014090
Total Amount Due: (NZD)	136.31

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

Backing Report

Invoice Number: NZ3100014090
Invoice Date: 31/03/2026
Billing Account Number: 03078155
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: RECORDS MGMNT TE PAPA 169 TORY ST WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Flat Plan Ctn 20 Ltrs	RM: Storage Flat Plan Carton 20 L	01/04/2026 - 30/04/2026	s 9(2)(i)		
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/04/2026 - 30/04/2026			
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/04/2026 - 30/04/2026			

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee		s 9(2)(i)		

Subtotal: NZD **118.52**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID: GST No. 107-659-587
Registration ID: GST No. 107-659-587
Enquiry Phone: 0800 732 255
Enquiry Email: more.info@ironmountain.com
Website: https://www.ironmountain.com/en-nz

Invoice:

Invoice Number: NZ3100014091
Invoice Date: 31/03/2026
Billing Account Number: 03078156
Customer Number: ON665273/JRH
Div/Dept Name: MUSEUM OF NZ - FINANCE
Purchase Order: CS000567

Payment Due Date: 20/04/2026
Payment Terms: Net 20
Invoice Reference: NZ3100014091
Service Period: 01/03/2026 - 31/03/2026
Storage Period: 01/04/2026 - 30/04/2026

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/04/2026 - 30/04/2026		Each	s 9(2)(i)		

Services

Product Name/Description:	Box Count:	UOM:
Refile - Container		Container
Retrieval - Container		Container

Other Program Fees

Product Name/Description:	Box Count:	UOM:
Reboxing		Box
Compliance Admin & Tech Fee		Each

Supplies

Product Name/Description:	Box Count:	UOM:
Miscellaneous - Supplies		Each

Transportation

Product Name/Description:	Box Count:	UOM:
Routine Delivery		Trip
Delivery/Collection Charges - Routine - Item		Item

Subtotal:	1,589.99
GST: (15.00%)	238.51

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Total Amount Due: (NZD) **1,828.50**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078156
Invoice Number:	NZ3100014091
Total Amount Due: (NZD)	1,828.50

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100014091
Invoice Date: 31/03/2026
Billing Account Number: 03078156
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/04/2026 - 30/04/2026	s 9(2)(i)		

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date
JRH - MUSEUM OF NZ - FINANCE					Refile - Container	RM: Refile - Carton	
JRH - MUSEUM OF NZ - FINANCE					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee	
JRH - MUSEUM OF NZ - FINANCE		02901603	15/03/2026		Delivery/Collection Charges - Routine - Item	Scheduled per Item Retrieval	13/03/2026
JRH - MUSEUM OF NZ - FINANCE		02901603	15/03/2026		Miscellaneous - Supplies	Bar Code Labels - Carton	13/03/2026
JRH - MUSEUM OF NZ - FINANCE		02901603	15/03/2026		Retrieval - Container	RM: Retrieval - Carton	13/03/2026

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100014091
Invoice Date: 31/03/2026
Billing Account Number: 03078156
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE		02901603	15/03/2026		Reboxing	Repacking Per Carton	13/03/2026	s 9(2)(i)		
JRH - MUSEUM OF NZ - FINANCE		02901603	15/03/2026		Miscellaneous - Supplies	RM: Product Sales-Business Carton S7030	13/03/2026			
JRH - MUSEUM OF NZ - FINANCE		02901603	15/03/2026		Routine Delivery	RM: Scheduled Service Upcharge	13/03/2026			

Subtotal: NZD 1,589.99

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100014092	**Payment Due Date:**	20/04/2026
Invoice Date:	31/03/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078157	**Invoice Reference:**	NZ3100014092
Customer Number:	ON665273/JRM	**Service Period:**	01/03/2026 - 31/03/2026
Div/Dept Name:	MUSEUM OF NZ - HUMAN	**Storage Period:**	01/04/2026 - 30/04/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/04/2026 - 30/04/2026		Each	s 9(2)(i)		

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Compliance Admin & Tech Fee		Each	s 9(2)(i)		

Subtotal:	227.32
GST: (15.00%)	34.10
Total Amount Due: (NZD)	**261.42**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078157
Invoice Number:	NZ3100014092
Total Amount Due: (NZD)	261.42

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

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Backing Report

Invoice Number: NZ3100014092
Invoice Date: 31/03/2026
Billing Account Number: 03078157
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/04/2026 - 30/04/2026	s 9(2)(i)		

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee		s 9(2)(i)		

Subtotal: NZD **227.32**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100014631	**Payment Due Date:**	30/04/2026
Invoice Date:	10/04/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078156	**Invoice Reference:**	NZ3100014631
Customer Number:	ON665273/JRH	**Service Period:**	01/02/2026 - 28/02/2026
Div/Dept Name:	MUSEUM OF NZ - FINANCE	**Storage Period:**	01/03/2026 - 31/03/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/03/2026 - 31/03/2026		Each			s 9(2)(i)

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Qua
Compliance Admin & Tech Fee		Each	

Subtotal:	496.18
GST: (15.00%)	74.43
Total Amount Due: (NZD)	**570.61**

NZ3100011273_Rebill_Case_36680904_2604

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078156
Invoice Number:	NZ3100014631
Total Amount Due: (NZD)	570.61

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100014631
Invoice Date: 10/04/2026
Billing Account Number: 03078156
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/03/2026 - 31/03/2026	s 9(2)(i)		

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date
JRH - MUSEUM OF NZ - FINANCE					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee	

