

**MEETING NO. 235
MINUTES OF A MEETING OF THE
MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA BOARD
FRIDAY 3 DECEMBER 2021**

PRESENT	Hon. Dame Fran Wilde	Chair
	Mr. James Daniels	[via Zoom]
	Prof. Dame Juliet Gerrard	[via Zoom]
	Mr. Cameron Harland	
	Ms. Jackie Lloyd	Chair Tikanga Tāngata
	Mr. Andy Lowe	
	Ms. Caren Rangi	Chair Tikanga Haumaru
	Prof. Jacinta Ruru	Chair Te Komiti ki te Ao Mārama [via Zoom]

IN ATTENDANCE	Dr. Arapata Hakiwai	Kaihautū
	Ms. Courtney Johnston	Tumu Whakarae Chief Executive (CE)
	Ms. Puawai Cairns	Director Audience and Insight (A&I)
	Ms. Leigh Deuchars	Director Strategy & Performance (S&P)
	Dr. Dean Peterson	Director Collections & Research (C&R)
	Ms. Carolyn Roberts-Thompson	Director Ngā Manu Atarau (NMA)
	Ms. Lisa Tipping	Chief Finance and Operations Officers (CFOO)
	Ms. Haley Hakaraia	Head of Iwi Relationships
	Mr. Craig Le Quesne	Chief Information Officer
	Ms. Jamee Taylor	Board Secretary

APOLOGIES n/a

BOARD ONLY SESSION

The meeting began at 9am and the Board held an in camera session until 9.14am.

The CE, Kaihautū and Board Secretary joined the meeting at 9.14am.

MEETING ADMINISTRATION

1. CONFLICTS OF INTEREST

The Board noted the interests register.

2. DRAFT MINUTES

The minutes of Board 234 (5 November 2021) were reviewed and one change was recommended.

The Board approved the minutes and delegated to the Chair to redact content before being published on the website, if needed.

3. ACTION ITEMS AND MATTERS ARISING

The action items were reviewed.

The Board noted the action items.

4. WRITTEN RESOLUTION

It was formally noted that the following resolution was assented to unanimously on Wednesday 17 November 2021.

The Board noted:

- the urgency of timing in the development, consultation and implementation of the Vaccination Policy; and
- that the decision is subject to the passing of relevant legislation to implement the Covid Protection Framework, and Te Papa being able to implement vaccination passport requirements in line with relevant legislation.

The Board approved:

- That, subject to consultation, Te Papa put in place a vaccination requirement for all Te Papa staff (defined as staff working for Te Papa wherever they are located and however they are employed, including off-site employees, interns, volunteers, contractors and agency support).

NGĀ WHAKAHAERETANGA ME NGĀ RIPOATA KAIĀRAHI | GOVERNANCE AND LEADERSHIP REPORTS

5. LEADERSHIP REPORT

The paper was taken as read.

There was a discussion about international and domestic repatriation.

The board received an update on the progress of consultation about the draft Vaccination Policy.

The Board noted the update and delegated approval of the Vaccination Policy to the Tumu Whakarae Chief Executive.

Mr. James Daniels left the meeting at 10.00am.

The CFOO joined the meeting at 10.09am.

KAUPAPA HEI WHAKATAU | ITEMS FOR DECISION

6. BUSINESS CASE: FIRE PROTECTION CONTROL SYSTEM UPGRADE

The Business Case was taken as read.

The Board:

- a) **noted** that the Investment Portfolio Committee have endorsed this Business Case and capital funding of \$ [REDACTED] to complete the fire protection and control system upgrades required for Cable and Tory St sites;
- b) **approved** the commencement of the project with an upper price limit of \$ [REDACTED];
- c) **delegated** execution of the contracts to the Tumu Whakarae Chief Executive for this project; and
- d) **noted** that the final confirmation of project costs, once determined, will be presented back to the Investment Portfolio Committee for funding release if they are within the \$ [REDACTED] limit. If the costs are above this limit, an updated business case will be presented back to the Board for decision.

At 10.19am the CFOO left the meeting and the Director C&R joined the meeting.

7. PROPOSED ACQUISITION OF FOUR RITA ANGUS WORKS

The paper and appendix were taken as read.

The Board:

- a) **noted** the significance of the works and their value to Te Papa's collection;
- b) **noted** that Te Papa's Art curatorial team and the Collection Development Committee's support of the acquisition;
- c) **noted** the funding is available to cover this through the Acquisition Capital Grant, and funds raised by Te Papa Foundation; and
- d) **approved** the purchase of two of the watercolours for a total negotiated price within range of NZ\$ [REDACTED] (including G.S.T.) plus associated acquisition costs of approximately \$1,600.

At 10.21am the Director C&R left the meeting and the Director A&I and Chief Information Officer joined the meeting.

KAUPAPA WHAKAMŌHIO NOA | ITEMS FOR NOTING

8. COVID-19 READINESS

The Board received an update on the work completed to be ready to implement the Government's Covid-19 Protection Framework and about work that has commenced in relation to scenario planning and change management.

There was a discussion about additional training provided to Te Papa staff and Te Papa's role in supporting the museum and education sectors.

The Board noted the update.

At 10.45am the Director A&I and Chief Information Officer left the meeting.

The meeting adjourned at 10.45am and recommenced at 10:55am.

The Director NMA and Head of Iwi Relationships joined the meeting at 10.55am.

9. KO RONGOWHAKAATA EXHIBITION CLOSING

The paper was taken as read.

The Board received a presentation summarising events and highlights of the Iwi in Residence period and an overview of the mana taonga approach applied to the exhibition's closing.

The Board noted the update.

At 11.26am Prof. Dame Juliet Gerrard, the Director NMA and Head of Iwi Relationships left the meeting.

10. LEGISLATIVE COMPLIANCE UPDATE

This item was postponed to a future meeting of the Board or Tikanga Haumarū.

KAUPAPA WHAKAHAERE | STANDING ITEMS

11. FINANCE REPORT

The report was taken as read.

The Board noted the update.

12. HEALTH AND SAFETY (H&S) REPORT

The report was taken as read.

The Board noted the report.

13. PROJECT MANAGEMENT SUMMARY

The report was taken as read.

The Board noted the report.

14. BOARD WORK PROGRAMME

The programme was taken as read.

The Board agreed that the January meeting would not occur as scheduled and in its place the Kaihautū and Tumu Whakarāe Chief Executive would email an update.

It was recommended that the Board's meeting in February be moved to align with the closing of *Ko Rongowhakaata* exhibition.

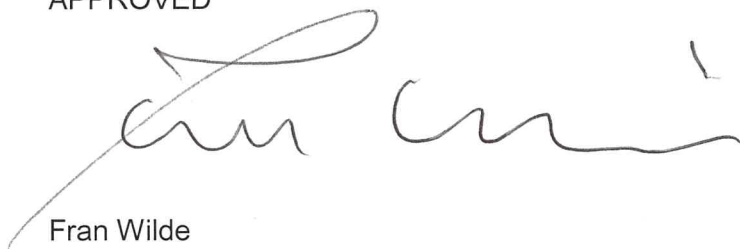
The Board noted the report.

15. GENERAL BUSINESS AND MATTERS ARISING

It was noted that the Board received the 2021 Te Tohu mō te Kaiārahi Mahi Whakahaere | Leadership in Governance Award from Te Kawa Mataaho Public Service Commission.

The Board Meeting closed at 11.48am.

APPROVED

A handwritten signature in black ink, appearing to read 'Fran Wilde', written in a cursive style.

Fran Wilde
Chair, Te Papa Board
19 February 2022