Subtotal: NZD **496.18**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100015531	**Payment Due Date:**	20/05/2026
Invoice Date:	30/04/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078154	**Invoice Reference:**	NZ3100015531
Customer Number:	ON665273/HQT	**Service Period:**	01/04/2026 - 30/04/2026
Div/Dept Name:	GENERAL HOUSEKEEPING	**Storage Period:**	01/05/2026 - 31/05/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/05/2026 - 31/05/2026		Each			
Storage Flat Plan Ctn 30 Ltrs 01/05/2026 - 31/05/2026		Each			

Services

Product Name/Description:	Box Count:	UOM:	Q
Retrieval - Container		Container	

Transportation

Product Name/Description:	Box Count:	UOM:	Q
Fuel Surcharge		Visit	
Transportation Zone Metro		handling charge	
Routine Delivery		Trip	
Delivery Handling Container		Container	

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Q
Compliance Admin & Tech Fee		Each	

s 9(2)(i)

Subtotal:	930.28
GST: (15.00%)	139.56
Total Amount Due: (NZD)	**1,069.84**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078154
Invoice Number:	NZ3100015531
Total Amount Due: (NZD)	1,069.84

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100015531
Invoice Date: 30/04/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING					Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/05/2026 - 31/05/2026	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/05/2026 - 31/05/2026			

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date
HQT - GENERAL HOUSEKEEPING					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee	
HQT - GENERAL HOUSEKEEPING		02905865	17/04/2026		Retrieval - Container	RM: Retrieval - Carton	13/04/2026
HQT - GENERAL HOUSEKEEPING		02905865	17/04/2026		Fuel Surcharge	RM: Fuel Surcharge	13/04/2026
HQT - GENERAL HOUSEKEEPING		02905865	17/04/2026		Delivery Handling Container	RM: Per Item Delivery - Item	13/04/2026

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100015531
Invoice Date: 30/04/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02905865	17/04/2026		Transportation Zone Metro	RM: Metro Transport Zone Charge	13/04/2026	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02905865	17/04/2026		Routine Delivery	RM: Courier Delivery - Transportation	13/04/2026			

Subtotal: NZD **930.28**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100015532	**Payment Due Date:**	20/05/2026
Invoice Date:	30/04/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078155	**Invoice Reference:**	NZ3100015532
Customer Number:	ON665273/HQU	**Service Period:**	01/04/2026 - 30/04/2026
Div/Dept Name:	MUSEUM OF NZ - PROJECT	**Storage Period:**	01/05/2026 - 31/05/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Flat Plan Ctn 20 Ltrs 01/05/2026 - 31/05/2026		Each			
Storage Flat Plan Ctn 30 Ltrs 01/05/2026 - 31/05/2026		Each			
Storage Business Ctn 30 Ltrs 01/05/2026 - 31/05/2026		Each			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Q
Compliance Admin & Tech Fee		Each	

s 9(2)(i)

Subtotal:	118.52
GST: (15.00%)	17.79
Total Amount Due: (NZD)	**136.31**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078155
Invoice Number:	NZ3100015532
Total Amount Due: (NZD)	136.31

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100015532
Invoice Date: 30/04/2026
Billing Account Number: 03078155
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: RECORDS MGMNT TE PAPA 169 TORY ST WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/05/2026 - 31/05/2026	s 9(2)(i)		
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/05/2026 - 31/05/2026			
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Flat Plan Ctn 20 Ltrs	RM: Storage Flat Plan Carton 20 L	01/05/2026 - 31/05/2026			

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date
HQU - MUSEUM OF NZ - PROJECT OFFICE					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee	

Subtotal: NZD **118.52**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100015533	**Payment Due Date:**	20/05/2026
Invoice Date:	30/04/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078156	**Invoice Reference:**	NZ3100015533
Customer Number:	ON665273/JRH	**Service Period:**	01/04/2026 - 30/04/2026
Div/Dept Name:	MUSEUM OF NZ - FINANCE	**Storage Period:**	01/05/2026 - 31/05/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/05/2026 - 31/05/2026		Each	s 9(2)(i)		

Other Program Fees

Product Name/Description:	Box Count:	UOM:
Compliance Admin & Tech Fee		Each

Subtotal:	496.18
GST: (15.00%)	74.43
Total Amount Due: (NZD)	**570.61**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078156
Invoice Number:	NZ3100015533
Total Amount Due: (NZD)	570.61

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100015533
Invoice Date: 30/04/2026
Billing Account Number: 03078156
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/05/2026 - 31/05/2026	s 9(2)(i)		

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date
JRH - MUSEUM OF NZ - FINANCE					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee	

Subtotal: NZD **496.18**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100015534	**Payment Due Date:**	20/05/2026
Invoice Date:	30/04/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078157	**Invoice Reference:**	NZ3100015534
Customer Number:	ON665273/JRM	**Service Period:**	01/04/2026 - 30/04/2026
Div/Dept Name:	MUSEUM OF NZ - HUMAN	**Storage Period:**	01/05/2026 - 31/05/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/05/2026 - 31/05/2026		Each	s 9(2)(i)		

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Q
Compliance Admin & Tech Fee		Each	

Subtotal:	227.32
GST: (15.00%)	34.10
Total Amount Due: (NZD)	**261.42**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078157
Invoice Number:	NZ3100015534
Total Amount Due: (NZD)	261.42

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100015534
Invoice Date: 30/04/2026
Billing Account Number: 03078157
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/05/2026 - 31/05/2026	s 9(2)(i)		

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	U
JRM - MUSEUM OF NZ - HUMAN RESOURCES					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee		

Subtotal: NZD **227.32**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100018995	**Payment Due Date:**	20/06/2026
Invoice Date:	31/05/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078154	**Invoice Reference:**	NZ3100018995
Customer Number:	ON665273/HQT	**Service Period:**	01/05/2026 - 31/05/2026
Div/Dept Name:	GENERAL HOUSEKEEPING	**Storage Period:**	01/06/2026 - 30/06/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Flat Plan Ctn 30 Ltrs 01/06/2026 - 30/06/2026		Each			
Storage Business Ctn 30 Ltrs 01/06/2026 - 30/06/2026		Each			
New Storage Business Carton 30 Ltrs 01/05/2026 - 31/05/2026		Each			

Services

Product Name/Description:	Box Count:	UOM:	Q
Add New Container Collection From Client		Container	

Transportation

Product Name/Description:	Box Count:	UOM:	Q
Transportation Zone Metro		handling charge	
Routine Collection (Pickup)		Trip	
Fuel Surcharge		Visit	
Pickup Handling Container		Container	

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Q
Compliance Admin & Tech Fee		Each	

s 9(2)(i)

Subtotal:	955.79
GST: (15.00%)	143.37

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Total Amount Due: (NZD) **1,099.16**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078154
Invoice Number:	NZ3100018995
Total Amount Due: (NZD)	1,099.16

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

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Backing Report

Invoice Number: NZ3100018995
Invoice Date: 31/05/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING					New Storage Business Carton 30 Ltrs	RM: Storage Business Carton 30 L	01/05/2026 - 31/05/2026	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/06/2026 - 30/06/2026			
HQT - GENERAL HOUSEKEEPING					Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/06/2026 - 30/06/2026			

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date
HQT - GENERAL HOUSEKEEPING					Add New Container Collection From Client	RM: Add New - Carton	
HQT - GENERAL HOUSEKEEPING					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee	
HQT - GENERAL HOUSEKEEPING		02908486	07/05/2026		Routine Collection (Pickup)	RM: Courier Collection - Transportation	01/05/2026

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100018995
Invoice Date: 31/05/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02908486	07/05/2026		Pickup Handling Container	RM: Per Item Collection - Item	01/05/2026	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02908486	07/05/2026		Fuel Surcharge	RM: Fuel Surcharge	01/05/2026			
HQT - GENERAL HOUSEKEEPING		02908486	07/05/2026		Transportation Zone Metro	RM: Metro Transport Zone Charge	01/05/2026			

Subtotal: NZD **955.79**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100019785	**Payment Due Date:**	20/06/2026
Invoice Date:	31/05/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078155	**Invoice Reference:**	NZ3100019785
Customer Number:	ON665273/HQU	**Service Period:**	01/05/2026 - 31/05/2026
Div/Dept Name:	MUSEUM OF NZ - PROJECT	**Storage Period:**	01/06/2026 - 30/06/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Flat Plan Ctn 20 Ltrs 01/06/2026 - 30/06/2026		Each			
Storage Flat Plan Ctn 30 Ltrs 01/06/2026 - 30/06/2026		Each			
Storage Business Ctn 30 Ltrs 01/06/2026 - 30/06/2026		Each			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Qua
Compliance Admin & Tech Fee		Each	

s 9(2)(i)

Subtotal:	118.52
GST: (15.00%)	17.79
Total Amount Due: (NZD)	**136.31**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078155
Invoice Number:	NZ3100019785
Total Amount Due: (NZD)	136.31

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

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Backing Report

Invoice Number: NZ3100019785
Invoice Date: 31/05/2026
Billing Account Number: 03078155
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: RECORDS MGMNT TE PAPA 169 TORY ST WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/06/2026 - 30/06/2026	s 9(2)(i)		
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/06/2026 - 30/06/2026			
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Flat Plan Ctn 20 Ltrs	RM: Storage Flat Plan Carton 20 L	01/06/2026 - 30/06/2026			

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date
HQU - MUSEUM OF NZ - PROJECT OFFICE					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee	

Subtotal: NZD **118.52**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100019787	**Payment Due Date:**	20/06/2026
Invoice Date:	31/05/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078157	**Invoice Reference:**	NZ3100019787
Customer Number:	ON665273/JRM	**Service Period:**	01/05/2026 - 31/05/2026
Div/Dept Name:	MUSEUM OF NZ - HUMAN	**Storage Period:**	01/06/2026 - 30/06/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/06/2026 - 30/06/2026		Each			

Services

Product Name/Description:	Box Count:	UOM:	Qu
Retrieval - Container		Container	

Transportation

Product Name/Description:	Box Count:	UOM:	Qu
Routine Delivery		Trip	
Delivery Handling Container		Container	
Fuel Surcharge		Visit handling charge	
Transportation Zone Metro			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Qu
Compliance Admin & Tech Fee		Each	

s 9(2)(i)

Subtotal:	469.64
GST: (15.00%)	70.46
Total Amount Due: (NZD)	**540.10**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078157
Invoice Number:	NZ3100019787
Total Amount Due: (NZD)	540.10

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100019787
Invoice Date: 31/05/2026
Billing Account Number: 03078157
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/06/2026 - 30/06/2026	s 9(2)(i)		

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	U
JRM - MUSEUM OF NZ - HUMAN RESOURCES					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee		
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911123	25/05/2026		Retrieval - Container	RM: Retrieval - Carton	20/05/2026	
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911123	25/05/2026		Transportation Zone Metro	RM: Metro Transport Zone Charge	20/05/2026	
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911123	25/05/2026		Fuel Surcharge	RM: Fuel Surcharge	20/05/2026	
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911123	25/05/2026		Delivery Handling Container	RM: Per Item Delivery - Item	20/05/2026	

Backing Report

Invoice Number: NZ3100019787
Invoice Date: 31/05/2026
Billing Account Number: 03078157
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911123	25/05/2026		Routine Delivery	RM: Courier Delivery - Transportation	20/05/2026	s 9(2)(i)		
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911316	26/05/2026		Transportation Zone Metro	RM: Metro Transport Zone Charge	21/05/2026			
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911316	26/05/2026		Fuel Surcharge	RM: Fuel Surcharge	21/05/2026			
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911316	26/05/2026		Retrieval - Container	RM: Retrieval - Carton	21/05/2026			
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911316	26/05/2026		Routine Delivery	RM: Courier Delivery - Transportation	21/05/2026			
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911316	26/05/2026		Delivery Handling Container	RM: Per Item Delivery - Item	21/05/2026			
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911322	26/05/2026		Routine Delivery	RM: Courier Delivery - Transportation	21/05/2026			
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911322	26/05/2026		Fuel Surcharge	RM: Fuel Surcharge	21/05/2026			

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100019787
Invoice Date: 31/05/2026
Billing Account Number: 03078157
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911322	26/05/2026		Delivery Handling Container	RM: Per Item Delivery - Item	21/05/2026	s 9(2)(i)		
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911322	26/05/2026		Transportation Zone Metro	RM: Metro Transport Zone Charge	21/05/2026			
JRM - MUSEUM OF NZ - HUMAN RESOURCES		02911322	26/05/2026		Retrieval - Container	RM: Retrieval - Carton	21/05/2026			

Subtotal: NZD **469.64**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100022612	**Payment Due Date:**	20/07/2026
Invoice Date:	30/06/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078154	**Invoice Reference:**	NZ3100022612
Customer Number:	ON665273/HQT	**Service Period:**	01/06/2026 - 30/06/2026
Div/Dept Name:	GENERAL HOUSEKEEPING	**Storage Period:**	01/07/2026 - 31/07/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/07/2026 - 31/07/2026		Each			s 9(2)(i)
Storage Flat Plan Ctn 30 Ltrs 01/07/2026 - 31/07/2026		Each			

Services

Product Name/Description:	Box Count:	UOM:	Quan
Non Web Usage Fee			

Transportation

Product Name/Description:	Box Count:	UOM:	Quan
Transportation Zone Metro		handling charge	
Fuel Surcharge		Visit	
Routine Collection (Pickup)		Trip	
Pickup Handling Container		Container	

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quan
Compliance Admin & Tech Fee		Each	
Data Import From IM Excel Template		Item	

Subtotal:	985.63
GST: (15.00%)	147.85

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Total Amount Due: (NZD) **1,133.48**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078154
Invoice Number:	NZ3100022612
Total Amount Due: (NZD)	1,133.48

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100022612
Invoice Date: 30/06/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/07/2026 - 31/07/2026	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING					Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/07/2026 - 31/07/2026			

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date
HQT - GENERAL HOUSEKEEPING					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee	
HQT - GENERAL HOUSEKEEPING		02913599	11/06/2026		Data Import From IM Excel Template	Import Data Per Item	08/06/2026
HQT - GENERAL HOUSEKEEPING		02913599	11/06/2026		Non Web Usage Fee	RM: Manual Service Request	08/06/2026
HQT - GENERAL HOUSEKEEPING		02916540	02/07/2026		Transportation Zone Metro	RM: Metro Transport Zone Charge	26/06/2026

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100022612
Invoice Date: 30/06/2026
Billing Account Number: 03078154
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQT - GENERAL HOUSEKEEPING		02916540	02/07/2026		Fuel Surcharge	RM: Fuel Surcharge	26/06/2026	s 9(2)(i)		
HQT - GENERAL HOUSEKEEPING		02916540	02/07/2026		Routine Collection (Pickup)	RM: Courier Collection - Transportation	26/06/2026			
HQT - GENERAL HOUSEKEEPING		02916540	02/07/2026		Pickup Handling Container	RM: Per Item Collection - Item	26/06/2026			

Subtotal: NZD **985.63**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100022613	**Payment Due Date:**	20/07/2026
Invoice Date:	30/06/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078155	**Invoice Reference:**	NZ3100022613
Customer Number:	ON665273/HQU	**Service Period:**	01/06/2026 - 30/06/2026
Div/Dept Name:	MUSEUM OF NZ - PROJECT	**Storage Period:**	01/07/2026 - 31/07/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Flat Plan Ctn 20 Ltrs 01/07/2026 - 31/07/2026		Each			
Storage Flat Plan Ctn 30 Ltrs 01/07/2026 - 31/07/2026		Each			
Storage Business Ctn 30 Ltrs 01/07/2026 - 31/07/2026		Each			

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Quan
Compliance Admin & Tech Fee		Each	

s 9(2)(i)

Subtotal:	118.52
GST: (15.00%)	17.79
Total Amount Due: (NZD)	**136.31**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078155
Invoice Number:	NZ3100022613
Total Amount Due: (NZD)	136.31

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100022613
Invoice Date: 30/06/2026
Billing Account Number: 03078155
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: RECORDS MGMNT TE PAPA 169 TORY ST WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/07/2026 - 31/07/2026			
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Flat Plan Ctn 30 Ltrs	RM: Storage Flat Plan Carton 30 L	01/07/2026 - 31/07/2026			
HQU - MUSEUM OF NZ - PROJECT OFFICE					Storage Flat Plan Ctn 20 Ltrs	RM: Storage Flat Plan Carton 20 L	01/07/2026 - 31/07/2026			

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	U
HQU - MUSEUM OF NZ - PROJECT OFFICE					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee		

s 9(2)(i)

Subtotal: NZD **118.52**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100022614	**Payment Due Date:**	20/07/2026
Invoice Date:	30/06/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078156	**Invoice Reference:**	NZ3100022614
Customer Number:	ON665273/JRH	**Service Period:**	01/06/2026 - 30/06/2026
Div/Dept Name:	MUSEUM OF NZ - FINANCE	**Storage Period:**	01/07/2026 - 31/07/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/07/2026 - 31/07/2026		Each			s 9(2)(i)

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Qua
Compliance Admin & Tech Fee		Each	

Subtotal:	496.18
GST: (15.00%)	74.43
Total Amount Due: (NZD)	**570.61**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078156
Invoice Number:	NZ3100022614
Total Amount Due: (NZD)	570.61

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100022614
Invoice Date: 30/06/2026
Billing Account Number: 03078156
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRH - MUSEUM OF NZ - FINANCE					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/07/2026 - 31/07/2026	s 9(2)(i)		

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	U
JRH - MUSEUM OF NZ - FINANCE					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee		

Subtotal: NZD **496.18**

Tax Invoice:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID:	GST No. 107-659-587
Registration ID:	GST No. 107-659-587
Enquiry Phone:	0800 732 255
Enquiry Email:	more.info@ironmountain.com
Website:	https://www.ironmountain.com/en-nz

Invoice:

Invoice Number:	NZ3100022615	**Payment Due Date:**	20/07/2026
Invoice Date:	30/06/2026	**Payment Terms:**	Net 20
Billing Account Number:	03078157	**Invoice Reference:**	NZ3100022615
Customer Number:	ON665273/JRM	**Service Period:**	01/06/2026 - 30/06/2026
Div/Dept Name:	MUSEUM OF NZ - HUMAN	**Storage Period:**	01/07/2026 - 31/07/2026
Purchase Order:	CS000567		

List of Charges:

Storage

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Storage Business Ctn 30 Ltrs 01/07/2026 - 31/07/2026		Each	s 9(2)(i)		

Other Program Fees

Product Name/Description:	Box Count:	UOM:	Qua
Compliance Admin & Tech Fee		Each	

Subtotal:	227.32
GST: (15.00%)	34.10
Total Amount Due: (NZD)	**261.42**

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:

Bank Name:	ANZ Bank New Zealand
ACH/Wire:	0008349-000
IBAN:	BSB - 01-1836
SWIFT-BIC:	ANZBNZ22
Direct Debit:	Call 0800 878 010 to request a Direct Debit form.
Credit Card:	Call us on 0800 878 010 to make payment.

Billing Account Number:	03078157
Invoice Number:	NZ3100022615
Total Amount Due: (NZD)	261.42

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

IRON MOUNTAIN®

Backing Report

Invoice Number: NZ3100022615
Invoice Date: 30/06/2026
Billing Account Number: 03078157
Level 1 Code: ON665273
Level 1 Name: TE PAPA
Purchase Order: CS000567

Shipping Address: 169 TORY STREET WELLINGTON, New Zealand

Storage

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	Unit Price	Quantity	Amount
JRM - MUSEUM OF NZ - HUMAN RESOURCES					Storage Business Ctn 30 Ltrs	RM: Storage Business Carton 30 L	01/07/2026 - 31/07/2026	s 9(2)(i)		

Services

Division	Department	WO #	WO Date	WO PO	Description	Charge Description	Period / Date	U
JRM - MUSEUM OF NZ - HUMAN RESOURCES					Compliance Admin & Tech Fee	RM: Admin Compliance & Tech Fee		

Subtotal: NZD **227.32**

Credit note issued for:

TE PAPA
ACCOUNTS PAYABLE
ATTN: LEONORE KAVENEY-DECOUT, PO BOX 467
WELLINGTON, 0, NEW ZEALAND

Iron Mountain New Zealand Limited
PO Box 12-616
Penrose, 1642
New Zealand

Tax ID: GST No. 107-659-587
Registration ID: GST No. 107-659-587
Enquiry Phone: 0800 732 255
Enquiry Email: more.info@ironmountain.com
Website: https://www.ironmountain.com/en-nz

Credit Memo:

Credit Number: NZC2100000164
Issue Date: 07/05/2026
Billing Account Number: 03078156
Customer Number: ON665273/JRH
Div/Dept Name: MUSEUM OF NZ - FINANCE
Purchase Order:

Payment Due Date: 07/05/2026
Payment Terms: Immediate
Invoice Reference: NZ3100014091
Service Period: 01/03/2026 - 31/03/2026
Storage Period: 01/04/2026 - 30/04/2026

List of Charges:

Services

Product Name/Description:	Box Count:	UOM:	Quantity:	Unit price:	Amount:
Refile - Container		Container	s 9(2)(i)		

Subtotal:	1,069.04
GST: (15.00%)	160.36
Total Amount Due: (NZD)	**1,229.40**

NZ3100014091_Credit_Case_37131243_2799

Remit / Bank Details

Iron Mountain New Zealand Limited

Methods of Payment Offered:
Bank Name: ANZ Bank New Zealand
ACH/Wire: 0008349-000
IBAN: BSB - 01-1836
SWIFT-BIC: ANZBNZ22
Direct Debit: Call 0800 878 010 to request a Direct Debit form.
Credit Card: Call us on 0800 878 010 to make payment.

Billing Account Number: 03078156
Credit Number: NZC2100000164
Total Amount Due: (NZD) 1,229.40

Send additional remittance details to: NZ.Remittance@ironmountain.com
Terms and Conditions may be viewed at https://www.ironmountain.com/en-nz/utility/legal/terms-and-conditions

NetXposure
3333 Warrenville Rd Ste 200
Lisle, IL 60532 US
+503 4994342
accounting@netx.net
www.netx.net

Invoice

BILL TO
Te Papa
55 Cable Street
Wellington, 6011
New Zealand

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
8230	05/01/2024	$51,125.00	05/31/2024	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
SaaS | 25TB & Unlimited Read-Write Users	1	44,625.00	44,625.00
Local Hosting Fee	1	6,500.00	6,500.00
Module | Data Source Sync 100% Discount	1		0.00
SaaS | Module: Portals (up to 10) 100% Discounted	1		0.00
Note: The currency is in USD Period: 6/1/2024 - 5/31/2025			

BALANCE DUE **$51,125.00**

NetXposure
3333 Warrenville Rd Ste 200
Lisle, IL 60532 US
+5034994342
accounting@netx.net
www.netx.net

Invoice

BILL TO
Te Papa
55 Cable Street
Wellington, 6011
New Zealand

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
10315	05/01/2025	$51,120.00	05/31/2025	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
SaaS | 25TB & Unlimited Read-Write Users	1	44,625.00	44,625.00
Local Hosting Fee	1	6,500.00	6,500.00
Module | Data Source Sync 100% Discount	1		0.00
SaaS | Module: Portals (up to 10) 100% Discounted	1		0.00
Note: The currency is in USD Period: 6/1/2025 - 5/31/2026			
Transaction fee	1	-5.00	-5.00

BALANCE DUE **$51,120.00**

Invoice

NetXposure
3333 Warrenville Rd Ste 200
Lisle, IL 60532 US
+5034994342
accounting@netx.net
www.netx.net

BILL TO

Te Papa
PO BOX 467, 55 Cable Street
Wellington New Zealand

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
10595	04/01/2026	$53,210.00	05/01/2026	Net 30	

DESCRIPTION	QTY	RATE	AMOUNT
SaaS Bundle | Premium Retail $39,900 (10% Discount)	1	35,910.00	35,910.00
SaaS | Additional Storage - Premium Bundle Price Per TB Retail $600/TB (10% Discount)	20	540.00	10,800.00
SaaS | Module: Local Hosting	1	6,500.00	6,500.00
Note: The currency is in USD Period: 6/1/2026 - 5/31/2027			

BALANCE DUE **$53,210.00**

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Open Text New Zealand Ltd
C/O Quigg Partners
Level 7, 36 Brandon Street
6011 WELLINGTON
NEW ZEALAND

Tax Invoice

Billing Doc. #: 9005056154
Invoice Date : 2024-10-15
Due Date: 2024-11-14
GST#: 77-065-288

Invoice To:

ATTN: Joanna Adkins
Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

Ship To:

Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

End User Information:

10291994
Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

Customer ID:
10291994
PO Number:
Signed Quote 0132896
Entitlement Group:
EU0031523

Terms:
OT Net 30 Days
Salesperson:
Heather Wong
Organization Number:
N/A
Company NZ10

Qty	Description	Ship Via	Unit Price	Subtotal	Tax :	Price
20	1000011766 Core Share Enterprise Tier 2023-11-20 to 2024-07-19	Electronic		4,458.05	668.71	5,126.76 NZD

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C/O Quigg Partners
Level 7, 36 Brandon Street
6011 WELLINGTON
NEW ZEALAND

Billing Doc. #:	9005056154

Subtotal	4,458.05 NZD
GST Tax 15%	668.71 NZD
Tax Total:	668.71 NZD
Total:	5,126.76 NZD

Please transfer invoice amount to the account mentioned below and state invoice number. If you have any questions please contact:

Hong Kong and Shanghai Bank
HSBC House, Level 9, 1 Queen St
1010 AUCKLAND
NEW ZEALAND

AR Collection Specialist:
Tel:
Payment Inquiries:
Customers: ar_aspac@opentext.com
Fax:

Hong Kong and Shanghai Bank
Bank Account: 0194695061
BIC/SWIFT: HSBCNZ2A
IBAN:
BSB: 302904

Click here to pay Online via Credit Card (VISA, MasterCard or AMEX): https://epay.opentext.com/RR-I-NZD-9005056154-512676

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Open Text New Zealand Ltd
C/O Quigg Partners
Level 7, 36 Brandon Street
6011 WELLINGTON
NEW ZEALAND

Tax Invoice

Billing Doc. #: 9005126558
Invoice Date : 2024-11-21
Due Date: 2024-12-21
GST#: 77-065-288

Invoice To:

ATTN: Finance Department
Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

Ship To:

Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

End User Information:

10291994
Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

Customer ID:
10291994
PO Number:
CS011226
Entitlement Group:
EU0031523

Terms:
OT Net 30 Days
Salesperson:
Jo Platt
Organization Number:
N/A
Company NZ10

Qty	Description	Ship Via	Unit Price	Subtotal	Tax :	Price
1	1000034095 Object Importer, Records Management Edition	Electronic	2,848.88	2,848.88	427.33	3,276.21 NZD
1	1000047385 Content Server Prime Protect 2024-11-21 to 2025-11-20	Electronic		0.00	0.00	0.00 NZD
1	1000034098 Object Importer, Records Management Edition Maintenance 2024-11-21 to 2025-11-20	Electronic		0.00	0.00	0.00 NZD
1	1000034098 Object Importer, Records Management Edition Maintenance 2024-11-21 to 2025-11-20	Electronic	748.85	748.85	112.33	861.18 NZD

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Level 7, 36 Brandon Street
6011 WELLINGTON
NEW ZEALAND

Billing Doc. #:	9005126558

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Subtotal	3,597.73 NZD
GST Tax 15%	539.66 NZD
Tax Total:	539.66 NZD
Total:	4,137.39 NZD

Please transfer invoice amount to the account mentioned below and state invoice number. If you have any questions please contact:

Hong Kong and Shanghai Bank
HSBC House, Level 9, 1 Queen St
1010 AUCKLAND
NEW ZEALAND

AR Collection Specialist:
Tel:
Payment Inquiries:
Customers: ar_aspac@opentext.com
Fax:

Hong Kong and Shanghai Bank
Bank Account: 0194695061
BIC/SWIFT: HSBCNZ2A
IBAN:
BSB: 302904

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Open Text New Zealand Ltd
C/O Quigg Partners
Level 7, 36 Brandon Street
6011 WELLINGTON
NEW ZEALAND

Tax Invoice

Billing Doc. #: 9005491071
Invoice Date : 2025-05-27
Due Date: 2025-06-26
Biller Account #: 10291994
GST#: 77-065-288

Invoice To:

ATTN: Finance Department
Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

Ship To:

Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

End User Information:

10291994
Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

Customer ID:
10291994
PO Number:
CS013622
Entitlement Group:
EU0031523

Terms:
OT Net 30 Days
Salesperson:
William Lewis
Organization Number:
N/A
Company NZ10

Qty	Description	Ship Via	Unit Price	Subtotal	Tax :	Price
s 9(2)(i)	1000041715 Extended ECM Add-On for Microsoft Office Online, Cloud 2025-05-20 to 2026-05-19	Electronic		22,852.18	3,427.83	26,280.01 NZD
1	1000011650 Managed Hosting Services for Content Server Monthly Service Fee 2025-05-20 to 2026-05-19	Electronic		244,100.92	36,615.14	280,716.06 NZD
1	1000011631 Managed Hosting Services General Monthly Service Fee 2025-05-20 to 2026-05-19	Electronic		24,765.57	3,714.83	28,480.40 NZD

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Open Text New Zealand Ltd
C/O Quigg Partners
Level 7, 36 Brandon Street
6011 WELLINGTON
NEW ZEALAND

Billing Doc. #:	9005491071

Subtotal	291,718.67 NZD
GST Tax 15%	43,757.80 NZD
Tax Total:	43,757.80 NZD
Total:	335,476.47 NZD

Please transfer invoice amount to the account mentioned below and state invoice number. If you have any questions please contact:

Hong Kong and Shanghai Bank
HSBC House, Level 9, 1 Queen St
1010 AUCKLAND
NEW ZEALAND

AR Collection Specialist:
Tel:
Payment Inquiries:
Customers: ar_aspac@opentext.com
Fax:

Hong Kong and Shanghai Bank
Bank Account: 0194695061
BIC/SWIFT: HSBCNZ2A
IBAN:
BSB: 302904

Click here to pay Online via Credit Card (VISA, MasterCard or AMEX): https://epay.opentext.com/RR-I-NZD-9005491071-33547647

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C/O Quigg Partners
Level 7, 36 Brandon Street
6011 WELLINGTON
NEW ZEALAND

Tax Invoice

Billing Doc. #: 9005768411
Invoice Date : 2025-10-14
Due Date: 2025-11-13
Renewal Number: RC841784
GST#: 77-065-288

Invoice To:

ATTN: To Renewals Contact
Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

Ship To:

Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

End User Information:

10291994
Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

Customer ID:
10291994
PO Number:
signed quote dated 15Oct25
Support Contract #:
339762
Entitlement Group:
EU0031523

Terms:
OT Net 30 Days
Salesperson:
Rupali Krishna
Organization Number:
N/A
Company NZ10

Qty	Description	Ship Via	Unit Price	Subtotal	Tax :	Price
1	1000034098 Object Importer, Records Management Edition Maintenance 2025-11-21 to 2026-05-31	Electronic		423.50	63.53	487.03 NZD
1	1000034098 Object Importer, Records Management Edition Maintenance 2025-11-21 to 2026-05-31	Electronic		0.00	0.00	0.00 NZD
1	1000047385 Content Server Prime Protect 2025-11-21 to 2026-05-31	Electronic		0.00	0.00	0.00 NZD

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Open Text New Zealand Ltd
C/O Quigg Partners
Level 7, 36 Brandon Street
6011 WELLINGTON
NEW ZEALAND

Billing Doc. #:	9005768411

Subtotal	423.50 NZD
GST Tax 15%	63.53 NZD
Tax Total:	63.53 NZD
Total:	487.03 NZD

Please transfer invoice amount to the account mentioned below and state invoice number. If you have any questions please contact:

Hong Kong and Shanghai Bank
HSBC House, Level 9, 1 Queen St
1010 AUCKLAND
NEW ZEALAND

AR Collection Specialist:
Tel:
Payment Inquiries:
Customers: ar_aspac@opentext.com
Fax:

Hong Kong and Shanghai Bank
Bank Account: 0194695061
BIC/SWIFT: HSBCNZ2A
IBAN:
BSB: 302904

Click here to pay Online via Credit Card (VISA, MasterCard or AMEX): https://epay.opentext.com/RR-I-NZD-9005768411-48703

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Open Text New Zealand Ltd
C/O Quigg Partners
Level 7, 36 Brandon Street
6011 WELLINGTON
NEW ZEALAND

Tax Invoice

Billing Doc. #: 9006157265
Invoice Date : 2026-05-11
Due Date: 2026-06-10
GST#: 77-065-288

Invoice To:

ATTN: Finance Department
Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

Ship To:

Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

End User Information:

10291994
Museum of New Zealand
Te Papa Tongarewa
55 Cable St PO Box 467
6011 WELLINGTON
NEW ZEALAND

Customer ID:
10291994
PO Number:
CS017478
Entitlement Group:
EU0031523

Terms:
OT Net 30 Days
Salesperson:
William Lewis
Organization Number:
N/A
Company NZ10

Qty	Description	Ship Via	Unit Price	Subtotal	Tax :	Price
[redacted]	1000041715 Extended ECM Add-On for Microsoft Office Online, Cloud 2026-05-20 to 2027-05-19	Electronic		23,994.79	3,599.22	27,594.01 NZD
1	1000011650 Managed Hosting Services for Content Server Monthly Service Fee 2026-05-20 to 2027-05-19	Electronic		256,305.97	38,445.89	294,751.86 NZD
1	1000011631 Managed Hosting Services General Monthly Service Fee 2026-05-20 to 2027-05-19	Electronic		26,003.85	3,900.58	29,904.43 NZD

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Open Text New Zealand Ltd
C/O Quigg Partners
Level 7, 36 Brandon Street
6011 WELLINGTON
NEW ZEALAND

Billing Doc. #:	9006157265

Subtotal	306,304.61 NZD
GST Tax 15%	45,945.69 NZD
Tax Total:	45,945.69 NZD
Total:	352,250.30 NZD

Please transfer invoice amount to the account mentioned below and state invoice number. If you have any questions please contact:

Hong Kong and Shanghai Bank
HSBC House, Level 9, 1 Queen St
1010 AUCKLAND
NEW ZEALAND

AR Collection Specialist:
Tel:
Payment Inquiries:
Customers: ar_aspac@opentext.com
Fax:

Hong Kong and Shanghai Bank
Bank Account: 0194695061
BIC/SWIFT: HSBCNZ2A
IBAN:
BSB: 302904

Click here to pay Online via Credit Card (VISA, MasterCard or AMEX): https://epay.opentext.com/RR-I-NZD-9006157265-35225030

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Open Text PTY Ltd
Level 6, 80 Pacific Highway
NORTH SYDNEY NSW 2060
AUSTRALIA

Tax Invoice

Billing Doc. #: 9006163523
Invoice Date : 2026-05-17
Due Date: 2026-06-16
Renewal Number: RC843614
ABN#: ABN98071903010

Invoice To:

ATTN: To Renewals Contact
Te Papa Museum
51 Cable Street
6011 WELLINGTON
NEW ZEALAND

Ship To:

Museum of Te Papa Tongarewa
55 Cable Street
6011 TE ARO
NEW ZEALAND

End User Information:

10369390
Museum of Te Papa Tongarewa
55 Cable Street
6011 TE ARO
NEW ZEALAND

Customer ID:
10173756
PO Number:
ORC-Invoice
Support Contract #:
0013005626
Entitlement Group:
EU0031523

Terms:
OT Net 30 Days
Salesperson:
David Campbell
Organization Number:
N/A
Company AU10

Qty	Description	Ship Via	Unit Price	Subtotal	Tax :	Price
1	1000034098 Object Importer, Records Management Edition Maintenance 2026-06-01 to 2027-05-31	Electronic		863.10	0.00	863.10 NZD
s 9(2)(i)	1000030882 Content Suite Platform, Standard Named Users Maintenance 2026-06-01 to 2027-05-31 67572-12220 Unique #: 67572-12220 Unique Name: 67572-12220	Electronic		61,422.46	0.00	61,422.46 NZD

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OpenText is rebranding its portfolio of products. In this transition period, there may be differences in product names and SKU descriptions across our quotes, orders, and invoices. Our SKU numbers will remain the same and will serve as the consistent identifier. Please refer here https://www.opentext.com/products/rebrand for further information and for a mapping table of old to new names.

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Open Text PTY Ltd
Level 6, 80 Pacific Highway
NORTH SYDNEY NSW 2060
AUSTRALIA

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Exchange Rate	NZD TO AUD	/1.21214
AUD Subtotal		51,384.79
AUD Tax Total:		0.00
AUD Discounts:		0.00
AUD Total:		51,384.79

Subtotal	62,285.56 NZD
Tax Total:	0.00 NZD
Total:	62,285.56 NZD

Please transfer invoice amount to the account mentioned below and state invoice number. If you have any questions please contact:

HSBC BANK AUSTRALIA LIMITED
28 Bridge Street
SYDNEY NSW 2000
AUSTRALIA

AR Collection Specialist:
Tel:
Payment Inquiries:
Customers: ar_aspac@opentext.com
Fax:

HSBC BANK AUSTRALIA LIMITED

Bank Account: 450186001
BIC/SWIFT: HKBAAU2SXXX
IBAN:
BSB: 342-011

Click here to pay Online via Credit Card (VISA, MasterCard or AMEX): https://epay.opentext.com/RR-I-NZD-9006163523-6228556